

NEBRASKA GIS STEERING COMMITTEE
Wednesday, March 19, 2008, 1:00 p.m. - 3:30 p.m.
Nebraska Dept. of Roads- Main Auditorium
1500 Nebraska Hwy 2
Lincoln, Nebraska

ROLL CALL PRESENT (authorized to vote*):

Steve Henderson	*	Chair, Office of the CIO
Mark Brugger	*	Nebraska Public Power District
Lash Chaffin	*	League of Nebraska Municipalities
Steve Cobb	*	State Surveyor's Office
Ed Kelly	*	Dept. of Roads
Jim Langtry	*	USGS Geospatial Liaison for NE, Nebraska Water Science Center
Josh Lear	*	Natural Resources
John Miyoshi	*	Lower Platte North NRD
Thomas Rauner	*	Dept. of Health & Human Services
Mike Schonlau	*	Douglas County-Omaha GIS
Duane Stott	*	Scotts Bluff County Surveyor
Paul Yamamoto	*	Dept. of Environmental Quality

Others:

Larry Zink, GIS Steering Committee Coordinator
Lori Lopez Urdiales, Office of the CIO
Joe Stansberry, Nebraska Forrest Service
Jeff McReynolds, City of Lincoln

**ROLL CALL AND INTRODUCTION OF AUDIENCE ATTENDEES, PUBLIC MEETINGS
REGULATIONS AND POSTING OF THE SAME**

Mr. Henderson called the meeting to order at 1:05 p.m. There were 9 voting members present at roll call. There was not a quorum present to conduct official business. The Open Meetings law was posted on the south wall of the room. Guests made introductions.

INVITATION FOR PUBLIC COMMENT FROM ATTENDEES

There was no public comment.

APPROVAL OF MINUTES FROM 1/9/08 MEETING

Approval of the minutes was deferred until quorum is present. The meeting continued meeting with reports and updates.

IMAGERY INITIATIVES UPDATES

[Nebraska-Iowa Regional Orthoimagery Consortium \(NI-ROC\) 2007 Update](#)

There was some aerial imagery missing from the original flight as it apparently was lost or corrupted. The re-fly is scheduled to be done within the next two weeks. Target completion date is the end of June. Mr. Zink will follow-up with the Department of Natural Resources regarding data storage.

[NEBRASKA GEOSPATIAL DATA SHARING AND WEB SERVICES NETWORK UPDATE](#)

The project is in process of hiring the Technical Lead/Project Coordinator. Two job searches have been conducted, but neither were successful in finding a candidate. A further job search is anticipated. Members recommended contacting the University of Northwest Missouri.

Mr. Miyoshi arrived to the meeting to provide a formal quorum. Action on the last meeting minutes was taken.

APPROVAL OF MINUTES FROM 1/9/08 MEETING

Mr. Chaffin moved to approve the minutes as presented. Mr. Yamamoto seconded. No corrections were offered and a roll call of the members present passed the motion unanimously.

STREET CENTERLINE ADDRESS WORK (NDOR, NPSC, STATE PATROL) AND ADVISORY COMMITTEE AUTHORIZATION UPDATE

Mr. Zink reported that the committee has established a technical work group and the full Advisory Committee is working on related policy issue. The technical work group has been researching different data models and standards. Existing data standards developed collaboratively by Oregon Washington and Idaho may work for Nebraska and will provide a starting point for discussions. The total advisory group will be meeting on April 2nd.

METADATA AND GEOSPATIAL DATA CATALOGUE CAMPAIGN UPDATE

Nebraska is part of MidAmerica GIS Consortium. MAGIC has an FGDC grant to facilitate metadata training sessions in states that are a part of MAGIC. Adonna Fleming, UNL-Libraries is taking the lead in Nebraska in metadata training. Mr. Zink has worked with Mr. Schonlau to schedule a regional metadata training session on March 25th in Omaha. There seemed to be a lot of interest and there may be a need to schedule another session.

LIDAR UPDATE AND ADVISORY COMMITTEE AUTHORIZATION UPDATE

Mr. Langtry reported that the committee will be meeting within the next two months to determine their next steps. Funding has been received from the Environmental Trust Fund for the Department of Natural Resources and Rainwater Basin Joint Venture Platte River Channel Project. The entities are developing a letter of understanding between the water basins and the local groups involved. The Advisory Committee will be looking at building the business case for a broader, statewide LiDAR effort to build on the Rainwater Basin LiDAR initiative.

Mr. Schonlau and Mr. Rauner joined the meeting.

