

NEBRASKA INFORMATION TECHNOLOGY COMMISSION

Tuesday, March 4, 2008, 1:30 p.m.

Executive Building, Suite 103

521 S 14th Street, Lincoln, Nebraska

Videoconference Sites

Chadron State College - Burkheiser - Rm. 109, 10th & Main, Chadron, NE

University of Nebraska-Kearney, CMCT- Rm. 216, 1918 University Dr., Kearney, NE

City Hall, 1615 1st Avenue, South Sioux City, NE

MINUTES

MEMBERS PRESENT:

Lieutenant Governor Rick Sheehy, Chair

Linda Aerni, Chief Executive Officer, Community Internet Systems

Pat Flanagan, Information Services Manager, Mutual of Omaha

Lance Hedquist, City Administrator, South Sioux City (South Sioux City)

Dr. Dan Hoelsing, Superintendent, Laurel-Concord, Coleridge, Wynot & Newcastle Public Schools
(South Sioux City)

Dr. Doug Kristensen, Chancellor, University of Nebraska-Kearney (Kearney)

Dr. Janie Park, President, Chadron State College (Chadron)

Trev Peterson, Attorney, Knudsen, Berkheimer, Richardson, and Endacott, LLP

MEMBERS ABSENT:

Mike Huggenberger, Director-Netlink, Great Plains Communications

Senator Annette Dubas, Nebraska Legislature

CALL TO ORDER, ROLL CALL, NOTICE OF MEETING, & OPEN MEETINGS ACT INFORMATION

Lieutenant Governor Sheehy called the meeting to order at 1:30 p.m. There were seven voting commissioners present at the time of roll call. A quorum was present to conduct official business. It was stated that the meeting notice was posted to the NITC website and the [Public Meeting Calendar website](#) on January 18, 2008. The agenda was posted on the NITC website on February 27, 2008. A copy of the Nebraska Open Meetings Act was available on the table next to the entry door and at each of the video conference locations.

APPROVAL OF THE [NOVEMBER 27, 2007 MINUTES](#)*

Commissioner Peterson moved to approve the November 27, 2007 minutes as presented.

Commissioner Park seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-7, No-0. Motion carried.

PUBLIC COMMENT

There was no public comment.

INFORMATIONAL UPDATES—Brenda Decker

LB 1208 Implementation - Phase II

State CIO Brenda Decker gave an update on the education entities affected by the LB 1208 implementation. On the first and second cycle of RFPs, the only contracts that were awarded were for a Q-MOE connection into College Park, a Q-MOE connection for Chadron State College, WAN services for the Hastings-area schools, and three segments of the backbone. The schools that were not able to purchase from the Phase II contracts will be postponed until Phase III, with one year left on their present DS-3 contracts. Forty-six entities were affected by this action. The Hastings-area schools would have contracted with Windstream, but contract negotiations were prolonged to the point that school administrators agreed to postpone conversion until 2009. Costs and revenues related to the Network Nebraska Participation Fee will be reviewed and revised to finish the 2007-08 performance year. Erate reimbursement of \$130,000 was expected on the Interregional Transport (backbone) filing.

Commissioner Kristensen joined the meeting at 1:38 p.m.

Public Safety Wireless Update

State CIO Brenda Decker gave an overview of the upcoming state RFP for public safety wireless that affects several state agencies. Ms. Decker related that the Nebraska Public Power District and Nebraska broadcasters have expressed interest in sharing resources with this public safety wireless project. Also, the federal Department of the Interior has signed a memorandum of understanding with Nebraska to participate in this system. All partners bring additional resources to the table. The system is scheduled to be operational by 2009. The Lt. Governor Sheehy added that the projected RFP release was to be March 21, 2008.

Legislative Performance Audit and [LB 823](#)

State CIO Brenda Decker announced that LB 823 received final reading and was passed by the Legislature on the morning of March 4, and was on its way for review and possible signing by Governor Heineman. LB 823 creates a fifth advisory council, the Geospatial Information Systems Council, and also makes the Nebraska Intergovernmental Data Communication Advisory Council (NIDCAC) an advisory group to the NITC. The bill also asks that the NITC define enterprise projects and set policies for review of projects.

Commissioner Flanagan asked about the process that would be used to define enterprise projects. Ms. Decker explained that the NITC would be able to decide the process and that the advisory councils and Technical Panel have expressed a desire to be involved.

