Technical Panel
of the
Nebraska Information Technology Commission
Tuesday, September 9, 2008, 9:00-10:30 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
PROPOSED MINUTES

MEMBERS PRESENT:
Walter Weir, CIO, University of Nebraska, Chair
Brenda Decker, CIO, State of Nebraska
Christy Horn, University of Nebraska, Compliance Officer
Kirk Langer, Lincoln Public Schools
Mike Winkle, Nebraska Educational Telecommunications

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:08 a.m. There were five members present at the time of roll call.
A quorum was present. The meeting notice was posted to the NITC website and Nebraska Public
Meeting Calendar on August 22, 2008. The agenda was posted to the NITC website on September 5,
2008. A copy of the Open Meetings Act was posted on the south wall of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES OF AUGUST 12, 2008 MINUTES

Ms. Decker moved to approve the August 12, 2008 meeting minutes as presented. Ms. Horn seconded.
Roll call vote: Decker-Yes, Horn-Yes, Langer-Yes, Weir-Yes and Winkle-Yes. Motion carried.

PROJECT REVIEWS - ONGOING REVIEWS (as needed)

Retirement Systems - Jerry Brown and Robin Goracke

(Handouts)

Phase II final signoff has been completed on all functional area requirements. Phase II Development
continues at Saber's offshore site in India, with 14 of the 15 functional areas completed. The one
remaining functional area is Optional Service Credit (OSC). Saber has projected that we will receive the
modules for IT testing around mid-October, 2008.

Phase III (Batch) Requirements Validation sign-off has been completed on all functional areas. Phase III
(Batch) Development is in progress with 11 of the 16 functional areas completed, 4 are in progress and 1
(OSC) has not been started.

IT staff testing of Phase II and III began on August 27th with two (2) functional areas and continued on
September 2nd with four (4) additional functional areas. Again, there are 19 functional areas that are
being monitored for the testing activity. The user staff is scheduled to start testing the week of September
22nd.

The testing members will create a defect document for each defect they discover. These will be tracked
at a weekly defect meeting and reported to the Steering Committee in the form of statistics. The
production servers have been installed. Saber and the NPERS infrastructure support staff are in the
process of configuring and testing the production environment this week.

The project end date has not changed and it is within budget.

Drop Plan. Implementation into production occurred on August 29, 2008. There are still a couple of issues with the interface to Ameritas, but these will be corrected before the interface runs at the end of September.

The Quality Assurance team has completed QA Phase III activities. This review identified four (4) high risk findings that, if addressed quickly, could be rectified before there is a significant impact on the project. These identified the need to more thoroughly follow the Project Management Plan, keeping the Requirements Traceability Matrix more current, and keeping the Project Plan more current.

The Office of the CIO Security Team completed the first Security Validation process on August 8, 2008. The risk results indicated the following security issues:

- 100% Application-related Security Issues (60 out of a total of 60 issues).
- Application-related Security Issues can usually be fixed by application developers, as they result from defects in the application code.
- 0% Infrastructure and Platform Security Issues (0 out of a total 60 issues).

Saber is in the process of addressing the issues.

The project has decided to utilize SQL rather than Cognos and has saved the project approximately $62,000 in Cognos licensing fees. For next month's meeting, Mr. Brown will bring plans for long-range support for the NPRIS project.

Health and Human Services - MMIS and LIMS - James Ohmberger. No report.

Nebraska State College System and University of Nebraska - Student Information System, Ed Hoffman

The project has been in vendor negotiations for past two months. The project negotiator commented that the State of Nebraska achieved in a matter of months what others have taken years to accomplish. Oracle and CedarCrestone have been selected. Both vendors agreed to the fixed priced negotiations with payments associated with milestone completions. The project will have a shared hardware platform located in Lincoln.

Both projects are now moving towards a centralized approach. There will be a two side-by-side implementations due to the academic policy difference between the two entities. There may be a point where differences in policy may need a decision and these will be addressed as they occur. The implementation team will be located at 56th and O Streets. The first joint meeting is scheduled for Friday, September 12.

PROJECT REVIEWS - COMMUNITY TECHNOLOGY FUND GRANT APPLICATIONS

NeHII Proposal
Deb Bass and Chris Henkenius, Bass and Associates; Dr. Harris Frankel, President, NeHII (via phone); and Anne Byers, Office of the CIO

Goal: to create a statewide health information exchange (HIE) for the betterment of patient care in the state. Once implemented, the system would enable physicians statewide to view consolidated patient medical history at the point of care, improving safety and care delivery while reducing duplicate or redundant procedures.

At the last meeting, the Technical Panel found the project technical feasible but had concerns about the financial obligation. NeHII has been meeting with the stakeholders as well as with the NITC eHealth Council.   The project has also met with the Governor and he is very interested in seeing the pilot demonstration. The University of Nebraska-Omaha and the Peter Kewitt Institute will be working with the project to provide Level 1 support. The project is in negotiations with the selected vendor, Axolotl.

