

## GIS Council Meeting Minutes

September 5, 2012  
1:00 p.m. – 3:30 p.m.

### Meeting Location:

Nebraska Department of Roads - Main Auditorium  
1500 Nebraska Hwy 2, Lincoln Nebraska



## *GIS Council • Nebraska Information Technology Commission*

### **Meeting Summary**

**Working Group Reports and Discussions** NebraskaMAP began working on components of the business plan. The Street Centerline Address Database group participated in a webinar by Oregon's Department of Transportation on creation of street centerlines. The Land Records working group discussed a model for use in creating a baseline template for gathering attribute information from various land record databases. Future meetings will discuss needs for a state and public version of land records for Nebraska. The Imagery group discussed hosted imagery services and resources from the recent ESRI conference. USDA NAIP 2012 imagery will soon be available. The newly formed Digital Elevation (LiDAR) working group is in the process of constructing a project charter and organizing members for the first meeting.

**GIS Council Member Presentation** A presentation was provided by Sudhir Ponnapan, Nebraska Game and Parks Commission.

**Updates from Member Agencies** The City of Lincoln/Lancaster County is working on AVL and asset management. The Nebraska Emergency Management Agency has been busy with the summer fires. Fires are currently in the Chadron and Rushville areas. The agency has moved to its new location. The Omaha Metro reported the NIROC project is moving forward and contracts are being negotiated. Mr. Mullen would like the cutoff to be within the next month or two so that the project can be finalized in December. The Public Service Commission is working on round 5 of the broadband data collection project and the broadband conference is scheduled for October 2<sup>nd</sup> in Lincoln. The Department of Roads is reviewing the new Map 21 Highway Bill. The FWHA is requiring that we meet new performance based criteria and risk based criteria to keep our eligibility for federal funds. The new bill defines our National Highway System differently. It includes all principal arterials now and has caused the system to increase by about 700 miles. The Department of Health and Human Services is joining monthly teleconferencing calls between epidemiology and GIS. The FGDC has updated the CAP program information guidelines. Grant funding between will be available for projects \$30,000-\$40,000. This could be a funding source to assist with for Nebraska's business plans. The Department of Environmental Quality is piloting a facility map project that will be available to the public via Enterprise Content Management (ECM). The GIS/LIS Association will be acknowledging Paul Yamamoto at the Biennial GIS/LIS Conference in Kearney for the Life Time Achievement Award. The association has also decided to rename the award to the "Paul Yamamoto Life Time Achievement Award" in his honor. Mr. Herbert reported that the symposium keynote speakers have been confirmed. The planning committee has identified the following training tracks of interest – land records, natural resources, utilities, and health. Pat Larson is recruiting volunteers to head up the different tracks to find speakers for the sessions. The City of Omaha has launched a Citizens Reporting mobile application. The GIS Mobilize Web application will be ready for deployment within the next two weeks. NPPD consumer usage was over 3,000 kilowatts this week due to the temperatures.

**Nebraska Geospatial Strategic Planning** A draft of the final strategic plan report was provided for discussion. Last changes for the report would be taken up to September 21. The final plan will be approved at the October 3, 2012 meeting.

**Council Timeline and Housekeeping Items** Upcoming meeting and planning timelines were discussed. This included the GIS council meetings for 2013, business planning meetings, working group meetings, NITC meetings and other pertinent events. There was a group consensus to establish a Membership and Officer Nomination Committee for the coming months. The purpose of the committee would be to evaluate potential candidates to serve on the open Member At Large seat on the GIS Council. It was also recommended that this committee submit a slate of Co-Chair nominees for the December election.

**Motions**

Motions Carried:

- The August 1, 2012 minutes were approved as presented.

Motions Failed:

There were no motions that failed.