STATEWIDE TECHNOLOGY PLAN DEVELOPMENT - APPROVAL OF [ACTION ITEMS](#)*

Mr. Steve Henderson gave an overview of the action items that had been developed by the NITC advisory councils. He noted that the action plans included 22 new action items, 21 continued action items, and 18 completed action items. The eHealth Council is new and has forwarded new action items. The GIS Steering Committee has forwarded their action items under the State Government Efficiency Initiative. There were no questions from the Commissioners.

Commissioner Flanagan moved to approve the slate of action items as presented. Commissioner Kristensen seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

[REPORT](#) - COMMUNITY COUNCIL

*Membership**

Ms. Anne Byers gave the Community Council report. There were two recent resignations that affected membership. Tim O'Brian and Rod Armstrong have been nominated to join the Council. The new co-chair is Norene Fitzgerald.

Commissioner Aerni moved to approve the membership nominations as forwarded from the Community Council. Commissioner Park seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

REPORT - EHEALTH COUNCIL

*Membership**

Ms. Anne Byers and Mr. Dan Griess, CEO of Box Butte General Hospital, gave the eHealth Council report. Ms. Byers introduced Mr. Griess to the commissioners. Box Butte General Hospital is a member of the Rural Nebraska Health Care Network, a consortium of nine rural hospitals in the Panhandle. The Nebraska Health Care Network will be replacing their T-1 and microwave infrastructure with 24-strand fiber networking of about 865 miles. The Network will own the fiber to connect the nine hospitals. Commissioner Aerni asked if the Network Nebraska backbone will be used to interconnect this network with other parts of the State. Ms. Decker responded that Network Nebraska has not been asked, but could, since they are telehealth entities. However, caution will need to be exercised so that Federal Universal Service Fund eligibility is preserved.

Commissioner Hedquist asked if additional fiber could be added for other public purposes. Lt. Governor Sheehy explained that the FCC has been very restrictive regarding public-private partnerships.

The eHealth Council welcomed two new nominees to their last meeting and presented Senator Annette Dubas and Vivianne Chaumont for approval by the Commission.

Commissioner Aerni moved to approve the membership nominations as forwarded from the eHealth Council. Commissioner Peterson seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

REPORT - EDUCATION COUNCIL

Mr. Tom Rolfes presented the Education Council report of the January 31, 2008 meeting. Mr. Rolfes shared information about Phases II and III of the Network Nebraska upgrade and also distributed a map (link) showing the various regions of the State and when they would be connected to Network Nebraska. Although no voting membership has changed, Mr. Rolfes introduced Ms. SuAnn Witt, who has joined the Nebraska Department of Education as the State Erate Coordinator. Ms. Witt will be Mike Kozak's alternate on the Education Council.

REPORT - STATE GOVERNMENT COUNCIL

Mr. Rick Becker gave the State Government Council report. The Council has met twice since the last NITC meeting. Mr. Becker gave an overview of the process that will be used to enact LB 823. The process of developing five different policy documents will involve the State Government Council, the Technical Panel, and the other Councils and will include the Agency I.T. plans, project proposal format, policy for identification and selection of reviewers, the definition of enterprise project, and the policy and

forms for project monitoring by the CIO and the NITC. Draft documents will be presented to the NITC at the June meeting.

REPORT - GIS STEERING COMMITTEE

Mr. Larry Zink gave the Geographical Information Systems (GIS) Steering Committee report. The GIS Steering Committee has been in existence since 1991. The GIS Steering Committee was supportive of LB 823 and becoming a new NITC Council. The GIS Steering Committee is defined in statute with its own set of responsibilities. LB 823 retains the statutory references regarding membership and also its authority related to GIS databases. Work will begin on the city street centerline-address database project. There is also an interest in using the GIS Council to engage in a statewide project planning process that will help pool resources that will benefit everyone. The GIS Steering Committee has a \$50,000 grant to begin that process. A charter for this Council will be developed before the next NITC meeting.

REPORT - TECHNICAL PANEL

Mr. Walter Weir gave the Technical Panel report and presented four standards to be considered for approval by the Commission.

