STATE GOVERNMENT COUNCIL
of the
Nebraska Information Technology Commission
Thursday, April 21, 2011, 2:30-3:30 p.m.
Executive Building - Lower Level Conference Room
521 S 14th Street, Lincoln, Nebraska
MINUTES

MEMBERS PRESENT:
Brenda Decker, Chief Information Officer, Chair
Beverlee Bornemeier, OCIO-Enterprise Computing Services
Glen Morton, Workers' Compensation Court
Josh Daws, Secretary of State's Office
Pat Flanagan, Private Sector
Suzy Fredrickson, Nebraska State Patrol
Lori Henkenius, Nebraska Department of Education
Eric Henrichsen, Department of Health and Human Services
Joe Kellner, Department of Roads
Mike McCrory, Alt. for Carlos Castillo, Administrative Services
Bill Miller, State Court Administrator's Office
Bob Shanahan, Department of Correctional Services
Jayne Scofield, OCIO-Network Services
Terri Slone, Department of Labor
Len Sloup, Department of Revenue
Rod Wagner, Library Commission

MEMBERS ABSENT: Dennis Burling, Dept. of Environmental Quality; Dick Clark, Policy Research Office; Mike Calvert, Legislative Fiscal Office; Keith Dey, Department of Motor Vehicles; Rex Gittins Department of Natural Resources; Dorest Harvey, Private Sector; Kelly Lammers, Department of Banking; Gerry Oligmueller, Budget Office; and Mike Overton, Crime Commission

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Brenda Decker called the meeting to order at 2:30 p.m. There were 15 members present. A quorum existed to conduct official business. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on March 28, 2011. The agenda was posted to the NITC website on April 18, 2011. The Open Meetings Act was located on the podium at the front of the room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF JANUARY 13, 2011 MINUTES

Mr. Sloup moved to approve the January 13, 2011 meeting minutes as presented. Ms. Henkenius seconded. Roll call vote: Decker-Yes, Bornemeier-Yes, Morton-Yes, Daws-Yes, Flanagan-Yes, Henkenius-Yes, Henrichsen-Yes, Kellner-Yes, McCrory-Abstained, Miller-Yes, Shanahan-Yes, Scofield-Yes, Slone-Yes, Sloup-Yes, and Wagner-Yes. Results: Yes-14, No-0, Abstained-1. Motion carried.

[NASCIO STATE I.T. RECOGNITION AWARDS 2011](external link) (external link)

NASCIO (National Association of State Chief Information Officers) annually presents awards for successful information technology initiatives and projects in state governments. This year's awards program has a submission deadline of June 1. More information is available on the link to the agenda. Members were asked to coordinate any agency submission with Rick Becker.

Ms. Fredrickson arrived to the meeting.

NITC 4-205: SOCIAL MEDIA GUIDELINES (REVISED)

After the NITC adopted the Standard & Guideline NITC 4-205: Social Media Guidelines, there was an issue about deleting posts that were considered "inappropriate". The revision is attempting to provide agencies more guidance on this issue. The proposed revised language for Item #5 under 2.8 would be read as follows:

5. *If comments are allowed on a Social Media site, it is a limited forum and comments must be related to the subject matter of the Social Media posting. Comments may be monitored and the following forms of content will not be allowed:*
   - *Comments not related to the subject matter of the particular Social Media article being commented upon;*
   - *Comments campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question;*
   - *Profane language or content;*
   - *Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, national origin, physical or mental disability or sexual orientation;*
   - *Sexual content or links to sexual content;*
   - *Solicitations of commerce;*
   - *Conduct or encouragement of illegal activity;*
   - *Information that may tend to compromise the safety or security of the public or public systems; or*
   - *Content that violates a legal ownership interest of any other party.*

   A copy of the content which is removed will be maintained in accordance with records retention policies.

The Webmasters has reviewed the standard and have endorsed the revision. If the State Government Council approves the revision today, this will go to the Technical Panel for review and recommendation to NITC for final approval.

Mr. Shanahan moved to recommend approval of the revisions to NITC 4-205: Social Media Guidelines. Ms. Slone seconded. Roll call vote: Decker-Yes, Bornemeier-Yes, Morton-Yes, Daws-Yes, Flanagan-Yes, Fredrickson-Yes, Henkenius-Yes, Henrichsen-Yes, Kellner-Yes, McCrory-Abstain, Miller-Yes, Shanahan-Yes, Scofield-Yes, Slone-Yes, Sloup-Yes, and Rod Wagner-Yes. Results: Yes-15, No-0, Abstained-1. Motion carried.

