

AGENDA
TECHNICAL PANEL
Varner Hall - Board Room
3835 Holdrege Street
Lincoln, Nebraska
Tuesday, April 9, 2024
9:00 a.m. CT

- I. ROLL CALL; MEETING NOTICE; OPEN MEETINGS ACT INFORMATION
- II. PUBLIC COMMENT
- III. APPROVAL OF FEBRUARY 13, 2024, MEETING MINUTES *** (*Attachment III*)
- IV. REGULAR BUSINESS
 - A. PROJECTS
 - 1. Enterprise project status dashboard report. Andy Weekly. (*Attachment IV-A-1*)
 - B. TECHNICAL STANDARDS AND GUIDELINES
 - 1. Proposal 33. Amend the waiver policy. [Motion to recommend approval.] *** (*Attachment IV-B-1*)
 - 2. Proposal 34. Adopt a new section relating to international travel. [Motion to recommend approval.] *** (*Attachment IV-B-2*)
- V. OTHER BUSINESS
- VI. ADJOURN

*** Action item.

The Technical Panel will attempt to adhere to the sequence of the published agenda but reserves the right to adjust the order and timing of items and may elect to take action on any of the items listed. If you need interpreter services or other reasonable accommodations, please contact the Technical Panel at 402-471-3560 at least five days prior to the meeting to coordinate arrangements.

Meeting notice was posted to the [NITC website](#) and the [Nebraska Public Meeting Calendar](#) on March 25, 2024. The agenda was posted to the NITC website on April 5, 2024.

[Nebraska Open Meetings Act](#) | [Technical Panel Meeting Documents](#)

Attachment III

TECHNICAL PANEL
Varner Hall - Board Room
3835 Holdrege Street, Lincoln, Nebraska
Tuesday, February 13, 2024, 9:00 a.m. CT
MINUTES

MEMBERS PRESENT:

Kirk Langer, Chair, Lincoln Public Schools
Mark Neemann, Interim Chief Information Officer
Remy Sydik, University of Nebraska
Heath Tuttle, University of Nebraska
Ling Ling Sun, Nebraska Public Media

MEMBERS ABSENT:

None

STAFF PRESENT:

Rick Becker, NITC Administrative Manager and Legal Counsel
Lori Lopez Urdiales, Office Services Manager II
Andy Weekly, OCIO Project Management Office, IT Supervisor
Patrick Wright, State Information Security Officer

ROLL CALL; MEETING NOTICE; OPEN MEETINGS ACT INFORMATION

Mr. Langer, called the meeting to order at 9:02 a.m. A quorum was present. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on January 26, 2024. The agenda was posted to the NITC website on February 9, 2024.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF OCTOBER 10, 2023, MEETING MINUTES

Mr. Langer had a correction to the minutes.

Ms. Sun moved to approve the October 10, 2023, minutes as corrected. Mx. Sydik seconded. Roll call vote: Neemann-Yes, Sydik-Yes, Langer-Yes, Tuttle-Yes, and Sun-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

ELECTION OF TECHNICAL PANEL CHAIRPERSON FOR 2024

Mx. Sydik nominated Mr. Langer to serve as the chairperson. There were no other nominations.

Mr. Langer was elected by acclamation.

REGULAR BUSINESS

PROJECTS

Enterprise project status dashboard report.

Mr. Weekly reported on the following enterprise projects:

- Nebraska Regional Operability Network, Nebraska Council of Regions
- IServe Nebraska, Department of Health and Human Services

- Financial Systems Modernization Project, Department of Transportation
- OPS (Omaha Public Schools) Retirement Plan Management Transfer, Nebraska Public Employees Retirement Systems
- SONAR-State of Nebraska Appropriations Request, Department of Administrative Services
- Kronos Transition to UKG Dimensions Project, Office of the Chief Information Officer
- Message Switching System (MSS) Modernization Project, Nebraska State Patrol
- Computer Aided Dispatch Project, Nebraska State Patrol

Recommend closure of the Nebraska Regional Interoperability Network (NRIN) project as an enterprise project.