NHD STEWARDSHIP AGREEMENT

Mr. Zink and Mr. Lear presented an National Hydrographic Dataset Stewardship Agreement to the Steering Committee for its consideration and hoped for endorsement. Mr. Zink noted that the GIS Steering Committee had seen this draft Stewardship Agreement several meetings ago and that it has been under review by the USGS and the Dept. of Natural Resources. Mr. Lear noted that the Agreement is a three-party agreement between USGS, NDNR, and the GIS Str. Cmte. As part of the Agreement the NDNR agrees to take the lead in providing on-going maintenance of the NHD, as resources allow. USGS agrees to provide oversight, software, and training and the GIS Str. Cmte. agrees to assist with coordination and the securing of the necessary resources.

As stated in the Scope of the Agreement, "the intent of this agreement is to outline a partnership strategy and programmatic application for the long-term stewardship of high-resolution NHS encompassing the State of Nebraska. Development of data stewardship is a key component of the NSDI Partnership agreement between the USGS and the NGISSC signed in November 2005. All parties of this Agreement recognize that NHS consistency, currency, and accuracy will benefit all parties and all users of the NHD.

The most direct benefit of shared maintenance is the ability to be informed about changes on the landscape and to receive spatial data that faithfully represents those changes. Thus the best resources for information about changes are those closest to the change. The NGISSC is recognized as the State's geospatial representative and authoritative source to implement and manage the stewardship program in Nebraska. The NDNR has a range of statutory authority and responsibilities in the area of Nebraska surface water management and has expertise in NHD development and maintenance gained through its workshare agreement with USGS to develop Nebraska's high-resolution NHD."

It was moved, seconded and voted unanimously to endorse the NHD Stewardship Agreement.

NEBRASKA GIS STRATEGIC PLANNING, FGDC CAP Grants --Strategic Planning Application

The grant was approved for \$50,000 (\$40,000 for a consultant and \$10,000 to conduct regional meetings). The consultant would assist with strategic planning and to assist GIS in developing a business case for the street centerline-address database. Below are the proposed project timelines (*milestones in bold*):

Jan 08: Convene Street Centerline/Address Advisory Committee

Mar 08: Mid-Year NSGIC - training for 50 States Planning grants

Apr 08: RFP released for consultant

Apr 08: Initial draft of planning survey instrument

May 08: Formal CAP start date and selection of planning consultant

May-Jun 08: Refine and finalize planning survey instrument

Jun-Aug 08: Solicit state, local, federal agency planning survey input via online NE Data Inventory (Ramona)

Aug 08: Cut off period for initial agency input into planning survey instrument and compilation of shared interest areas

Jun-Oct 08: Regional mtgs., Urban areas mtgs., other areas of interest mtgs.

Jun 08-Feb 09: Business Case Development (Centerline/address, Data Sharing Network)

Nov 08: Interim Project Report due

Nov 08: Draft Strategic Plan available for comment

Jan 09: Finalize Strategic Plan

Mar 09: Draft Business Cases (2)

May 09: Final adoption of two Business Cases

Jul 09: Final Project Report due

Mr. Zink would welcome any assistance with the RFP development or outreach efforts for the regional meetings to be held early this summer with follow-up meetings to be scheduled in the fall. May 20th is the annual GISLIS meeting and would be good to inform participants of the Strategic Planning process and invite their participation.

ANNUAL REPORT

Mr. Zink reported that he is working on it, but has not yet completed this document.

LEGISLATIVE CHANGES TO GIS STEERING COMMITTEE STATUTES

[Changes to GIS Steering Committee Statutes.](#) Statutory changes to the GIS Committee starts on page 17, line 11 of LB 823 that was approved. There was no emergency clause. It will come into effect July 1, 2008. The changes retain most of the GIS Steering Committee statutory language, but made it an Advisory Committee of the Nebraska Information Technology Commission (NITC) as opposed to its previous status as a free-standing body. This is consistent with the Str. Cmte.'s previous proposal.

[GIS Council and NITC Relationship.](#) The NGISSC (Nebraska Geographic Information System Steering Committee) will now become the Geographic Information Systems Council, an advisory council to the NITC. Mr. Zink noted that it was ultimately decided to retain the statutory definition of the NGISSC in

statute, as opposed to just making it an creation of the NITC, because GIS deals extensively with data whereas the NITC statutes refer to hardware, software and the network, but does explicitly refer to data. The bill (LB 823) refining the NITC and redefining the NGISSC as an NITC Council passed on March 4, 2008 and the NITC held their quarterly meeting in that afternoon. At that NITC meeting, by way of introducing the work the GIS Str. Cmte., Mr. Zink presented the [updated GIS action items to the NITC](#).

