

## GIS Council Meeting Minutes

February 1, 2012

1:00 p.m. – 3:30 p.m.

### Meeting Location:

Nebraska Department of Roads - Main Auditorium

1500 Nebraska Hwy 2, Lincoln Nebraska



## GIS Council • Nebraska Information Technology Commission

### Meeting Summary

**Recognition** The past Chair, Mike Schonlau and past Vice-Chair, Jeff McReynolds were recognized for their service the past several years. The newly elected Chair, Jim Ohmberger and newly elected Vice-Chair, Mike Preston were also acknowledged and recognized for their new roles.

**Working Groups** Temporary spokespersons were identified to begin the process of organizing and moving the working groups forward. The temporary spokespersons for each working group included: Mike Schonlau – Imagery Work Group; Eric Herbert – Land Records Work Group; Sue Vanicek – Street Centerline-Address Database Work Group; and Chad Boshart – Nebraska Geospatial Data Sharing and Web Services Work Group. Each temporary spokesperson will begin the process of identifying a permanent spokesperson, members and state agencies that need to be involved, purpose and goals, current status, and accomplishment(s) to date. A report of these findings will be presented at the next GIS Council meeting. Mr. Watermeier would take meeting notes when the working groups met. A spokesperson who needs to be a GIS Council member, will report and provide recommendations at the GIS Council meetings.

**GIS Council Member Presentation** A presentation was provided by Mike Preston on behalf of the Nebraska GIS/LIS Association. A motion was passed to make it a requirement for all Council members to deliver a presentation at upcoming meetings using a template provided by the OCIO.

**Nebraska Geospatial Strategic Planning** There were 443 responses to the online strategic planning survey. According to our consultant, AppGeo, this is the highest response by any state study. People are interested and positive about recommendations for the future spatial data infrastructure for Nebraska. The regional workshops have received over 140 registrations across the state. The Strategic Planning Committee has decided that it would be best to wait until after a couple of the stakeholder workshops before planning the GIS Council and state agency director retreat.

**GIS Council Membership and Meetings** The GIS Council added the Nebraska State Patrol as a new seat. This and other minor changes were made to the GIS Council charter. Nominations for replacement or absent Council seats will occur anytime and be submitted to the Governor for appointment by December of each year. The Council seats timeline will follow the same timeline for the Council officer terms starting in January.

**Future Election Process and Timing** It was moved that the Vice-Chair role will move into the Chair role after completion of his or her term. The Chair and Vice-Chair roles will be one year positions that start in January and end in December. Nominations for Vice-Chair will occur through October and November and be voted on at the December meeting.

### Motions

#### Motions Carried:

- The January 11, 2012 minutes were approved as presented.
- The NITC GIS Council Charter was amended through the following actions: (3 separate motions)
  - For section 6.2 Representation, adding a new council seat that states 6.2.12 The Nebraska State Patrol or designee (12). As a result of this amendment, to also amend the sequence of numbering and cumulative numbering of members for the other respective sections following 6.2.12. For section 6.3 Number of Members, change the number 26 to 27.
  - 6.2.12 by striking the words, “nominated by the Commission and appointed by the Governor” and replace it with the words “or designee.”
  - Added the following statement as the last sentence to 7.1. Chair(s) of the GIS Council Charter. “The Vice Chair will assume the Chair role after completing his or her term.”
- Move the section “Updates from Member Agencies” in future GIS Council meeting agendas directly after the GIS Council Member Presentation section.
- It was approved that all GIS Council members are required to provide a presentation representing their

appointed seat at future GIS Council meetings utilizing the OCIO presentation format.

Motions Failed:

There were no motions that failed.

