

8-303. Identification and authorization.

(1) All employees and other persons performing work on behalf of the state, authorized to access any state information or IT resources, that have the potential to process, store, or access non-public information, must be assigned a unique identifier which resides in a State of Nebraska identity management system with the minimum necessary access required to perform their duties to align with the least privilege methodology.

(2) Staff are required to secure their user IDs from unauthorized use.

(3) Sharing user IDs is prohibited.

(4) To reduce the risk of accidental or deliberate system misuse, separation of duties must be implemented where practical. Whenever separation of duties is impractical, other compensatory controls such as monitoring of activities, increased auditing and management supervision must be implemented. At a minimum, the audit of security must remain independent and segregated from the security function.

(5) State credentials and email addresses may only be used for the conduct of state business, state government sponsored activities, and such other uses allowed by law.

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History: Adopted on July 12, 2017. Amended on March 10, 2022; November 10, 2022; and November 8, 2024.

URL: <https://nitc.nebraska.gov/standards/8-303.pdf>