State Government Council
of the
Nebraska Information Technology Commission
Thursday, December 13, 2012, 1:30 p.m. - 2:30 p.m.
Executive Building - Lower Level Conference Room
521 S 14th Street, Lincoln, Nebraska
MINUTES

MEMBERS PRESENT:
Brenda Decker, Chief Information Officer, Chair
Beverlee Bornemeier, OCIO-Enterprise Computing Services
Dennis Burling, Department of Environmental Quality
Josh Daws, Secretary of State's Office
Brent Gaswick, Department of Education
Eric Henrichsen, Department of Health and Human Services
Joe Kellner, Department of Roads
Kelly Lammers, Department of Banking
Glenn Morton, Workers' Compensation Court
Steve Rathje, Department of Natural Resources
Jayne Scofield, OCIO-Network Services
Bob Shanahan, Department of Correctional Services
Terri Slone, Department of Labor
Len Sloup, Department of Revenue

MEMBERS ABSENT: Michael Behm, Crime Commission; Mike Calvert, Legislative Fiscal Office; Carlos Castillo, Administrative Services; Pat Flanagan, Private Sector; Dorest Harvey, Private Sector; Lauren Kitner, Policy Research Office; Bev Neth, Department of Motor Vehicles; Gerry Oligmueller, Budget Office; Col. David Sankey, Nebraska State Patrol; Rod Wagner, Library Commission; and Janice Walker, State Court Administrator's Office

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Ms. Decker called the meeting to order at 1:30 p.m. There were 17 voting members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on November 20, 2012. The agenda was posted to the NITC website on December 7, 2012.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF OCTOBER 11, 2012 MINUTES*

Mr. Henrichsen moved to approve the October 11, 2012 minutes as presented. Ms. Slone seconded. Roll call vote: Burling-Yes, Bornemeier-Yes, Decker-Yes, Sloup-Yes, Daws-Yes, Rathje-Abstained, Slone-Yes, Lammers-Yes, Morton-Yes, Henrichsen-Yes, Gaswick-Yes, Scofield-Yes, Shanahan-Yes, and Kellner-Abstained. Results: Yes-12, No-0, Abstained-2. Motion carried.

STANDARDS AND GUIDELINES

NITC 7-104: Web Domain Name Standard (New)* Set for 30-day comment period.
> Purpose: The purpose of this standard is to provide for consistent domain names for state government websites.

Mr. Becker introduced the draft standard. There will be two changes to the document before it is posted for the 30-day comment period. In the version linked to the agenda, in Sections 1.3 and 1.4, insert "and ne.gov" after "nebraska.gov". Reasons for the standard include: assurance for public that they are on an official government website; improved search results; consistent marketing; reduced costs; and other technical and domain management benefits. Feedback has been received from the Webmasters group. The Office of the CIO will be meeting with the Webmasters group to discuss their concerns. Discussion followed.

Mr. Lammers moved to table the recommendation of the NITC until the next meeting. Mr. Rathje seconded. Roll call vote: Burling-Yes, Bornemeier-Yes, Decker-Yes, Sloup-Yes, Daws-Yes, Rathje-Yes, Slone-Yes, Lammers-Yes, Morton-Yes, Henrichsen-Yes, Gaswick-Yes, Scofield-Yes, Shanahan-Yes, and Kellner-Yes. Results: Yes-14, No-0, Abstained-0. Motion carried.

NITC 8-101: Information Security Policy ([Amendment])*
> Purpose: The purpose of this Information Security Policy is to provide a uniform set of reasonable and appropriate security safeguards for protection of the confidentiality, integrity, availability and privacy of State of Nebraska information collected, stored, and used to serve the citizens of the State of Nebraska.

Currently, the standard does not require screen locking for state issued mobile devices. This amendment specifies that: "All mobile devices must utilize the screen locking feature on their device when not in use and after a period of inactivity." It was also recommended to insert "i.e." or "for example" before the list of devices.

Mr. Henrichsen moved to recommend approval of the amendment to NITC 8-101 Information Security Policy. Ms. Slone seconded. Roll call vote: Daws-Yes, Rathje-Yes, Slone-Yes, Lammers-Yes, Morton-Yes, Henrichsen-Yes, Gaswick-Yes, Scofield-Yes, Shanahan-Yes, Kellner-Yes, Burling-Yes, Bornemeier-Yes, Decker-Yes, Sloup-Yes. Results: Yes-14, No-0, Abstained-0. Motion carried.

DISCUSSION: ECM - BUSINESS PORTAL - Kevin Keller

In the spring at the ECM workshops, agencies had expressed an interest to expand the business portal. The topic was brought to the State Government Council for discussion. Members were given an opportunity to ask questions. The Office of the CIO is gathering data on ROI. This is a long term project.

After discussion, it was recommended to establish a work group after the Legislative session and put this as an agenda item for a future meeting. Council members interested in serving on the work group were asked to contact Mr. Becker.

AGENCY REPORTS AND OTHER BUSINESS

Department of Revenue, Glenn Morton. An issue relating to the ECM and password resets was raised. It was recommended that the Security Architecture Work Group address this issue.

Department of Environmental Quality, Dennis Burling. The agency went live with three new items on their website via ECM:
- New map search,
- Public notice documents search, and
- Public record requests can be done on line

The agency has received positive comments from the user. This has been a time saver for the agency.

Ms. Decker informed the Council that all of state government has moved to the new email platform.

ADJOURN (Next Meeting - February 14, 2013)

The next meeting of the State Government Council will be held on Thursday, February 14, 2013.

Mr. Shanahan moved to adjourn. Mr. Lammers seconded. All were in favor. Motion carried.

The meeting was adjourned at 2:25 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.