**I. Roll Call and Quorum**

<b>Members Present: * Authorized to Vote</b>	<b>Members Absent:</b>
<ul style="list-style-type: none"> <li>* <i>John Beran</i>, State Surveyor</li> <li>* Chad Boshart, NEMA/Military Dept.</li> <li>* Karis Bowen, DHHS</li> <li>* <i>Rose Braun</i>, Department of Roads</li> <li>* Tim Cielocha, Public Power Districts</li> <li>* Nancy Cyr, Clerk of the Legislature</li> <li>* Eric Herbert, NACO</li> <li>* MildaVaitkus, Conservation and Survey Div. – UNL</li> <li>* Mike Hybl, Public Service Commission</li> <li>* <i>Josh Lear</i>, Department of Natural Resources</li> <li>Jim Langtry, USGS</li> <li>* Jeff McReynolds, Lincoln Metro Area</li> <li>* <i>Jim Ohmberger</i>, Office of the CIO</li> <li>* <i>Sudhir Ponnapan</i>, Game and Parks Commission</li> <li>* Mike Preston, NE Geospatial Professional Assoc.</li> <li>* Mike Schonlau, Member at Large</li> </ul> <p><i>Italicized names are designees to council seats.</i></p>	<p>Lash Chaffin, League of Nebraska Municipalities  <i>Dick Clark</i>, Governor's Policy Research Office                      John Miyoshi, NE Assoc. of Resource Districts                      Paul Mullen, Omaha Metro Area                      Ruth Sorenson, Property Tax Administrator                      Paul Yamamoto, Department of Environmental Quality</p>
<b>NITC Representatives:</b>	Nathan Watermeier, GIS Council Coordinator; Lori Lopez Urdiales, Office of the CIO
<b>Public Visitors:</b>	Dan Nichols, Neb. Dept. of Roads; Suzy Fredrickson, Neb. State Patrol; Stephen Kinzy, ESRI; Joe Eckmann, ESRI; Dan Erker, InfoGroup; Jack Dohrman, GIS Workshop.

**I-III. General Meeting Formalities (continued)**

<b>Roll Call and Quorum</b>	The newly elected Chair, Mr. Ohmberger, called the meeting to order at 1:07 p.m. There were sixteen members present at the time of roll call. A quorum (greater than 50% of voting members) existed to conduct official business.
<b>Introduction of Audience Attendees</b>	Public visitors were welcomed and were asked to introduce themselves if they wished. Visitors who wished to identify themselves as attending the meeting were to sign the visitor log and their name and affiliation would be reported in the minutes.
<b>Public Meetings Regulations and Posting of the Same</b>	The meeting notice was posted to the Nebraska Public Meeting Calendar on January 4, 2012. The meeting agenda was posted on the GIS Council website January 25, 2012. The Nebraska Open Meetings Act information was posted in the room for interested persons to review.
<b>Approval of Minutes from Previous Meeting</b>	The Chair, Mr. Ohmberger asked if there were any suggested changes or clarifications to the previous meeting's minutes. There was no discussion or comments in regards to the minutes. <b>Motion: Mr. Cielocha moved to approve the January 11, 2012 minutes as presented. Mr. Ponnapan seconded.</b> Roll call vote: Ohmberger-Yes, Preston-Yes, Schonlau-Yes, McReynolds-Yes, Vaitkus-Yes, Lear-Yes, Braun-Yes, Beran-Yes, Cyr-Yes, Ponnapan-Yes, Langtry-Yes, Cielocha-Yes, Herbert-Yes, Bowen-Yes, Boshart-Yes and Hybl - Yes. <b>Results: Yes-16, No-0, Abstain-0. Motion carried.</b>

**IV. Recognition of Past Officers and Introduction of New Officers**

<b>DISCUSSION</b>	Appreciation certificates were given to the past Chair, Mike Schonlau and past Vice-Chair, Jeff McReynolds for their “leadership, direction and upholding the GIS Council mission to appropriately utilize GIS/geospatial technology and spatial data in an effective, efficient, and coordinated manner for the State of Nebraska.” Also acknowledged and recognized were the newly elected Chair, Jim Ohmberger and newly elected Vice-Chair, Mike Preston.
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**V. OCIO Update**

<b>DISCUSSION</b>	This agenda item was tabled until the next meeting due to Brenda Decker, Chief Information Officer, being called into special legislative session.
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ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Reschedule Ms. Decker to future GIS Council meeting.	GIS Council Chair & Coordinator	March 7, 2012