Mr. Weakly stated that the project has two segments remaining to complete the project. Staff recommends passing over closure of this project. No action was taken.

TECHNICAL STANDARDS AND GUIDELINES

Proposal 32. Amend the application code standard.

No comments were received during the comment period.

The Security Architecture Workgroup recommended an amendment to the proposal. Members discussed alternative language to the amendment. Mr. Wright will discuss the issue again with the workgroup.

No action was taken.

Proposal 33. Amend the waiver policy and adopt a new international travel policy.

Mr. Wright introduced the proposal.

Members discussed changes to the language on page 3, lines 6-7. Staff were instructed to make changes consistent with the discussion and to make section 2 a separate proposal (Proposal 34).

Ms. Sun moved to approving posting Proposals 33 and 34 for the 30-day public comment period. Mr. Tuttle seconded. Roll call vote: Neemann-Yes, Sydik-Yes, Langer-Yes, Tuttle-Yes, and Sun-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

LEGISLATIVE UPDATE

Mr. Becker provided an update on legislation.

LB43, as amended, would allow public entities to withhold cybersecurity related information from public records requests.

LB1417 would eliminate or combines 48 boards and commissions across state government. The Technical Panel is one of the entities terminated by the bill. The NITC could reestablish the Technical Panel as a subcommittee or an advisory group. The Rural Broadband Task Force would also be eliminated by the bill.

Mr. Langer asked about LB1302, Cybersecurity Preparedness Act. Mr. Wright commented that the OCIO would follow a similar process as was used for the federal competitive grants.

OTHER BUSINESS

There was no other business.

ADJOURN

Mr. Tuttle moved to adjourn. Ms. Sun seconded. All were in favor. Motion carried.

The meeting was adjourned at 10:29 a.m.

Meeting minutes were taken by Ms. Lopez Urdiales and reviewed by Mr. Becker.

Attachment IV-A-1

Project Name	Sponsoring Government Entity	Manager	NITC Designated	Total Estimated Costs	Actual Costs to Date	Estimate to Complete
Nebraska Regional Interoperability Network (NRIN)	31 Nebraska Emergency Management Agency (NEMA)	Krogman, Sue	3/15/2010	\$ 12,500,000.00	\$ 10,405,204.00	\$ 2,094,796.00
iServe Nebraska	25 Department of Health and Human Services	Soni, Jainesh	11/12/2020	\$ 33,524,476.00	\$ 26,207,464.00	\$ 7,317,012.00
NDOT Financial System Modernization (WO 275056)	27 Department of Transportation	Lusero, Cody	7/8/2021	\$ 5,945,871.00	\$ 1,328,765.55	\$ 4,617,105.45
OPS Retirement Plan Management Transfer	85 Public Employees Retirement Systems	Deshpande, Jaydeep	11/4/2021	\$ 5,300,000.00	\$ -	\$ 5,300,000.00
SONAR - State of Nebraska Appropriation Request	65 Department of Administrative Services	Bush, Gary	11/10/2022	\$ 1,209,574.00	\$ 546,228.04	\$ 663,345.96
Kronos Transition to UKG Dimensions	65 Office of the CIO	Beer, Joe	7/14/2023	\$ -	\$ -	\$ -
Message Switching System (MSS) Modernization Project	64 State Patrol	Neukirch, Chris	7/14/2023	\$ 1,628,927.96	\$ 276,953.87	\$ 1,351,974.09
Computer Aided Dispatch Project	64 State Patrol	Neukirch, Chris	7/14/2023	\$ -	\$ -	\$ -

Note: Status is self reported by the agency

Nebraska Regional Interoperability Network (NRIN)

Report Date
Apr 3, 2024

Project ID
PROJ-00011

Project Manager
Krogman, Sue

Milestone Timeline

Oct 1, 2010

Aug 31, 2026

Overall Status

→ Needs Help

Schedule Status

→ Needs Help

Scope Status

→ On Track

Cost and Effort Status

→ On Track

Key Accomplishments

Ordered equipment to complete the northeast region.
4 towers in the southeast region have been installed. Waiting on the fiber connections in two places.

