

Nebraska Information Technology Commission

-Local Government Subcommittee Charter—

Draft

1. Introduction

The Local Government Subcommittee is an advisory committee of the Community Council of the Nebraska Information Technology Commission (NITC).

2. Purpose of Charter

The purpose of this charter is to provide operational guidance to the Local Government Subcommittee members and to provide general information to all who read the proceedings and recommendations of the Local Government Subcommittee.

3. Authority

The authority for the Local Government Subcommittee is derived from Section 6-7 of LB924 passed April, 1998. LB 924, Sec 6-7. "Establish ad hoc technical advisory groups to study and make recommendations on specific topics, including work groups to establish, coordinate, and prioritize needs for education, local communities, and state agencies[.]" NEB. REV. STAT. § 86-1506(7).

4. Local Government Subcommittee Mission and Responsibilities

4.1 Local Government Subcommittee Mission

The mission of the Local Government Subcommittee is to facilitate the efficient use of information technology by local governments by identifying needs and issues related to the use of information technology by local governments, identifying and developing resources for local governments, and recommending appropriate policies and procedures.

4.2 Local Government Subcommittee Responsibilities

4.2.1 Identify and develop toolkit resources for local governments, including sample IT plans, sample inter-local agreements, best practices, and case studies.

4.2.2 Identify the implications of LB 827 (if it passes) and develop resources to help local governments utilize the tools this bill offers communities.

4.2.3 Review and evaluate information technology policy implications for local governments.

4.2.4 Develop local government policies and procedures that would

- reduce duplication of effort
- ensure compatibility of equipment expenditures both within a political jurisdiction and between other jurisdictions
- establish adequate and meaningful planning, and
- establish uniform public policies and procedures which promote uniformity, resource sharing, standards and guidelines, support services, training, and cooperative development of geographic information systems.

4.2.5 Continue to develop, within, the NITC Web site, a clearinghouse service to provide convenient access to information for local government officials about information technology.

5. Membership

5.1 Representatives

The Local Government Subcommittee is composed of representatives of local governments, state agencies, associations, and other stakeholders.

5.2 Member Responsibilities

Each member is responsible for maintaining two-way communication with their organization and constituents concerning issues brought before the Local Government Subcommittee.

6. Meeting Procedures

6.1 Chair(s)

The Local Government Subcommittee will select a chair or co-chairs.

6.2 Staff Support

The NITC will provide staff support to the Local Government Subcommittee.