**I. Roll Call and Quorum**

**Members Present:** \* *Authorized to Vote*

- \* *John Beran*, State Surveyor
  - \* *Chad Boshart*, NEMA/Military Dept.
  - \* *Karis Bowen*, DHHS
  - \* *Rose Braun*, Department of Roads
  - \* Lash Chaffin, League of Nebraska Municipalities
  - \* Tim Cielocha, Public Power Districts
  - \* Eric Herbert, NACO
  - \* *Les Howard*, Conservation and Survey Div. – UNL
  - \* *Tom Lamberson*, Dept. of Environmental Quality
  - Jim Langtry, USGS
  - \* *Josh Lear*, Department of Natural Resources
  - \* Jeff McReynolds, Lincoln Metro Area
  - \* John Miyoshi, NE Assoc. of Resource Districts
  - \* Paul Mullen, Omaha Metro Area
  - \* *Suzie Fredrickson*, Nebraska State Patrol
  - \* *Jim Ohmberger*, Office of the CIO
  - \* *Sudhir Ponnapan*, Nebraska Game and Parks
  - \* Mike Preston, NE Geospatial Professional Assoc.
  - \* Mike Schonlau, Member at Large
  - \* *Sue Vanicek*, Public Service Commission
- Italicized names are designees to council seats.*

**Members Absent:**

- Nancy Cyr*, Legislative Research
- Dick Clark*, Governor's Policy Research Office
- Kelly Mueller, NACO
- Ruth Sorenson*, Property Tax Administrator

**NITC Representatives:**

Nathan Watermeier, GIS Council Coordinator; and Lori Lopez Urdiales, Office Services Manager, Office of the CIO

**Public Visitors:**

Milda Vaitkus, UNL; Dan Erker, InfoGroup; Jack Dohrman, GIS Workshop; Shaula Ross, Lower Platte South NRD; Jim Koch, Department of Revenue; Joe Eckmann and Tim Hensley, ESRI

**I-III. General Meeting Formalities (continued)**

<b>Roll Call and Quorum</b>	The newly elected Chair, Mr. Ohmberger, called the meeting to order at 1:10 p.m. There were 17 members present at the time of roll call. A quorum (greater than 50% of voting members) existed to conduct official business.
<b>Introduction of Audience Attendees</b>	Public visitors were welcomed and were asked to introduce themselves if they wished. Visitors who wished to identify themselves as attending the meeting were to sign the visitor log and their name and affiliation would be reported in the minutes.
<b>Public Meetings Regulations and Posting of the Same</b>	The meeting notice was posted to the Nebraska Public Meeting Calendar on January 4, 2012. The meeting agenda was posted on the GIS Council website August 27, 2012. The Nebraska Open Meetings Act information was posted in the room for interested persons to review.

**Approval of Minutes from Previous Meeting**

The Chair, Mr. Ohmberger asked if there were any suggested changes or clarifications to the previous meeting’s minutes. There were no corrections but there was a question regarding the second bullet under “Status of Geodetic Advisory Role for Nebraska as to whether communication had been made to the NOAA regarding the Nebraska advisor. Communication has not been made as of the meeting date. It was requested to have this for discussion at the next GIS Council Meeting. **Motion: Ms. Braun moved to approve the August 1, 2012 minutes as presented. Mr. Chaffin seconded.** Roll call vote: Ohmberger-Yes, Preston-Yes, Braun-Yes, Howard-Yes, Bowen-Yes, Boshart-Yes, Beran-Yes, Fredrickson-Abstain, Ponnapan-Yes, Mullen-Yes, Vanicek-Yes, Miyoshi-Yes, Herbert-Yes, Chaffin-Yes, Lear-Yes, McReynolds-Yes, Schonlau-Yes, and Langtry-Yes. **Results: Yes-17, No-0, Abstain-1. Motion carried.**

**IV. WORKING GROUP REPORTS AND DISCUSSIONS**

**DISCUSSION**

**Nebraska Geospatial Data Sharing and Web Services Network** (Jeff McReynolds). The Working Group met on August 22<sup>nd</sup> with discussions focusing on the strategic plan and incorporating NebraskaMAP into the business plan. The group will split into two groups - technical and policy. The Working Group plans to meet again possibly the week of September 17<sup>th</sup>.

**Street Centerline-Address Database** (Rose Braun). The Working Group met on August 30, 2012. Members present were Nathan Watermeier and representatives from the Public Service Commission, State Patrol, USGS, Health and Human Services, Department of Revenue, Sarpy Council, Department of Agriculture and Department of Roads. Chad Brady of the Oregon Department of Transportation conducted a webinar showcasing their street centerline project which took all of our meeting time. The next meeting will be on September 19<sup>th</sup>. The group will discuss the Oregon webinar and work on the business plan.

**Land Records** (Eric Herbert). The Working Group met last month. There was a discussion and review of the template. The Working Group identified the need for two templates – one for agency data use and one for the general public’s data use. Drafts of the templates as well as the data sets will be available for review at the next Work Group meeting to be held September 21<sup>st</sup> at 10 a.m.