**VI. Working Group Discussions**

<b>DISCUSSION</b>	<p>Mr. Watermeier presented draft copies of summary reports for the Imagery, Land Records, Street Centerline-Address Database and Nebraska Geospatial Data Sharing and Web Services Network working groups. A template was created to use for ongoing reporting for the working groups. He emphasized the importance of the working groups making recommendations to the Council. A discussion occurred about the formalities of the working groups including purpose and goals, membership, involvement of vendors, creating appropriate data models, longevity of projects, as well as follow through with proposed initiatives. The GIS Council’s role is to review recommendations from the working groups in a timely manner and act on changes or necessary motions. The following was decided by group consensus:</p> <ul style="list-style-type: none"> <li>• Each working group will select a spokesperson to represent the group by reporting at the GIS Council meetings. The spokesperson will need to be a current GIS Council member.</li> <li>• Mr. Watermeier would take meeting notes when the working groups met.</li> <li>• Each temporary spokesperson will begin the process of identifying a permanent spokesperson, members and state agencies that need to be involved, purpose and goals, current status, and accomplishment(s) to date. A report of these findings will be presented at the next GIS Council meeting.</li> </ul> <p>The following GIS Council members volunteered to serve as temporary spokespersons to begin the process:</p> <p style="padding-left: 40px;">Mike Schonlau – Imagery Work Group  Eric Herbert – Land Records Work Group  Sue Vanicek –Street Centerline-Address Database Work Group  Chad Boshart – Nebraska Geospatial Data Sharing and Web Services Work Group</p>
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ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Identify permanent spokesperson, appropriate membership, purpose, goals, current status.	Mike Schonlau, Eric Herbert, Sue Vanicek, Chad Boshart	March 7, 2012

**VII. GIS Council Member Presentation**

<b>DISCUSSION</b>	<p>The first in series of presentations by GIS Council members was presented by Mike Preston representing the Nebraska GIS/LIS Association (<a href="http://www.gislis.org">http://www.gislis.org</a>). Presentation is located at <a href="http://nitc.ne.gov/gisc/mtgs/docs/2-1-12/GISCouncilNebraskaGISLISAssociation2012.pdf">http://nitc.ne.gov/gisc/mtgs/docs/2-1-12/GISCouncilNebraskaGISLISAssociation2012.pdf</a>. The majority of the membership is in the eastern part of Nebraska. Additional members and involvement are being sought from western parts of Nebraska. The vision of the organization is to grow a professional society that promotes GIS as an industry and helps to further opportunities for GIS professionals. The Association welcomes new members and encourages additional involvement from geospatial technology professionals. Other goals include: increase activity with regional user groups, establish new partnerships and shared activities with other state associations (ie, PSAN, NACO, and others), deliver quality Bi-Annual Symposiums, and promote and incorporate opportunities for training and education, promote student involvement and scholarship.</p> <p>Mr. Preston informed the Council that the organization has officer and board member openings and nominations are being taken now. GIS/LIS members know very little about the NITC GIS Council. Members offered suggestions to get public awareness of the council within the Association through activities such as news and information presented through the membership mailing list, presentations, and a potential booth at the GIS Symposium. The annual GIS/LIS meeting is scheduled for May 22<sup>nd</sup>, at the Lifelong Learning Center in Norfolk. Elections will be held in April. Mr. Watermeier will be assuming the role of President for the organization at the Annual Meeting.</p>
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**VIII. Nebraska Geospatial Strategic Planning**

<b>DISCUSSION</b>	<p>Mr. Watermeier reported that the online survey has received approximately 443 replies. The majority of the respondents are local county followed by state government. According to our consultant, AppGeo, this is the highest response by any state study. People are interested and positive about recommendations for the future spatial data infrastructure for Nebraska. The regional workshops have received over 140 registrations across the state. A majority of the workshop responses are from Lincoln and Omaha. The numbers are lower for the western Nebraska workshop locations. The Strategic Planning Committee has decided that it would be best to wait until after a couple of the stakeholder workshops before planning the GIS Council and state agency director retreat. The workshops will give the Council end user information and feedback, as well as provide direction for planning the Council retreat.</p>	
<b>ACTION ITEMS</b>	<b>RESPONSIBILITY</b>	<b>TIMELINE / DEADLINE</b>
Provide summary of the six strategic planning workshops at next GIS Council Meeting.	GIS Council Coordinator	March 7, 2012

