

**Technical Panel
of the
Nebraska Information Technology Commission**
Tuesday, September 14, 2010, 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
PROPOSED MINUTES

MEMBERS PRESENT:

Walter Weir, CIO, University of Nebraska, Chair
Brenda Decker, CIO, State of Nebraska
Kirk Langer, Lincoln Public Schools
Mike Winkle, NET

MEMBERS ABSENT:

Christy Horn, University of Nebraska

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

The Chair, Walter Weir, called the meeting to order at 9:10 a.m. Four members were present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and [Nebraska Public Meeting Calendar](#) on August 23, 2010. The agenda was posted to the NITC website on September 10, 2010.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AUGUST 10, 2010 MINUTES

Ms. Decker moved to approve the [August 10, 2010](#) minutes as presented. Mr. Winkle seconded. Discussion followed.

Under "Other Business", Mr. Weir suggested a friendly amendment to change the wording in the 2nd paragraph to read as follows:

"NU-RON is a University of Nebraska project grant to support University research. It will build a fiber connection between UNMC and Creighton and between UNMC and the basement of the Doubletree Hotel at 16th and Farnam. Major telecoms will come together at this location."

The friendly amendment was accepted by Ms. Decker and Mr. Winkle. Roll call vote: Decker-Yes, Langer-Yes, Weir-Yes and Winkle-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS UPDATE: NDE - STATEWIDE ONLINE ASSESSMENT SYSTEM

John Moon, Project Manager

Mr. Moon distributed Project Status report for Year 2. A few districts had some problems but CAL was able to respond quickly. Reports were given to districts electronically. The Math component will hopefully go live October 16. The test will be available in Spanish, as well to be read to students. A CD will be developed with directions. Every attempt is being made to serve ELL students. Mr. Langer discussed concerns regarding the format of the Math testing. Science component is currently developed and will be field tested this year. Alternative school students are tested with a different paper test but it is aligned with CAL and is loaded into CAL for reporting results. Year 3 is a continuing contract.

CAL responded to Mr. Horn's concerns regarding accessibility. Mr. Moon requested her feedback on the document. Ms. Horn was not present. Mr. Weir will assure that she receives the document.

ENTERPRISE PROJECTS - [OTHER PROJECT UPDATES](#)

Ryan Christensen

Currently, there are no projects that have had a negative status change. Clarification is needed on the Fusion Center's status. A correction was made to the Network Nebraska report's comment section regarding high points. It should read "Internet access cost for K-12 has decreased by 60%". Mr. Christensen makes a personal contact to projects, reviews the form and clarifies what is requested for the report. Official correspondence can be made to projects if they fail to report.

STANDARDS AND GUIDELINES - RECOMMENDATION TO THE NITC*

[NITC 4-205: SOCIAL MEDIA GUIDELINES](#) ([Comments Received](#))

The public comment period closed on September 9.

After review of the public comments, it was agreed to accept the following recommended changes:

- In Section 2.3, add the email address for the State Webmaster (ne-support@nicusa.com) and delete the second sentence.
- In Section 2.6, first line, it says: "It is the agencies responsibility..." Since the word agencies is possessive, it should read: "It is the agency's responsibility".
- In Section 2.9.5, replace "(see above)" with "(see Section 2.6 above)".
- Section 2.9.6, second line, it says, "...state email address or making..." it should say "...state email address or make..."
- Section 2.5 and 4.2 reference Schedule 124. The reference should be to "Schedule 124 – State Agencies General Records, Item Numbers 124-1-41, 124-1-49, and 124-7"

Mr. Winkle moved to recommend approval of [NITC 4-205: SOCIAL MEDIA GUIDELINES](#) with the above recommended changes. Mr. Langer seconded. Roll call vote: Winkle-Yes, Weir-Yes Decker-Yes, and Langer-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

BIENNIAL BUDGET - PROJECT REVIEW PROCESS

([Timeline](#), [Reviewer Scoring Sheet](#), Review the "[Three Questions](#)")

Agency budgets are due tomorrow. It is anticipated that there will be very few I.T. requests. Reviewers are members or alternates of the NITC Technical Panel and other advisory groups. Each project will get three reviewers. Unless any of the Technical Panel has recommendations for the scoring sheet, the scoring sheet will not change. After discussion, it was decided to leave questions as is:

1. Is the project is technically feasible?
2. Is the proposed technology appropriate for the project?
3. Can the project be accomplished within the proposed timeframe and budget?

Mr. Becker will get list of projects and reviewers to members.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)

Accessibility of Information Technology Work Group, Horn. Mrs. Horn was not present at the meeting but had copies of the [Federal Registers available for members](#). The register information pertained to Nondiscrimination on the Basis of Disability: Accessibility of Web Information and Services of State and Local Government Entities and Public Accommodations.

Learning Management System Standards Work Group, Langer. Last month, a meeting was held with many of the stakeholders. There were no specific next steps agreed upon except the need to establish a

smaller group to develop the concept. There was agreement and interest within the group for a statewide learning system. Since then, there have been further discussions and there is a move to get the concept documented by end of the next month. It was also agreed to look at P16 not just K12. There was also support for a repository of digital content. The Education Council Co-chairs requested that Matt Bloomsted and Gordon Rothemeyer assist in the development the concept paper. The question was raised as to the need to develop a standard for Enterprise Content Management. Mr. Langer will continue to work on this.

Security Architecture Work Group, Weakly. Mr. Weakly reported on four items:

- He attended the annual MS-ISAC (Information Sharing and Analysis) Conference in August. The conference focuses on raising the level of cyber security readiness and response. There is a lot going on in the security front in all states. Mr. Weakly will be getting more information on funding sources for long term metrics to improve security with tracking capabilities.
- Security Awareness. October is national Cyber Security Awareness Month. He has been working on training opportunities. MS-ISAC is producing some materials as well that can be personalized with school's or organization's own logo.
- Mobile devices. The Work Group has been continuing discussions on this issue. The group is drafting a standard for mobile devices, especially for syncing into Exchange. It is anticipated to have the standard available for review for agencies for next month's Technical Panel meeting
- Non-expiring password waiver. In June, the Department of Labor's request for waiver was denied. The Department of Revenue has also asked for a waiver for tax filing application for users filing tax information once a year. The 90-day password would make it cumbersome. It was suggested to revise the current standard to include an internal and external component. Mr. Weakly stated that the waiver process is sufficient right now to look at each case separately.

OTHER BUSINESS

Mr. Weir wanted member to be aware that P-16 longitudinal study will be occurring in the near future. The study will track a student's data from Pre-K to high school graduation to higher education and into the labor force.

The next meeting of the NITC Technical Panel is scheduled for October 12.

Ms. Decker moved to adjourn. Mr. Langer seconded. All were in favor. Motion carried.

The meeting was adjourned at 10:30 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.