Network Nebraska Advisory Group Meeting #10 Meeting Notes
http://www.nitc.nebraska.gov/nnag
December 7, 2010 - 1:00–3:00 CST

Locations:

Remote 1: ESU 10, Kearney, NE
Remote 2: Nebraska Hall, Lincoln, NE
Remote 3: Varner Hall IVC Room, Lincoln, NE
Remote 4: Pope John XXIII, Elgin, NE
Remote 5: Mid-Plains Community College, North Platte, NE
Remote 6: Peru State College, Peru, NE
Remote 7: UNK, Kearney, NE
Remote 8: Palmer Public Schools, Palmer
Remote 9: Wayne State College, Wayne
Remote 10: ESU 16, North Platte
Remote 11: ESU 02, Fremont

Meeting Notes
<u>K-12 Attendance</u>: John Stritt (Kearney), Betty Getzfred (Elgin), Scott Jones (North Platte), Kirk Langer (Lincoln), Gary Monter (Palmer), Mike Danahy (Fremont), Bob Uhing (Wayne)
<u>H. E. Attendance</u>: Debbie Schroeder (Kearney), Gene Beardslee (Peru), Dennis Linster (Wayne), Charles Osteen (North Platte), Lyle Neal (Lincoln)
<u>CAP Liaison Attendance</u>: Ben Mientka (Lincoln)
<u>Absent</u>: Dan Hoesing, Mike Ruhrdanz, Ken Clipperton, Tip O'Neill, Michael Winkle, Stacey Decker, Brenda Decker, Jim Sheets, Walter Weir, Rick Golden
<u>Staff Attendance</u>: SuAnn Witt, Tom Rolfes (Lincoln)
<u>Guest Attendance</u>:

1. John convened the meeting at 1:03pm and asked for roll call and introductions from the various sites. Roll call revealed that there were 11 remotes sites and 12 members present. There were no agenda additions. Betty Getzfred asked that the NNAG consider future morning meetings.

2. Review of October 20, 2010 Meeting Notes
   a. John Stritt reviewed the October 20 meeting notes in 1.5 minutes.

3. NNAG Review
   a. Ed Council - November 30 Meeting
      i. Dennis Linster gave an overview of the discussion held at the Nov. 30 Education Council meeting. Comments about the NNAG were generally positive. Dennis reinforced that the NNAG will not duplicate the efforts of the Ed Council. The NNAG will continue to be an agile and responsive advisory group. Dennis opened it up for discussion. Dennis said that we need to continue to address

the perceived confusion of the role of the NNAG and its reporting responsibilities.

  ii. NNAG Survey Results **(digital copy)** - Comments **(digital copy)**
  iii. NNAG Charter **(digital copy)**
  iv. Education Council Realignment of Committees **(digital copy)** -
    - John and Dennis shared that the Education Council plans to take the NNAG members who are also members or alternates of the Education Council and move them into the "Services Task Group" to help improve communication and to reduce the perception of duplication between the Services Task Group and the NN Advisory Group. NNAG members agreed that this was a positive change.

b. Review NITC Network Nebraska Strategic Initiative action items (2010-11)
  i. John asked, To what degree are we involved with the completion of these action items? Dennis gave an item by item explanation of the action items and questioned the relevance of several. Tom Rolfes explained that the NNAG is not a lead entity on any of the listed Action items; only a "participating" entity, and that the agenda action items do not exactly match the NITC items that have NNAG listed. Dennis said that he did not want anyone to misconstrue his remarks about possible action items, overlap with the Education Council, or future establishment of any NNAG subcommittees.
    - **D7:** NN business plan to provide digital services. (new)
    - **N2aAction:** Develop a NN agreement to develop support system to mitigate transport and video issues. (Continue)
    - **N4aAction:** Develop Network Nebraska participation criteria to serve all network participants. (continue)
    - **N4bAction:** Research advanced network services for NN participants. (continue) ????
    - **N4eAction:** Annually update and reissue the Network Nebraska Marketing Survey/Report (new) ????
    - **N4gAction:** Research and pursue grant writing in support of statewide technology services. (new) ????
    - **N4hAction:** Review the viability and effectiveness of the NNAG. (new)
c. Reporting process about NNAG to the CIO, Ed Council, K-20 NN Members, etc.
  i. No further discussion, but it was reinforced that the NNAG provides recommendations to the CIO, and will continue to keep the Education Council appraised of its activities.
4. Old Business
  a. NN Updates - Rick Golden
    i. Charles Osteen – Mid-Plains Internet Problem

ii. Randy Brown was the MPCC technical support person. A media converter apparently was malfunctioning on the MPCC premise over the holiday and then went out completely on Monday, November 30. Randy supposedly called Network Nebraska support. Leona reported that an e-mail about the outage was in her Inbox on Monday morning, Nov. 30, and then a technical person was dispatched. By late afternoon on the 30th MPCC Internet was back up and running. Christopher Boilesen was not sure if a call was placed or whether NOC staff properly responded. Tom suggested that more literacy could be built at the local level on how Network Nebraska should be contacted by providing small printed magnets and printed business cards. UNCSN has scheduled a follow-up session with MPCC staff on Friday, December 17 to discuss the outage and what could be done in the event of another localized outage.