UPDATES (as needed)

Microsoft, Brenda Decker. On April 4, Microsoft opened the pilot production environment for cloud-based services called Office 365. The Office of the CIO is reviewing the State's options for moving to this environment. One issue that needs to be resolved is how to account for the first year of the three-year agreement for hosted email. The service was unavailable the first year, so Microsoft is looking at providing the State a credit for that year. The proposal is to extend the agreement for two additional years, and the State will get one half-year credit in Year 4 and one half-year credit in Year 5 for the Office 365 service. The two year extension also applies to the software enrollment for Office and Windows. However, for that part of the agreement, we are working on language that would allow each agency an option to not participate in either Year 4 or 5 if funding was not available. There were no questions.

Hardware Configuration Work Group, Steve Schafer. This work group was created to develop standard configurations for PCs and laptops in an effort to lower costs from vendors. The OCIO, working with State Purchasing, reviewed the existing PC and laptop contract used by WSCA (Western States Contracting Alliance). That contract provides similar configurations as we were considering. Nebraska subsequently signed on to this agreement and agencies can now purchase off of the WSCA contract. The State has not

committed to purchasing any specific amount. The configurations are regularly updated by WSCA and Nebraska will have input through a group that updates the configurations. Mr. Schafer provided a handout. The Office of the CIO would like to hear from agencies if the configurations don't meet their needs.

Hardware Support Work Group, Eric Henrichsen. The Work Group held their first meeting on January 18. Sirius (formerly MSI) has been assisting in gathering information from agencies to develop a list of recommendations. It is anticipated to have the recommendations available for a future council meeting.

OTHER BUSINESS

Request to Link a Personal Computing Device to the State Email System for Data Classified as "Confidential", Brad Weakly, State Information Security Officer. In March, the NITC approved the standard and guideline NITC 5-204 Linking Personal Portable Computing Device to the State Email System for Data Classified as "Internal Use Only or "Unclassified/Public". Agencies have been asking about a similar standard for data classified as "confidential." The Security Architecture Work Group is developing a standard that will be reviewed by the Council.

ActiveSync and IronPort, Brad Weakly. The Office of the CIO's next change management will include disabling ActiveSync for those users who have never used it. Only State devices and authorized personal devices will be allowed to connect through ActiveSync. Also, IronPort has been tested for identifying emails that contain Social Security numbers and credit card information. The test had a 0% false positive detection rate. When this functionality is activated, any attempt to send an email containing this information from the State system will be bounced. The sender will get an email indicating why it was bounced. It will be at least three more weeks before these features are implemented.

New State Government Council Member. Col. David Sankey has replaced Bryan Tuma at the Nebraska State Patrol and therefore is the newest member of the State Government Council. Suzi Fredrickson will continue to serve as the agency's alternate.

AGENCY REPORTS

Department of Revenue will be going through another Security Audit which will involve the Nebraska State Patrol, Health and Human Services, and the Office of the CIO. Mr. Sloup also reported that Nebraska has an electronic tax filing rate of 92% which is one of the highest rates in the country.

The Department of Health and Human Services has started their Windows 7 rollout.

Brent Hoffman reminded agencies that Nebraska.gov offers a service from GovDelivery for an automated email notification system. Price is based on the number of agencies who are part of the contract. If more agencies participate, the price will go down.

Douglas County has been added to the JUSTICE System.

The Nebraska State Patrol will be conducting periodic testing of CRISCOM (State Employee Automatic Notification System) throughout the upcoming months. The Nebraska State Patrol will receive data dumps containing employee location information from EnterpriseOne and hope to begin testing in the next two weeks. The Lincoln area facilities have been tested and proved to be very successful. The next test will occur in the Omaha area and surrounding counties. Tests will proceed throughout the remaining counties in a similar manner (Norfolk and surrounding counties, Grand Island and surrounding counties, North Platte and surrounding counties, Scottsbluff and surrounding counties). At the conclusion of all initial facility testing, periodic maintenance testing will be scheduled throughout the year.

ADJOURNMENT

Mr. Flanagan moved to adjourn. Mr. Sloup seconded. All were in favor. Motion carried.

The meeting was adjourned at 3:23 p.m.

The meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.