**IX. GIS Council Membership and Meetings**

<b>DISCUSSION</b>	<p>Mr. Watermeier met with the Governor's Policy Research Office to review the GIS Council membership per statute. In previous meetings, there was discussion to include the following entities to serve on the GIS Council: Nebraska State Patrol, Department of Education, public utilities, local law enforcement or a representative from the State Patrol's Fusion Center, and the private sector. The Policy Research Office did not recommend participation from the private sector due to a conflict of interest in the RFP budding process but it is possible if conflict of interest is stipulated in the council charter. The Council is still in need of western Nebraska participation. There are four vacant positions on the council. Nomination suggestions for the open seats need to be forwarded onto Mr. Watermeier.</p> <p style="color: red;">Mr. Schonlau moved to amend the NITC GIS Council Charter through the following actions: For section 6.2 Representation, adding a new council seat that states 6.2.12 The Nebraska State Patrol or designee (12). As a result of this amendment, to also amend the sequence of numbering and cumulative numbering of members for the other</p>
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respective sections following 6.2.12. For section 6.3 Number of Members, change the number 26 to 27. Mr. Herbert seconded. Roll call vote: Ohmberger-Yes, Preston-Yes, Schonlau-Yes, McReynolds-Yes, Vaitkus-Yes, Lear-Yes, Braun-Yes, Beran-Yes, Cyr-Yes, Ponnapan-Yes, Langtry-Yes, Cielocha-Yes, Herbert-Yes, Bowen-Yes, and Boshart-Yes, and Hybl-Yes. **Results: Yes-16, No-0, Abstain-0. Motion carried.**

Mr. Watermeier will contact the State Patrol as to the outcome and to begin preparations to identify a representative for their new seat.

Discussion followed regarding the GIS Council Charter language in 6.2.12 “One representative of federal agencies nominated by the Commission and appointed by the Governor”. The Governor’s Policy Research Office pointed out that the Governor has no authority of federal government and this needs to reflect in the statute.

Mr. Herbert moved to amend the NITC GIS Council Charter, 6.2.12 by striking the words, “nominated by the Commission and appointed by the Governor” and replace it with the words “or designee.” Mr. Preston seconded. Roll call vote: Ohmberger-Yes, Preston-Yes, Schonlau-Yes, McReynolds-Yes, Vaitkus-Yes, Lear-Yes, Braun-Yes, Beran-Yes, Cyr-Yes, Ponnapan-Yes, Langtry-Yes, Cielocha-Yes, Herbert-Yes, Bowen-Yes, and Boshart-Yes, and Hybl-Yes. **Results: Yes-16, No-0, Abstain-0. Motion carried.**

These motions will be carried forward to the NITC Commission for further motion changes that are reflected in the NITC statute for section 86-570.

Format of the meetings and updates from the agencies was discussed next. Members had recommended that the agency updates be moved to the beginning of the meetings so members have more opportunity to ask questions.

Mr. Hybl moved that section of the agenda for “Updates from Member Agencies” be moved directly after the GIS Council Member Presentation section for future agendas. Mr. Preston seconded. Roll call vote: Braun-Yes, Beran-Yes, Cyr-Abstain, Ponnapan-Yes, Langtry-Yes, Cielocha-Yes, Herbert-Yes, Bowen-Yes, and Boshart-Yes, Hybl-Yes, Ohmberger-Yes, Preston-Yes, Schonlau-Yes, McReynolds-Yes, Vaitkus-Yes, Lear-Yes, and Hybl-Yes. **Results: Yes-15, No-0, Abstain-1. Motion carried.**

Discussion also occurred on the importance of every GIS Council member to provide a presentation at future GIS Council meetings.

Mr. Schonlau moved that all GIS Council members are required to provide a presentation representing their appointed seat at future GIS Council meetings utilizing the OCIO presentation format. Mr. Ponnapan seconded. Roll call vote: Braun-Yes, Beran-Yes, Cyr-Yes, Ponnapan-Yes, Langtry-Yes, Cielocha-Yes, Herbert-No, Bowen-Yes, and Boshart-Yes, Hybl-Yes, Ohmberger-Yes, Preston-Yes, Schonlau-Yes, McReynolds-Yes, Vaitkus-Yes, Lear-Yes, and Hybl-Yes. **Results: Yes-15, No-1, Abstain-0. Motion carried.**

ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Submit nominations for open council seats to Mr. Watermeier.	GIS Council Coordinator	March 7, 2012
Contact State Patrol to identify future council seat representative.	GIS Council Coordinator	March 7, 2012
Submit and present GIS Council charter changes to be reflected in the NITC statute for section 86-570.	GIS Council Chair	Prior and at next NITC Commission Meeting
A slate of GIS Council members identified for remainder of 2012 monthly meeting presentations.	GIS Council Coordinator	March 7, 2012