b. Network Management - Fact Sheet and project management summary - Leona & Ben

   i. A fact sheet and project report will be sent later by Leona.

c. Network Nebraska Rev/Expenses Report 2007-2010 - **([digital copy](#))** Tom Rolfes

   i. Tom Rolfes gave a quick overview of the 2007-10 revenue/expense report and **asked if there were any questions about the report or suggestions on how the report could be improved.**

d. NNAG Committee Membership - John Stritt

   i. John asked if we should amend the NNAG charter to determine the process for how members should be replaced or how long the membership terms are. John opened up the topic for discussion. Scott Jones asked how members were initially nominated [Education Council recommendations]. It would be advisable for the members themselves to nominate new people when openings occur. Debbie said that her membership was determined by the University of Nebraska. Bob Uhing initially suggested that the membership should be proportional based on Network Nebraska membership but upon reflection, he felt that the present membership distribution of "half and half" has been operating at a high level and should remain as is. Lyle Neal said that he personally could do a better job of communicating with his counterparts. **He also recommended that the co-chairs or staff ask each member on an annual basis if they would like to continue.** John asked Betty to elaborate if the Advisory group or Network Nebraska has any relevance for nonpublic schools. Betty said that hers is the only nonpublic school on the network and until at which time the Omaha Archdiocese or Lincoln Diocese joins, it will just be Pope John XXIII. Mike Danahy said

that the ESU-NOC representation on NNAG could be rotated as determined by the ESU-NOC.
ii. Attendance **([digital copy](#))**

- Dennis and John reviewed the updated attendance records for NNAG. Overall, attendance has been very good, with individual and subsector attendance higher than most other advisory groups. At least two individuals have schedules that prevent them from coming to many of the videoconferencing meetings. **Tip O'Neill and Dan Hoesing should be asked if they would like to continue on the NNAG.**

iii. Length of Membership
iv. Representation on Committee

e. Network Nebraska Website Survey (**[digital copy](#)**) – Comments **([digital copy](#))**
i. There was no additional discussion on the Network Nebraska website survey other than knowing that Tom Rolfes and Rick Golden are working on the website requirements (e.g. color, design, navigation, etc…)

f. Core vs Advanced Services Feedback from NNAG Members **([digital copy](#))**
i. John and Dennis picked out seven different services and asked if each should be a core or advanced (ala carte) service. The table of responses was shared.

5. New Business

a. [Analysis of other State Services](#) systems - Committee Assignments **([digital copy](#))**
b. John Stritt asked how the members would like to perform the reviews on the different statewide network websites. **John will assign two websites and www.networknebraska.net to each member for their research.** Members may provide the URL for the info and a brief explanation if the amount to write is too much. **John will send around a list of assignments and other statewide network websites, if some are discovered.**
c. Network Nebraska 2010 Survey Distribution Protocol **([digital copy](#))**
d. **Link: http://www.surveymonkey.com/s/KCDVSV7**

i. Tom Rolfes and SuAnn Witt explained that the NN Marketing Survey was sent out on Dec. 1 and that reminders would be sent on Dec. 10, with all survey responses to be submitted by Dec. 17.

6. Agenda items for next meeting

    a. Committee Reports on Analysis of other statewide networks
    b. Meeting time/dates: AM or PM
    c. Leona and Ben: Traffic Shaper & Dorado Software
    d. NN Affiliate: Library and Museum Membership Criteria and Costs

        i. **Volunteers: Scott Jones, Mike Danahy, Steve Fosselman?, Tom Rolfes**
        ii. **Recommend membership criteria, services, costs, content expectations at the next NNAG meeting**

    e. Monthly meetings in January and February to deal with membership and budget?
    f. Dennis asked **Tom to get info on current library connectivity**

7. Next meeting date – **John will send around a Doodle Poll for late in the week of January 24-28, with AM and PM options**. People can also dial into the ESU 10 bridge using their browser and a webcam.

Meeting notes were recorded by Tom Rolfes and reviewed by John Stritt and Dennis Linster.