

TECHNICAL PANEL
Nebraska Public Media - Board Room
1800 North 33rd Street, Lincoln, Nebraska
Friday, October 21, 2022, 2:00 p.m. CT
MINUTES

MEMBERS PRESENT:

Kirk Langer, Chair, Lincoln Public Schools
Bret Blackman, University of Nebraska, ITS
Ed Toner, Chief Information Officer, State of Nebraska
Ling Ling Sun, Nebraska Educational Telecommunications
Remy Sydik, University of Nebraska

STAFF PRESENT:

Rick Becker, NITC Administrative Manager and Legal Counsel
Patrick Wright, State Information Security Officer
Andy Weekly, OCIO Project Management Office, IT Supervisor
Lori Lopez Urdiales, Office Services Manager II

ROLL CALL; MEETING NOTICE; OPEN MEETINGS ACT INFORMATION

Mr. Langer called the meeting to order at 2:01 p.m. A quorum was present. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on August 24, 2022. The agenda was posted to the NITC website on October 19, 2022. The Nebraska Open Meetings Act was posted on the east wall of the room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AUGUST 9, 2022, MEETING MINUTES

Mr. Toner moved to approve the August 9, 2022, meeting minutes as presented. Mr. Blackman seconded. Roll call vote: Toner-Yes, Sydik-Yes, Langer-Yes, Blackman-Yes, and Sun-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

REGULAR BUSINESS

PROJECTS

Enterprise project status dashboard report.

Mr. Weekly reviewed the report and entertained questions from the panel members.

Recommendations to the commission on project proposals submitted as part of the 2023-2025 biennial budget process.

Mr. Langer provided an overview of the project review process.

First, members will discuss each project and answer the following standard questions:

1. Does the project: (a) create efficiencies; and/or (b) reduce or eliminate risks?
2. Is the proposed technology appropriate for the project?
3. Can the technical elements be accomplished within the proposed timeframe and budget?

Next, the panel will recommend how each project should be prioritized. The commission uses a tier system with the following categories:

- Mandate. Required by law, regulation, or other authority.
- Tier 1. Highly Recommended. Mission critical project for the agency or the state.
- Tier 2. Recommended. Project with high strategic importance for the agency or the state.
- Tier 3. Other. Project with strategic importance for the agency or the state; but, in general, has an overall lower priority than the Tier 1 and Tier 2 projects.
- Insufficient Information. Insufficient information to make a recommendation.

After the panel has reached a consensus on the initial recommendations for each project, the submitting agency will be given an opportunity to address the panel.

Finally, each project will have a record vote on the final recommendations of the panel.

09-01, Secretary of State, Business Services Filing System

Mr. Langer led a discussion about the project. Colleen Byelick and Chad Sump were present for the discussion and available to answer questions from the panel.

Mr. Toner moved to provide the following comments and recommendations on project 09-01: (1) answer “yes” to questions 1-3, and (2) recommend the project be prioritized as a Tier 1 project. Mx. Sydik seconded. Roll call vote: Sydik-Yes, Langer-Yes, Blackman-Yes, Sun-Yes, and Toner-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

46-01, Department of Correctional Services, Electronic Health Records

Mr. Langer led a discussion about the project. The agency did not have a representative present at the meeting.

Mr. Langer moved to provide the following comments and recommendations on project 46-01: (1) answer “yes” to question 1, (2) answer “no” to questions 2-3, (3) recommend the project be prioritized as a Tier 1 project, and (4) provide the following additional comments: “The Technical Panel strongly recommends that the agency reconsider the decision to build their own system rather than purchasing a commercially available system. The panel recognizes that this recommendation may require an increased budget amount over that in the current proposal.” Ms. Sun seconded. Roll call vote: Blackman-Yes, Langer-Yes, Sydik-Yes, Toner-Yes, and Sun-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

46-02, Department of Correctional Services, Radio System Upgrade

Mr. Langer led a discussion about the project. The agency did not have a representative present at the meeting.

Mr. Blackman moved to provide the following comments and recommendations on project 46-02: (1) answer “yes” to questions 1-3, and (2) recommend the project be prioritized as a Tier 1 project. Mr. Toner seconded. Roll call vote: Sun-Yes, Blackman-Yes, Langer-Yes, Sydik-Yes, and Toner-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

65-01, Department of Administrative Services, New Budget Management and Request System

Mr. Langer led a discussion about the project. The agency did not have a representative present at the meeting.

Mx. Sydik moved to provide the following comments and recommendations on project 65-01: (1) answer “yes” to questions 1-3, and (2) recommend the project be prioritized as a Tier 2 project. Mr. Blackman seconded. Roll call vote: Toner-Yes, Sydik-Yes, Langer-Yes, Blackman-Yes, and Sun-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

TECHNICAL STANDARDS AND GUIDELINES

Proposal 27. Amend mobile device and portable storage device provisions of the Information Security Policy.

No comments were received during the comment period.

Mr. Toner moved to recommend approval of Proposal 27. Mx. Sydik seconded. Roll call vote: Sun-Yes, Toner-Yes, Sydik-Yes, Langer-Yes, and Blackman-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Proposal 28. Amend access control and minimum configuration provisions of the Information Security Policy.

No comments were received during the comment period.

Mr. Blackman moved to recommend approval of Proposal 28. Mr. Langer seconded. Roll call vote: Toner-Yes, Sun-Yes, Blackman-Yes, Langer-Yes, and Sydik-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Proposal 29. Amend GIS data standards.

No comments were received during the comment period.

Mr. Becker offered the following staff recommended amendment to the proposal: "On page 1, lines 3 and 8; and page 2, line 16, strike "current" and replace with "most recent".

Ms. Sun moved to recommend approval of Proposal 29 with the staff recommended amendment. Mr. Langer seconded. Roll call vote: Sun-Yes, Blackman-Yes, Langer-Yes, Sydik-Yes, and Toner-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

OTHER BUSINESS

There is no other business.

ADJOURNMENT

Mx. Sydik moved to adjourn. Mr. Blackman seconded. All were in favor. Motion carried.

The meeting was adjourned at 2:55 p.m.

Meeting minutes were taken by Ms. Lopez Urdiales and reviewed by Mr. Becker.