LB 823 gives the NITC statutory responsibility for project management oversight of enterprise I.T. project. The NITC has the authority to define what an enterprise project is and this is yet to be determined. Mr. Henderson welcomed any input from GIS members regarding a definition. The next NITC meeting will be held in June.

NITC – GIS Council Charter. Mr. Zink noted that a Charter process has been used with the other NITC Councils to define the roles and relationships between the Councils and the NITC. Mr. Zink noted that he has created an initial draft based on the structure of the Charters for the other Councils. Mr. Zink requested input from Str. Cmte. members regarding membership. A portion of the draft Charter regarding membership is stated below:

“The GIS Council membership will include representatives from a broad cross-section of the areas of interest in the GIS/geospatial technology user community. The GIS Council may solicit nominations from organizations or individuals with an active interest or involvement in GIS/geospatial technologies. The Commission may also seek out additional qualified candidates. Nominations shall describe the qualifications of the person relative to the goals of the GIS Council. In choosing members, the GIS Council and the NITC shall strive for a balance of perspectives on GIS/geospatial technology issues.

6.2.17. Two members at large nominated by the Commission and appointed by the Governor (18)(19);

6.2.18. Such other members as nominated by the Commission and appointed by the Governor, to include:

- a) Director of the Nebraska Emergency Management Agency or Military Dept. or his or her designee (20);
- b) Director of the Nebraska Public Service Commission or his or her designee (21);
- c) One representative of Nebraska geospatial professional association nominated by the Commission and appointed by the Governor (22); and
- d) One representative of Nebraska-based Tribes nominated by the Commission and appointed by the Governor (23);”

Mr. Stott recommended a member from the surveying community for example PSAN. It was recommended not to include a representative from the private sector.

After discussion, it was recommend to include an Omaha metropolitan representative, a Lincoln metropolitan representative and to include a Tribal delegate as an at large member.

Mr. Zink raised a concern about how some of these proposed membership changes would interact with the other stated goals of not getting the members too large and with an effort to get a geographic representation, [such as from the five NACO districts](#).

No formal action was taken on these membership recommendation, with action deferred until the next meeting.

Quorum. It was recommended to leave the quorum at 50%. If needed, it could be changed if needed.

Terms. It was recommended not to have one or two year terms but to have 3-year staggered terms and to have no term limits.

Mr. Zink encouraged members to review the council's responsibilities in the charter and get recommended changes to him via email. A revised draft will be sent to members for review. It will be discussed and acted upon at the next meeting.

REPORT ON GIS ACTIVITIES FROM MEMBER AGENCIES

Members were given an opportunity to provide agency reports.

OTHER BUSINESS

Mr. Zink shared a memo one of the GIS Committee members from the Hamilton School regarding the need and/or interest for GIS Technician degree. Members felt that there is a need for individuals knowledgeable with ArcView. Mr. Zink will refer this memo to the City of Lincoln's GIS person.

With no further business, the meeting was adjourned at 3:10 p.m. The next GIS Steering Committee meeting is scheduled for May 14th.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Larry Zink of the Office of the CIO/NITC.

See below for voting record

Vote Tallies - March 19, 2008						
	Roll Call	#1 Approval of January 9, 2008 Minutes	#2 NHD Stewardship Agmt	#3	#4	#5
DAS - Steve Henderson (Brenda Decker)	P	Y	Y			.
DEQ - Tom Lamberson, Paul Yamamoto (Mike Linder)	P	Y	Y			.
CSD - Don Wilhite, Les Howard , Milda Vaitkus	A			.	.	.
NGPC - Bruce Sackett, Sudhir Ponnapan (Rex Amack)	A			.	.	.
NRC - Josh Lear , Kim Menke, (Ann Bleed)	P	Y	Y	.	.	.
PRO - John Erickson (Lauren Hill)	A			.	.	.
PTD - Ruth Sorensen, Bob Martin, Rob Christian	A			.	.	.
DOR - Ryan Christensen , Rose Braun, Ed Kelly	P	Y	Y	.	.	.
St.Surv - Steve Cobb, John Beran	P	Y	Y	.	.	.
Clk of Leg. - Patrick O'Donnell	A			.	.	.
Jim Langtry	P	Y	Y	.	.	.
John Miyoshi , Chris Poole	P	Y	Y	.	.	.
Mark Brugger	P	Y	Y	.	.	.
Larry Seifert	A			.	.	.
Lash Chaffin	P	Y	Y	.	.	.
Duane Stott	P	Y	Y	.	.	.
Mike Schonlau	P		Y	.	.	.
HHSS: Thomas Rauner , Wendy McNulty	P		Y	.	.	.
TOTALS	12	10 +	12 +	.	.	.

"P"=present, "A"=absent, "Y"=voting for, "N"=voting against, "NV"=not voting