Standards & Guidelines

NITC 1-101: Definitions*

Commissioner Peterson moved to approve NITC 1-101 Definitions, as forwarded by the Technical Panel. Commissioner Hedquist seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

NITC 1-103: Waiver Policy*

Lt. Governor Sheehy asked what types of examples would need to be considered for waiver. Ms. Decker and Mr. Weir gave some examples of potential waivers. Commissioner Aerni asked if the Commission should approve the waiver or if the Technical Panel should. Commissioner Flanagan supported the current practice of having the Technical Panel approve waivers. Lt. Governor Sheehy asked that the Technical Panel inform the NITC at the next meeting about any waivers that had occurred in the interim.

Commissioner Kristensen moved to approve the NITC 1-103 Waiver Policy, as forwarded by the Technical Panel. Commissioner Hoelsing seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

NITC 1-204: IT Procurement Review Policy*

Commissioner Park asked if state colleges and community colleges would be included in 1-204. Ms. Decker responded that state colleges are considered state agencies and would be included and that community colleges would be included when using state funds.

Commissioner Flanagan moved to approve the NITC 1-204 IT Procurement Review Policy, as forwarded by the Technical Panel. Commissioner Kristensen seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

NITC 8-401: Incident Response and Reporting Standard*

Mr. Weir and Commissioner Flanagan complimented State Security Officer, Steve Hartman, on developing the building blocks necessary to protect the State's information systems security. Commissioner Peterson asked if there were any provisions for informing law enforcement. Mr. Hartman responded that he was the State's liaison to work with the State Patrol and affected entities and that procedures are in place.

Commissioner Park moved to approve NITC 8-401 Incident Response and Reporting Standard, as forwarded by the Technical Panel. Commissioner Kristensen seconded. Roll call vote: Aerni-Yes, Flanagan-Yes, Hedquist-Yes, Hoelsing-Yes, Kristensen-Yes, Park-Yes, Peterson-Yes, Sheehy-Yes. Results: Yes-8, No-0. Motion carried.

Update on the State College and University of Nebraska Student Information Systems and Administrative Project

Mr. Weir gave an update on the RFP responses on software and hardware received by the collaborative SIS project. The bid opening will be on March 18. Bidder demonstrations will be held April 7-18 in Kearney. Contract negotiations will begin on April 18. May is reserved for the NU President and State College Chancellor briefing, with June meetings for the approval by the Board of Regents and the State College Board. Implementation will begin in Fall 2008 with full system implementation by 2010, and discontinuation of the present SIS-plus software system by 2011.

The meeting was temporarily recessed at 2:49 p.m. for setting up the demonstration and resumed at 3:08 p.m.

DEMONSTRATION OF NATIONAL ENVIRONMENTAL INFORMATION EXCHANGE NETWORK, Dennis Burling, Nebraska Department of Environmental Quality

Mr. Dennis Burling gave a presentation about the National Environmental Information Exchange which included the Homeland Emergency Response Exchange (HERE) comprised of Kansas, Missouri, Iowa and Nebraska, and EPA Region 7. The Information Exchange system is constructed so that each user can download the entire database of shared information from each location on a daily basis and then run it off of a desktop or laptop computer without having a constant connection to the Internet. The system can map individual locations to Google Earth with a satellite view and determine the dangerous origin and all downwind or downstream locations that could be affected by an event. Other states have begun similar development and are interested in the system developed by the HERE.

There are three security levels that must be passed before an entity such as a municipality could use the information. Each partner acts as the custodian of all information that they oversee (i.e. State Fire Marshall for all above ground fuel storage tanks). Each agency server then has the ability to upload and share information with the Information Exchange Network.

Commissioner Hedquist left the meeting at 3:25 p.m.

OTHER BUSINESS

There was no other business. Lt Governor reminded the Commission members that the NITC usually uses the June meeting for its opportunity to travel to a host site outside of Lincoln.

March 20-21 is the Nebraska Infrastructure Protection Conference (<http://www.nipc.us>) sponsored by the Lt. Governor's Office.

April 22 is the Nebraska Cybersecurity Conference

(<http://www.cio.nebraska.gov/cybersecurity/conference/index.html>) to be held in Lincoln.

NEXT MEETING DATE AND TIME AND ADJOURNMENT

The next meeting date will be in June. The CIO's Office will poll the commission members to find the most agreeable time and location.

Commissioner Flanagan moved to adjourn. Commissioner Peterson seconded the motion. The meeting was adjourned by voice vote at 3:36 p.m.

Minutes recorded by Tom Rolfes, and reviewed by staff of the NITC.