Status Report Update

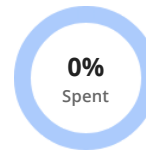
UPDATE FOR APRIL 2024 – Ordered all equipment necessary to complete NE Region. Have made the decision to bypass the Winnebago BIA tower due to lack of interest on their part. All 4 of the towers in the SE Region have been installed, waiting on fiber connections in 2 different places. Still pursuing a tower for Franklin County in replacement of the Webster County tower. – Should have the RFP's received no later than this week. EHP's have all been submitted for approval.

UPDATE FOR FEBRUARY 2024 – Continue to wait for the Winnebago Community to make a decision. We have an alternative path ready to go in case they are not interested in moving forward. All of the prep work for the SE Region is done (warehouse work) – and ready to be picked up and installed. This will complete the far south area of the state – just waiting on a new tower in Nemaha County. Working with the SC Region to build a new tower, possibly in Franklin County – this would allow us to get from Holdrege around the loop down to Franklin. Future tower for Webster County will be discussed in IJ process next month.

Upcoming Activities

We will finish out the project with the last of the grant funds. They have to be expended by August of 2026. We did not request anymore.

Effort Metrics



Total Effort	0.00
Spent	0.00
Effort Balance	0.00

iServe Nebraska

Report Date
Apr 4, 2024

Project ID
PROJ-03224

Project Manager
Soni, Jainesh

Milestone Timeline

Apr 6, 2020

Feb 22, 2027

Overall Status

→ **On Track**

Schedule Status

→ **On Track**

Scope Status

→ **On Track**

Cost and Effort Status

→ **On Track**

Key Accomplishments

1. Delivery of the Integrated Medicaid and Economic Assistance Online Application as well as USPS standardized address prompts when completing an online application.
2. Execution of Program Increment (PI) 8 in April 2024 which included the following features:
 - 2.1 Kiosk Deployment to allow access to iServe.Nebraska.gov in English and Spanish.
 - 2.2 Text Vendor and Social Media Updates to

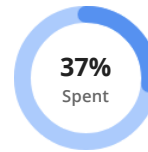
Status Report Update

1. Iterative development work continues for upcoming iServe Portal releases. Multiple releases have been incrementally deployed since Launch 1 (April 2022) delivered the foundation of the iServe Portal. They are:
 - 1.1. January 27, 2023, production deployment of the Explore Benefits functionality for all portal users.
 - 1.2. July 10, 2023, production deployment of the integrated Medicaid and Economic Assistance online application to a select group of Community Partners in Pilot mode (Launch 2).
 - 1.3. October 16, 2023, production deployment of the integrated and Economic Assistance online application to all Community Partners and Nebraskans as well as USPS standardized address prompts when completing an online application (Launch 3).
 - 1.4. January 11, 2024, production deployment of the Benefits Applications to all Community Partners and Nebraskans.
2. Incremental delivery will continue with upcoming releases as teams continue to complete Program Increment (PI) planning, requirement refinement, development, and testing for the remainder of Q2 2024.