The project is requesting $100,000 for the year long pilot project. If successful, Axolotl's estimate for the pilot's framework is approximately $355,000 a year plus $107,000 initial set-up fee. Axolotl is requesting a 5-year commitment. The pilot contract can be terminated within the first year if it is not meeting the project's needs. Within three months, five hospitals and over 700 physicians will be using the system. Ms. Byers stated that the eHealth Council and Lieutenant Governor Sheehy realize the financial concern.

Bass Association is currently meeting with medical foundations. Alegent Health and Blue Cross Blue Shield of Nebraska have been funding the operation to this point. NeHII has also asked the Governor for $1 million dollars for the next five years out of the Medicaid budget. Lt. Governor Sheehy recommended that NeHII submit a request similar to the Public Service Commission's licensing fee expenses. The project is also exploring federal grants that would match state dollars. It is anticipated that the project would be self-sufficient by end of third year by means of subscription and usage fees as well as contribution. If state funds are approved, the Technical Panel would be again be involved in a technical review of the project.

Mr. Winkle moved to forward the NeHII proposal to the NITC for consideration noting that the project is technically feasible and the proposed technology is appropriate for the project but that the NITC needs to understand the financial risk associated with the project's completion due to ongoing funding efforts. The NITC should also be aware that additional public requests could come back to both the Technical Panel and the NITC for future approval. Ms. Decker seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, Horn-Yes, and Decker-Yes. Motion carried.

Nebraska Public Policy Center Proposal
Anne Byers, Community I.T. Manager

Goal: The overall goal of the proposed project is to obtain perspectives of Nebraskans about electronic sharing of health information, and in particular, perspectives about legal and policy issues currently under consideration by the NITC, HISPC, e-Health council, and other state policymakers and advisory groups.

Ms. Decker moved that there were no technical aspects of the proposal for the panel to review and to forward the proposal to the NITC for their action. Mr. Winkle seconded. Roll call vote: Decker-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Motion carried.

PROJECT REVIEWS - BIENNIAL BUDGET - PROJECT REVIEW PROCESS
Rick Becker, Government I.T. Manager

Mr. Becker reviewed the Timeline and Reviewer Scoring Sheet that will be used for this biennium. There were no recommended changes and/or additions.

Panel members did not have any recommendations, changes and/or additions to the "Three Questions" addressed in the technical review for I.T. budget requests and proposals.

Ms. Horn left the meeting.

STANDARDS AND GUIDELINES - SET FOR 30-DAY COMMENT PERIOD

Mr. Becker reviewed the NITC 1-203: Project Status Reporting and the NITC 1-205: Enterprise Projects Standards. These were required duties of the NITC that were discussed in the Performance Review.

Mr. Winkle moved to post the NITC 1-203: Project Status Reporting and NITC 1-205: Enterprise Projects for the 30-day public comment period. Mr. Langer seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, Sydik-Yes, and Decker-Yes. Motion carried.

Discussion - Update on Password Standard Recommendations

Mr. Hartman distributed copies of the revised. The work group recommendation is that items covered under section 1.2 would be handled at the OCIO or SAWG to address. Items in section 1.1 would come before the Technical Panel for waiver approval.

Mr. Winkle moved to post the revised [Password Standard Recommendations](#) for the 30-day public comment period. Mr. Sydik seconded. Roll call vote: Sydik-Yes, Decker-Yes, Winkle-Yes, Weir-Yes, and Langer-Yes. Motion carried.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)

Accessibility of Information Technology Work Group – Horn. Mr. Sydik reported that the office has been receiving questions about the Target lawsuit.

Learning Management System Standards Work Group - Langer. An adhoc group has been assembled to look at content management and is looking at reasonable response to the NROC issue.

Security Architecture Work Group – Hartman. Mr. Hartman presented information in the standards and guidelines portion of the meeting.

Statewide Synchronous Video Network Work Group – Winkle. Informational meetings have occurred with the Nebraska Department of Education, Rick Golden of the University of Nebraska, and Gordon Roethemeyer, Distance Education Council. Mr. Roethemeyer had provided a list of possible members to serve on the work group. The work group will be meeting soon. Mr. Winkle would like to have a draft of the standard for the October 14 meeting.

OTHER BUSINESS

There was no other business.

NEXT MEETING DATE AND ADJOURNMENT

The next meeting of the NITC Technical Panel will be held at 9:00 a.m. on October 14 , 2008.

Mr. Langer moved to adjourned. Ms. Decker seconded. All were in favor. Motion carried by unanimous voice vote.

The meeting was adjourned at 10:40 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.