**X. Future Election Process and Timing**

<b>COMMENTS</b>	<p>Discussion occurred regarding the timing of elections and the GIS Steering Committee Voting Policies that were developed in 1999. In prior years, the Vice-Chair would assume the role of Chair after a one-year term. This change would provide consistency in the council's leadership.</p> <p style="color: red;">Mr. McReynolds moved to add the following statement as the last sentence to 7.1. Chair(s) of the GIS Council Charter. "The Vice Chair will assume the Chair role after completing his or her term." Mr. Hybl seconded. Roll call vote: Ohmberger-Yes, Preston-Yes, Schonlau-Yes, McReynolds-Yes, Vaitkus-Yes, Lear-Yes, Braun-Yes, Beran-Abstain, Cyr-Yes, Ponnapan-Yes, Langtry-Yes, Cielocha-Yes, Herbert-Yes, Bowen-Yes, Boshart-Yes, and Hybl-Yes. <u>Results: Yes-15, No-0, Abstain-1. Motion carried.</u></p> <p>Regarding the timing of elections for Vice-Chair, the 1999 policy states terms begin in July. After discussion, it was recommended to change this to January to reflect the Council membership seats starting. Nominations for Vice-Chair will occur in October through November. Nominations need to be sent to the GIS Council Coordinator. A slate of candidates will be presented at the December 2012 meeting. Nominations can be provided right up to the point of voting. Voting will take place at the December 2012 meeting.</p> <p>Mr. Watermeier stated that the Governor's Policy Research Office usually gets council seats appointed and signed by the Governor in December and presented in January. It was suggested to use the same time frame for new and reappointed council seats the same as the Vice-Chair nominations and elections. It was by group consensus that for the current vacant seats, proceed to seek suggestions and move forward recommendations to the Governor's Policy Research Office when identified but will not be official until October of the designated term expiration date for that vacancy seat. For reoccurring seats that are refilled or reappointed, seek nominations in October through November and present for vote at the December GIS Council meeting. Then submission to the Governor's Policy Research Office after the December meeting.</p> <p>Mr. Watermeier will revise the GIS Council's Charter and 1999 Voting Policies and Procedures to be brought before the Council at the next meeting.</p>
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ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Revise Charter Changes and Voting Policies and Procedures	GIS Council Coordinator	March 7, 2012

**XI. Invitation for Public Comment from Attendees**

<b>COMMENTS</b>	<p>Dan Nichols from the Materials and Research Division of Department of Roads introduced himself and was interested in discussions that would benefit the Department of Roads. Ms. Braun invited him to attend the GIS meeting.</p>
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**XII. Updates from Member Agencies**

<b>COMMENTS</b>	<p><u>MAGIC Conference.</u> Mr. Langtry informed the Council that every year MAGIC recognizes and honors public agencies, firms, organizations and individuals that have made especially noteworthy contributions to advancing the state-of-the-art and application of geographic information technologies in the Midwest. These biennial awards are presented at each MidAmerica GIS Symposium. Larry Zink was nominated and has won the Lifetime &amp; Special Achievement award. It was by group consensus that the scholarship awarded for travel by MAGIC go to Mr. Zink to assist him with travel to the conference.</p> <p><u>Public Service Commission.</u> The Broadband Mapping Project vendor was identified in January. The new</p>
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	<p>vendor is Broadmap based out of New Hampshire. It is anticipated that updating of the map will be completed in May. Mr. Hybl would like to provide a report to the GIS Council when completed.</p> <p><u>GIS/LIS Association LOAG User Group</u> – User group meeting February 8 morning session in Lincoln and afternoon session in Omaha. Topics include what’s new in ArcGIS 10.1, local government template, Tom Cassidy was to be a speaker.</p> <p><u>NIROC III</u>. Mr. Schonlau invited interested members to attend an upcoming Pictometry meeting being held February 2. Members were to contact him if interested.</p>
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ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Contact Larry Zink for his award and travel scholarship.	Jim Langtry	March 7, 2012

<b>Meeting Conclusion</b>	
<b>Adjournment</b>	<b>Mr. Schonlau moved to adjourn the meeting. Mr. McReynolds seconded. All were in favor.</b> Motion carried. The meeting was at 3:25 p.m.
<b>Next Meeting</b>	The next meeting will be March 7, 2012, 1:00-3:30 p.m. at the Nebraska Department of Roads - Main Auditorium, 1500 Nebraska Hwy 2, Lincoln Nebraska.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Nathan Watermeier of the Office of the CIO/NITC.