Upcoming Activities

1. Completion and implementation of features from Program Increment (PI) 8 in April.
 - 1.1 Completed development sprint cycle and moved into User Acceptance Testing for PI8.
2. Planning for next features in PI-9 scheduled to implement in July 2024

Effort Metrics



Total Effort	649,403.83
Spent	241,071.00
Effort Balance	408,332.83

NDOT Financial System Modernization (WO 275056)

Report Date
Apr 2, 2024

Project ID
PROJ-00826

Project Manager
Lusero, Cody

Milestone Timeline

Mar 28, 2022

Aug 1, 2026

Overall Status

→ **On Track**

Schedule Status

→ **On Track**

Scope Status

→ **On Track**

Cost and Effort Status

→ **On Track**

Key Accomplishments

- 2/27 - finalized NDOT Director's Office Presentation
- 2/29 - initial meeting with NDOT Director's Office to review roadmap update

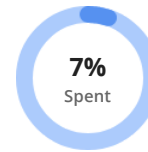
Status Report Update

- NDOT is still working to finalize roadmap update and determine path forward
- Meeting on February 29th and multiple follow-up discussions with NDOT Director's Office
 - Continued research on roadmap options to answer leadership questions

Upcoming Activities

- Following up / research on any new feedback from NDOT leadership

Effort Metrics



Total Effort	47,473.00
Spent	3,298.50
Effort Balance	44,174.50

OPS Retirement Plan Management Transfer

Report Date
Apr 4, 2024

Project ID
PROJ-00912

Project Manager
Deshpande, Jaydeep

Milestone Timeline

Oct 1, 2021

Sep 2, 2024

Overall Status

On Track

Schedule Status

On Track

Scope Status

On Track

Cost and Effort Status

On Track

Key Accomplishments

Key Accomplishments:-

1. Unit testing for the project kicked off
2. Total of Four Test suites built with a total of 371 test cases built with 118 test cases executed as of now with 16 defects being tracked

Status Report Update

1. Completed in March:-

- Finalized Actuarial Valuation
- Data loaded for data levels 1 – 4 in testing environment
- Began integration testing execution in ADO (Azure Dev Ops) test tool
- Began data validation and submission of bugs for data and system configuration
- Preparation for User Acceptance Testing
- Continues cutover discussions for business and system cutover
- Continues application development for Sprint 4
- Continues mapping for Data Level 5 & 6
- Completed first level of testing for converted data
- Enhancements to DQCP scripts adding additional data elements and also determining filter criteria for targeted data quality

2. Planned for April:-

- Finalize Web Portals
- Continue testing for Sprints 1 & 2 and retest bug fixes
- Finalize preparation of User Acceptance Testing
- Prepare for Parallel Testing
- Continue cutover discussions for business and system cutover
- Complete application development for all Sprints
- Finalize approach for updated DQCP's and rerun reports upon validation of approach
- Support testing efforts by resolving development bugs
- Finish setup of the UAT environment
- Complete mapping and migration for Data Level 5 & 6
- Data Mapping and determination of Authoritative Sources for Data Levels 5 & 6

3.

Scanning project

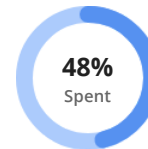
- 74 boxes have been sent to Secretary of state till date
- This includes over 181,457 pages & 35,613 docs scanned.

4. Implementation of the Multifactor Authentication for the NPERS Self service option

NPERS is continuing to work on the programming and database changes needed in NPRIS for its implementation.

Upcoming Activities

Effort Metrics



Total Effort	223.50
Spent	107.25
Effort Balance	116.25

SONAR - State of Nebraska Appropriation Request

Report Date
Apr 4, 2024

Project ID
PROJ-01324

Project Manager
Bush, Gary

Milestone Timeline

Feb 22, 2023

Apr 5, 2024

Overall Status

→ Needs Help

Schedule Status

→ At Risk

Scope Status

→ At Risk

Cost and Effort Status

→ On Track

Key Accomplishments

Status Report Update

After Carahsoft and Anaplan was advised that the State was going to terminate because of the required reporting functionality not being acceptable, Carahsoft and Anaplan used the 30 days allowed in the contract to propose an alternative solution. The Budget Division accepted the propose solution and an addendum has been created.

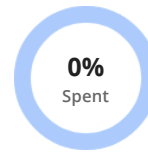
The addendum has been approved by DAS Purchasing and is waiting for signature by Carahsoft and the project sponsor, Lee Will.

