CAP MEETING AGENDA
Wednesday, January 11, 2012; 10:30 a.m.
Varner Hall Lower Level, 3835 Holdrege Street, Lincoln, Nebraska

Expected Outcomes (a listing of key outcomes that must be derived from today's meeting):
- RFP 3827 contract award process is in motion en route to a contract award date of 1/30/2012 with 10 vendors—CAP is briefed on the RFP 3827 bid results
- The RFP version 2 timeline for 16 NO BID sites is on track to get second round of bids added to new contracts
- CAP decides how to handle requests for community aggregation from a policy and cost-recovery standpoint

Updates (Informational items not requiring action):
- Network Nebraska-Education Advisory Group [John S., Debbie S.]

Tasks (List of project-related items to be completed in the next 30-90 days; Yellow=network/Blue=RFP)

#	Task	Person(s)	Due Date	Aging
1	Meet to assign new object codes to UNCSN Participation Fee billing	Steve/DAS	8/12/2011	XX
2	E-rate Form 500 filed to correct reimbursement for 2010-11	SuAnn/Tom	8/30/2011	XX
3	Hastings College network cutover to College Park	Ben/Rick G.	12/1/2011	XX
4	Network Nebraska Marketing Survey will include questions about shared services	SuAnn/Tom	12/5/2011	
5	RFP 3827 bids are evaluated	Heath/NN team	12/12/2011-12/23/2011	
6	Final Scoring Document is submitted to State Purchasing	Heath/NN team	12/23/2011	
7	Letters of Intent to Contract are posted to Purchasing website	Mary Lanning	12/28/2011	
8	NNAG Task Group meets to discuss Membership Profiles	SuAnn/NNAG	1/6/2012	
9	Performance Bonds are calculated and collected	Mary Lanning	1/9/2012	
10	RFP XXXX is released	Heath/Tom	1/10/2012	
11	Form 470s are posted for NO BID sites and new backbone segment	Tom/SuAnn	1/10/2012	
12	RFP 3827 bid prices will be shared with current and prospective Network Nebraska members	Tom	1/13/2012	
13	RFP XXXX World Herald Advertisement	Tom	1/15/2012	
14	RFP XXXX Written questions due from vendors	Purchasing	1/17/2012	
15	Projected 2012-13 Internet purchases must be gathered from Network Nebraska consortia and colleges	Tom/ESUs	1/20/2012	
16	RFP XXXX Answers to vendor questions are posted	Heath/NN team	1/23/2012	
17	Entities need to be informed of differentiated fee structure, if any, for community aggregation initiatives	Brenda/NNAG	1/27/2012	
18	RFP 3827 Contract Award Date	Tom/Purchasing	1/30/2012	
19	RFP XXXX Proposal Opening	Purchasing	2/8/2012	
20	RFP XXXX Review of Mandatory Requirements	Heath/NN team	2/8/2012	
21	RFP XXXX Evaluation of Bids	Heath/NN team	2/10/2012	
22	RFP XXXX Post Letters of Intent to Contract	Tom/Purchasing	2/13/2012	
23	Local entities secure board approvals for WAN and Internet purchases from the state contracts	Tom/ESUs	2/6/2012-2/27/2012	
24	Omaha co-location sites will be reviewed and analyzed	Rick G./Jayne	3/1/2012	
25	E-rate LoAs and Forms 479 will be collected from all necessary	Tom/Karen	3/5/2012	

	NN Members for 2012-13			
26	E-rate Form 471s will be filed for statewide Internet and Interregional Transport	SuAnn/Tom	3/20/2012	
27	SNDLC Schools' network gets redesigned	Ben	6/1/2012	
28	Renovo Servers have been relocated from OCIO to UNCSN	ESUCC/Ben/ Jeff	7/9/2012	XX

New Risks:
- Fremont, Boys Town, Kearney, Peru, Crete education and governmental entities are considering community aggregation circuits into Network Nebraska which may have E-rate cost allocation implications for backbone and Internet as well as NN Participation Fee and Interregional Transport Fee cost issues for non-education entities.
- Lack of timely response has some prospective independent college members questioning Network Nebraska's ability to respond to technical issues.
- RFP 3827 bid results threatens to have some entities on new 48-month State contracts, some entities on new 48-month locally driven contracts, and some on extended State contracts.

Issues (Situations or events that are negatively impacting the project):
- A lack of Network Nebraska co-location space in Omaha is affecting Omaha Public Schools' decision to switch their Internet over to Network Nebraska.
- ESUCC Distance Education is requesting a statewide Help Desk to report and resolve distance learning-related problems, but the 1-888-NET-NEBR number is seldom used by Nebraska K-12 entities.

Project Decision Points:
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Review Action Items/Expected Outcomes:
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Other
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<Next Meeting: Wednesday, February 8, 2012; 10:30am>

Adjournment

Accomplishments (recap of past 30-day activities):
- Met with OCIO and UNCSN web development teams to decide next steps on Network Nebraska website redesign project
- ESU-NOC held a training about IPv6 implementation.
- Evaluation criteria were submitted to State Purchasing
- RFP 3827 bids were opened and evaluated