**Imagery** (Mike Schonlau). The Working Group met on August 16<sup>th</sup>. Discussion items included the ESRI conference, hosted imagery services, and the creation of a sub-working group to provide in-kind services to image caching for NebraskaMAP. USDA NAIP has just completed their 2012 imagery. It will soon that will be available via the web. NIROC was discussed as well. The next Working Group meeting to be held September 21<sup>st</sup> at 8:30 a.m.

**Digital Elevation-LiDAR** (Josh Lear). There has been little activity. Mr. Watermeier has been working on the Working Group’s Charter. DNR has also been developing a business case. Mr. Lear would like to get the working group together after these two tasks have been completed. Additional members will be sought for inclusion on the working group

ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Plan next working group meetings.	Working Group Spokespersons	October 3, 2012
Construct Digital Elevation-LiDAR Working Group Charter and seek members	Mr. Lear and GIS Coordinator	October 3, 2012

**V. GIS Council Member Presentation**

**DISCUSSION** Sudhir Ponnapan, Nebraska Game and Parks Commission, provided the GIS Council Member presentation. The presentation is located at: <http://nitc.ne.gov/gisc/mtgs/docs/9-5-12/GISCouncilNGPC92012.pdf>.

**VI. UPDATES FROM MEMBERS AGENCIES**

**DISCUSSION** City of Lincoln/Lancaster County, Jeff McReynolds. AVL is of interest to the City and County. In addition, the city and county have been working on asset management.

Nebraska Emergency Management Agency, Chad Boshart. The agency has been busy with the summer fires. Fires are currently in the Chadron and Rushville areas. The agency has moved to its new location.

Omaha Metro, Paul Mullen. The NIROC project is moving forward. The signed contract is being negotiated. Memorandums of Understanding are being sent to participating entities. The project is covering 10 counties in eastern Nebraska and western Iowa. There were concerns about the early spring and the problems it can cause with the imagery acquisition timing. There are several other counties in western and central Nebraska that may be interested. Mr. Mullen would like the cutoff to be within the next month or two so that the project can be finalized in December.

Public Service Commission, Sue Vanicek. The Commission is working on round 5 of the broadband data collection. There will be a broadband conference on October 2<sup>nd</sup> in Lincoln. Members were given the following link if interested in learning more about the conference: <http://broadband.nebraska.gov>

Department of Roads, Rose Braun. The Nebraska Department of Road's October and November lettings will be the largest ever. Approximately 70% of the agency's federal funding for fiscal year 2012 will be expended in these lettings. The Department is reviewing the new Map 21 Highway Bill. FHWA is requiring that we meet new performance based criteria and risk based criteria to keep our eligibility for federal funds. The new bill defines our National Highway System differently. It includes all principal arterials now and has caused the system to increase by about 700 miles.

Department of Health and Human Services, Karis Bowen. The agency is joining monthly teleconferencing calls between epidemiology and GIS.

Federal Agencies, Jim Langtry. The FGDC has updated the CAP program information guidelines. Grant funding between will be available for projects \$30,000-\$40,000. This could be a funding source to assist with for Nebraska's business plans.

Department of Environmental Quality, Tom Lamberson. The agency is piloting a facility map project that will be available to the public via Enterprise Content Management (ECM). There are approximately 4,000 public records. Mr. Ohmberger stated that he saw the pilot project demonstration and was impressed. He suggested that the demonstration be shown the GIS Council at some point.

GIS/LIS, Nathan Watermeier on behalf of Mike Preston. Paul Yamamoto will be acknowledged at the Biennial GIS/LIS Conference in Kearney for the Life Time Achievement Award. The association has decided to rename the award to the "Paul Yamamoto Life Time Achievement Award" in his honor. The conference dates are April 16-18, 2013 at the Younes Conference Center. GIS/LIS will be reviewing the bylaws. Any GIS members who are also GIS/LIS members were asked to look at the bylaws. Mr. Herbert reported that the symposium keynote speakers have been confirmed. The planning committee has identified the following training tracks of interest – land records, natural resources, utilities, and health. Pat Larson is recruiting volunteers to head up the different tracks to finds speakers for the sessions. The Buffalo County Sheriff has expressed a strong interest in Public Safety. Jeff McReynolds is the contact for vendors interesting in having a booth exhibit at the symposium.