The new addendum calls for a third party, Fluence, to create the needed reports. There is a timeline of July 1, 2024 fo the work to be completed. Once the addendum has been signed, work will restart to get project completed on time.

Upcoming Activities

Addendum signed by Carahsoft and Lee Will.

Effort Metrics



Total Effort	0.00
Spent	0.00
Effort Balance	0.00

Kronos Transition to UKG Dimensions

Report Date
Apr 4, 2024

Project ID
PROJ-01242

Project Manager
Beer, Joe

Milestone Timeline

Aug 29, 2022

Jul 10, 2024

Overall Status

Needs Help

Schedule Status

Needs Help

Scope Status

Needs Help

Cost and Effort Status

On Track

Key Accomplishments

Status Report Update

1. Scheduling:

We have encountered delays regarding the schedule and go-live dates over the past several months. One item that has played a major factor in this delay is labor distribution calculations/reporting. This is a required and critical item for the Department of Agriculture, as well as the Department of Education, and thus is on the critical path. UKG was notified of this requirement on project inception, and again in late 2023, but is just now being addressed. Currently awaiting a Statement of Work to be provided by UKG for Labor Distribution calculations and reporting. It is not feasible to meet the previously planned go-live dates, and new dates will need to be determined once critical requirements have been addressed.

2. Telestaff:

Telestaff configuration for Non-production Environment for DCS/DHHS is nearly complete. UKG encountered obstacles regarding Business Structure discrepancies between telestaff and Dimensions which are currently being worked through. Testing will be ready to begin after the architecture adjustments have been made by UKG.

3. Integration:

Continuing work on finalizing interface configurations, currently awaiting UKG status update on the Payroll and Accruals configurations. Testing has begun on the Person Import data files and integration processes.

4. User Adoption:

OCM plan for communication and training has been created and is being refined for each agency based on needs.

5. Testing:

Continuing work on testing baseline payroll rules and identifying defects. Adjusted completion date goal to end of April 2024.

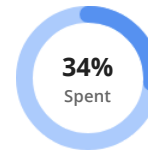
6. Clocks:

Go-Live Configuration

9100 and 9000 models have been brought to the cloud and back. In a good spot overall for configuration and preparation for go-live. Currently awaiting technical documentation/information for timeclocks from UKG to verify go-live process needs.

Upcoming Activities

Effort Metrics



Total Effort	6,912.79
Spent	2,328.50
Effort Balance	4,584.29

Message Switching System (MSS) Modernization Project

Report Date
Apr 2, 2024

Project ID
PROJ-01443

Project Manager
Neukirch, Chris

Milestone Timeline

Jun 1, 2023

Jul 31, 2025

Overall Status

On Track

Schedule Status

On Track

Scope Status

On Track

Cost and Effort Status

On Track

Key Accomplishments

Completed Initial Testing of the Datamaxx Interface Server (DSI).
Reviewed and finalized three documentation deliverables for the System Hardware, the Licenses and Subscriptions and the Installation Plan.

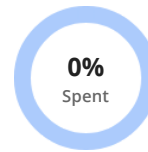
Status Report Update

Datamaxx is nearly completed with the documentation for the Implementation Phase. Datamaxx is working with Comcast and OCIO on the line into the OCIO Data Center.

Upcoming Activities

Review and finalize the FAT, SAT and UAT Test Plan document (Del - 28)

Effort Metrics



Total Effort	4,450.00
Spent	0.00
Effort Balance	4,450.00

Computer Aided Dispatch Project

Report Date
Apr 2, 2024

Project ID
PROJ-01444

Project Manager
Neukirch, Chris

Milestone Timeline

Jul 31, 2023

Nov 30, 2023

Overall Status

On Track

Schedule Status

On Track

Scope Status

On Track

Cost and Effort Status

On Track

Key Accomplishments

Discussions with DAS and NSP on the RFP documents.

