State Government Council Meeting Agenda
State Government Council
Thursday, September 11, 2014 at 1:30 PM
Executive Building – Lower Level Conference Room
521 S 14th Street
Lincoln, NE

Meeting Documents

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:30 PM</td>
<td>1. Roll Call, Meeting Notice &amp; Open Meetings Act Information</td>
</tr>
<tr>
<td></td>
<td>2. Public Comment</td>
</tr>
<tr>
<td></td>
<td>3. Approval of Minutes* - May 21, 2014</td>
</tr>
<tr>
<td>1:40 PM</td>
<td>4. Standards and Guidelines - Recommendations to the NITC</td>
</tr>
<tr>
<td></td>
<td>a. NITC 7-104: Web Domain Name Standard (Amendment)*</td>
</tr>
<tr>
<td>1:45 PM</td>
<td>5. Informational Reports and Updates</td>
</tr>
<tr>
<td></td>
<td>a. Open Data Workgroup (Colleen Byelick)</td>
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<tr>
<td></td>
<td>b. GIS Council (Nathan Watermeier)</td>
</tr>
<tr>
<td></td>
<td>c. OCIO Open Systems - VPN Solution and Two-Factor Authentication (Annie King)</td>
</tr>
<tr>
<td></td>
<td>d. OCIO Network Services – Network Configuration Change Review (Jim Sheets)</td>
</tr>
<tr>
<td>2:20 PM</td>
<td>6. Agency Reports and Other Business</td>
</tr>
<tr>
<td>2:30 PM</td>
<td>7. Adjourn (Next Meeting - October 9, 2014)</td>
</tr>
</tbody>
</table>

* Denotes Action Item

The Council will attempt to adhere to the sequence of the published agenda, but reserves the right to adjust the order of items if necessary and may elect to take action on any of the items listed.

Meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on August 5, 2014. The agenda was posted to the NITC website on September 7, 2014. Nebraska Open Meetings Act
STATE GOVERNMENT COUNCIL
Wednesday, May 21, 2014 at 1:30 p.m.
Executive Building - Lower Level Conference Room
521 South 14th Street, Lincoln, NE

MINUTES

MEMBERS PRESENT:
Brenda Decker, Chief Information Officer, Chair
Beverlee Bornemeier, OCIO-Enterprise Computing Services
Dennis Burling, Department of Environmental Quality
Colleen Byelick, Secretary of State
Randy Crecle, Workers' Compensation Court
Keith Dey, Department of Motor Vehicles
Brent Gaswick, Department of Education
Dorest Harvey, Private Sector
Eric Henrichsen, Department of Health and Human Services
Pam Kunzman, Nebraska State Patrol
Gerry Oligmueller, Administrative Services/Budget
Jennifer Rasmussen, State Court Administrator's Office
Jayne Scofield, OCIO-Network Services
Bob Shanahan, Department of Correctional Services
Len Sloup, Department of Revenue
Bill Wehling, Department of Roads

MEMBERS ABSENT: Mike Calvert, Legislative Fiscal Office; Mike Overton, Crime Commission; Rex Gittens, Department of Natural Resources; Lauren Kintner, Policy Research Office; Kelly Lammers, Department of Banking; Pat Flanagan, Private Sector; Terry Slone, Department of Labor; and Rod Wagner, Library Commission

The Chair, Brenda Decker, called the meeting to order at 1:30 p.m. There were 15 voting members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on April 30, 2014. The agenda was posted to the NITC website on May 19, 2014. A copy of the Nebraska Open Meetings Act was available on the meeting room podium.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF FEBRUARY 13, 2014 MINUTES*


STANDARDS AND GUIDELINES - RECOMMENDATIONS TO THE NITC*

NITC 1-201: Agency Information Technology Plan - Attachment A (Amendment)

The dates have been changed to reflect the upcoming fiscal year dates through the document. The Section 3 Survey was also modified.
NITC 1-202: Project Review Process - Attachment B (Amendment)
The dates have been changed to reflect the upcoming fiscal year dates through the document. Section titles remained the same but section numbers were omitted.


CREATE AN AD HOC WORKGROUP TO STUDY THE "OPEN DATA" CONCEPTS CONTAINED IN LB 919*

LB 919 (2014)

Members discussed the bill and the Sunlight Foundation publication regarding “open data.” Without objection, the Council agreed to establish a workgroup to discuss this issue and make recommendations to the Council. If members are interested in participating, they are to contact Mr. Becker.

Mr. Sloup arrived to the meeting.

NASCIO 2014 STATE IT RECOGNITION AWARDS APPLICATIONS DUE JUNE 2 (external link)

Nominations for the NASCIO Recognition Awards are due on June 2. Members were asked to send their project nominations to Mr. Becker.