Douglas County/City of Omaha, Mike Schonlau. The City of Omaha has launched a Citizens Reporting mobile application. The GIS Mobilize Web application will be ready for deployment within the next two weeks.

Nebraska Public Power District, Tim Cielocha. NPPD consumer usage was over 3,000 kilowatts this week due to the temperatures.

**VII. Nebraska Geospatial Strategic Planning**

**DISCUSSION** **Strategic Planning Report.** Members were given Draft 1 of the Final Plan and were asked to review it for approval at the October 3<sup>rd</sup> GIS meeting. One comment was provided prior to the meeting on status of the spatial data infrastructure layers. Mr. Watermeier asked for additional discussion and comments. There were no discussion and comments. After discussion, the following next steps were identified:

- Mr. Watermeier will include additional comments and update the document and send out to the GIS Council.
- Mr. Watermeier will send updated document to members with the request to submit their feedback to Mr. Watermeier no later than September 21<sup>st</sup>.
- Strategic Planning Committee will meet September 24 and send out Final Report to GIS Council Members prior to the October 3<sup>rd</sup> meeting.

ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Provide last comments toward Strategic Plan	GIS Council Members	September 21, 2012
Final Strategic Planning Report to GIS Council	GIS Council Strategic Planning Committee and GIS Coordinator	October 3, 2012

**VIII. COUNCIL TIMELINE and HOUSEKEEPING ITEMS**

**DISCUSSION** **Council Timeline.** Mr. Watermeier summarized upcoming meeting and planning timelines which included the GIS council meetings for 2013, business planning meetings, working group meetings, NITC meetings and other pertinent events. In order to cut down on time and travel for the Business Plan meetings, he would like to organize working groups with similar members back to back. Teleconferencing and live meetings will be used as much as possible but there will need to have face-to-face meetings as well. Working group members were asked to give Mr. Watermeier names of persons who may be interested in becoming involved with the writing of business plans. The OCIO is developing a SharePoint site to facilitate document access and communication.

**Membership and Officer Nomination Committee.** Mr. Ohmberger would like to establish this committee. The purpose of the committee would be to evaluate potential candidates to serve on the open Member At Large seat on the GIS Council. The Committee would submit their recommendation to the GIS Council for approval and recommendation to the NITC. The recommendation would need final approval by the NITC. The topic was raised for discussion. Mr. Mullen will be retiring and asked what needed to be done to have his replacement fill his vacancy on the council. Mr. Mullen would need to submit a formal letter to the council recommending his replacement. Then the committee will review it and make a recommendation to the Council. Mr. Watermeier has approximately 7 other persons interested in being a member. The NITC's next meeting is October 29<sup>th</sup>. The committee will need to meet fairly soon to have a recommendation for approval at the October 3<sup>rd</sup> GIS Council meeting. It was also recommended that this committee submit a slate of Co-Chair nominees for the December election. The by-laws state the Vice-Chair will assume the role of Chair after their one-year term. A new Vice-Chair needs to be elected. Terms are January through December each year. It was by group consensus to establish the Membership and Officer Nomination Committee. Members who volunteered to serve were Jim Ohmberger, Mike Preston, Lash Chaffin, Tom Lamberson, Jeff McReynolds, Mike Schonlau and Tim Cielocha.

ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Review meeting dates and address conflicts to GIS Coordinator	GIS Council Members, GIS Working Group Spokespersons	October 3, 2012
Membership and Officer Nomination Committee meets to discuss open member at large seat and upcoming vice-chair nominations for GIS Council for December elections.	Membership and Officer Nomination Committee	October 3, 2012

**IX. Invitation for Public Comment from Attendees**

<b>COMMENTS</b>	There was no public comment.
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**Meeting Conclusion**

<b>Adjournment</b>	<p><b>Mr. Mullen moved to adjourn. Mr. Herbert seconded. All were in favor.</b></p> <p>The meeting ended at 3:02 p.m.</p>
<b>Next Meeting</b>	<p>The next meeting will be October 3, 2012, 1:00-3:30 p.m. at the Nebraska Department of Roads - Main Auditorium, 1500 Nebraska Hwy 2, Lincoln Nebraska.</p>

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Nathan Watermeier of the Office of the CIO/NITC.