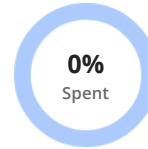
Status Report Update

NSP is working with State Purchasing to finalize the RFP documents.

Upcoming Activities

Continued review towards a posting of the RFP.

Effort Metrics



Total Effort	2.00
Spent	0.00
Effort Balance	2.00

Attachment IV-B-1

State of Nebraska
Nebraska Information Technology Commission
Technical Standards and Guidelines

Proposal 33

A PROPOSAL relating to the waiver policy; to amend section 1-103; and to repeal the original section.

1 Section 1. Section 1-103 is amended to read:

2 **1-103. Waiver policy.**

3 (1) Purpose. There may be circumstances that justify noncompliance with a standard issued
4 by the commission. This policy authorizes the Technical Panel, upon a determination of good
5 cause shown, to issue waivers relating to the commission's technical standards.

6 (2) Request. An agency may request a waiver by submitting the following information to the
7 Technical Panel:

8 (a) The specific section(s) at issue;

9 (b) A description of the problem and justification for the waiver; and

10 (c) A description of the agency's preferred solution.

11 Requests may be submitted by email to: ocio.nitc@nebraska.gov.

12 (3) Temporary Waiver. The state information security officer may grant a temporary waiver,
13 subject to further review as provided in this section.

14 ~~(3)~~(4) Review. The Technical Panel will consider the request at their next regularly
15 scheduled meeting. The panel may ask for additional information from the submitting agency
16 and may postpone their decision for one meeting. After reviewing the request, and any
17 comments received, the panel may approve the request, approve the request with conditions, or
18 deny the request.

1 (4)(5)_____Appeal. A denial or an approval with conditions by the Technical Panel may be
2 appealed to the commission.

3 Sec. 2. Original section 1-103 is repealed.

4 Sec. 3. This proposal takes effect when approved by the commission.

Attachment IV-B-2

**State of Nebraska
Nebraska Information Technology Commission
Technical Standards and Guidelines**

Proposal 34

A PROPOSAL to adopt a new section relating to international travel.

1 Section 1. The following new section is adopted:

2 **8-213. International travel.**

3 International travel increases cyber risks to the information technology infrastructure of the
4 State of Nebraska. These risks include the use of unsecured public Wi-Fi, device loss, data
5 loss, and cyber espionage. To mitigate these risks, anyone traveling outside the legal
6 jurisdictional boundary of the United States (outside of the United States, its territories,
7 embassies, or military installations) must comply with cybersecurity best practices. The following
8 are requirements when traveling internationally:

9 (1) If traveling with a state-issued device, you must contact the Office of the CIO at least 72
10 hours prior to departure. In part, this is to avoid service disruptions and international data
11 charges on mobile devices;

12 (2) Always maintain positive control over devices. Never leave a device unattended and do
13 not place in checked baggage;

14 (3) Multi-factor authentication must be used to access state resources;

15 (4) OCIO-approved VPN must be used to access state resources;

16 (5) State-issued devices must have full disk encryption enable to prevent unauthorized
17 access to your data in case a device is lost or stolen;

18 (6) Software and operating systems must be patched and up to date with the latest patches
19 and updates to mitigate known vulnerabilities and limit cyber risk exposure and attack surface;

1 (7) User passwords should be changed before leaving to ensure they do not expire while
2 traveling. User passwords must be changed after returning to ensure that they are safe in the
3 event that any may have become compromised while traveling;

4 (8) Only certain state personnel will be able to access OWA or other cloud-based resources
5 when traveling internationally. This means that email on mobile devices may not update
6 automatically;

7 (9) Based on the level of threat and risk from the region of travel, the state information
8 security officer may restrict access to certain state resources; and

9 (10) All state-issued devices must be factory reset, or wiped, upon return. The agency may
10 contact the Office of the CIO to obtain temporary loaner equipment to be used while traveling
11 internationally.

12 Sec. 2. This proposal takes effect when approved by the commission.