AGENCY REPORTS AND OTHER BUSINESS

Microsoft Office 365. Mr. Becker noted that the Office of the CIO has received requests from agencies to acquire Office 365 licenses for the purpose of using the recently released Microsoft Office apps for the iPad. The apps can be downloaded for free, but they are in view-only mode. To sign on to the fully functioning apps, you have to have a user-based Office 365 account license. These licenses are not covered under the state’s enterprise enrollment. Issues for agencies to consider: make sure to purchase the correct license (the home use license, which is the default in-app purchase, is not intended for government employees); keep track of licenses; be prepared for future audit issues; these are subscription accounts with ongoing costs; and these accounts have certain other features, such as cloud storage, which may create issues needing to be addressed by the agency.

The Office of the CIO is finishing with the IBM audit. The Adobe audit will be next.

Administrative Services, Gerry Oligmueller. The state’s contract database will go live July 1.

ADJOURN

The next meeting of the State Government Council will be held on July 10, 2014, 1:30 p.m. in the Executive Building-Lower Level, 521 South 14th Street, Lincoln, Nebraska.

Mr. Oligmueller moved to adjourn. Mr. Harvey seconded. All were in favor. Motion carried.

The meeting was adjourned at 2:25 p.m.
NITC 7-104 (Web Domain Name Standard) is amended as follows:

1. Section 1 is amended to read:

1. Standard

1.1
The official Nebraska government domain is nebraska.gov and ne.gov. The State CIO may also allow other domain names using the .gov top level domain.

1.2
All web domain name registrations, purchases, and renewals must be made by the Office of the CIO. Top level domain names other than .gov may be registered but cannot serve content or be publicly promoted. The domain state.ne.us is a supported legacy domain which may serve content but which should not be publicly promoted. All public facing domains shall be registered as at least a third-level domain within the nebraska.gov domain. The third level domain name shall uniquely identify the state agency or service. In addition to nebraska.gov, the domain ne.gov may be registered as an alternate domain to the corresponding nebraska.gov domain name.

1.3
All registered nebraska.gov and ne.gov domains shall adhere to all federal .gov domain registration requirements and policies and guidelines.

1.4
Domains other than nebraska.gov and ne.gov may be purchased but cannot serve content or be publicly promoted. The domain state.ne.us is a supported legacy domain which can serve content but which should not be publicly promoted.

1.5
Nonconforming domains in existence when this standard is adopted will be exempt from these requirements in Section 1.4 until December 31, 2014.

2. Effective January 1, 2015, Section 1.4 is repealed.
**Subject:** Configuration Change Control

**NIST ID:** CM-3

**TEST ID:** FW-18

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**Description:**

Configuration management procedures are in place.

**Procedure:**

Change requests are made via the state's OCIO helpdesk and recorded in the helpdesks ticket management system. Steps are as indicated:

1. A request is made using the Network Change Request Form found on the OCIO Help Desk website: [https://ciohelpdesk.nebraska.gov/user](https://ciohelpdesk.nebraska.gov/user). Requester is verified against the list of approved requestors.
2. Ticket is created and assigned to the appropriate Network Support team member for initial review.
3. Assignee calls back to verify data and requests any additional information. Gather as much information for the Network Change Request Review panel discussion as possible.
4. The Network Change Request Review panel meets to discuss requests with State Information Security Officer (SISO). All panel members and SISO have a chance to voice concerns.
5. Relevant Network Support team members begin design and implementation of request.
6. The assignee will then: verify configuration, document and then close ticket. Documentation will include but is not limited to resolution in ticket and listing subnets in IPAM, updating Wiki, Solarwinds and other relevant systems.

**Plan for Remediation:**

N/A
# Nebraska Information Technology Commission
## 2015-2017 Biennial Budget Review Timeline

<table>
<thead>
<tr>
<th>Task</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1 IT Project Proposals due</td>
<td>9/15/2014</td>
</tr>
<tr>
<td>2 Projects posted on NITC website</td>
<td>9/17/2014</td>
</tr>
<tr>
<td>3 Project reviewers assigned and notice sent to Technical Panel</td>
<td>9/18/2014</td>
</tr>
<tr>
<td>4 Project proposals and scoring sheets sent to reviewers</td>
<td>9/19/2014</td>
</tr>
<tr>
<td>5 Completed scoring sheets due from reviewers</td>
<td>10/1/2014</td>
</tr>
<tr>
<td>6 Summary Sheets, with reviewer scores and comments, sent to</td>
<td>10/6/2014</td>
</tr>
<tr>
<td>submitting agencies for comment/response</td>
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</tr>
<tr>
<td>7 State Government Council meeting</td>
<td>10/9/2014</td>
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<tr>
<td>8 Technical Panel meeting</td>
<td>10/14/2014</td>
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<tr>
<td>9 Education Council meeting</td>
<td>10/15/2014</td>
</tr>
<tr>
<td>10 eHealth Council meeting</td>
<td>TBD</td>
</tr>
<tr>
<td>11 Agency comment/response due (optional)</td>
<td>10/17/2014</td>
</tr>
<tr>
<td>12 NITC meeting</td>
<td>TBD</td>
</tr>
<tr>
<td>13 Report submitted to Governor and Legislature</td>
<td>11/15/2014</td>
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</tbody>
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