

NEBRASKA INFORMATION TECHNOLOGY COMMISSION

Wednesday, July 31, 2013, 1:30 p.m.

Nebraska Educational Telecommunications (NET) – Board Room

1800 North 33rd Street, Lincoln, Nebraska

Minutes

MEMBERS PRESENT:

Lieutenant Governor Lavon Heidemann, Chair
Senator Dan Watermeier (non-voting)
Pat Flanagan, PM Managed Services – CoSentry, LLC
Donna Hammack, Saint Elizabeth Foundation
Lance Hedquist, City Administrator, South Sioux City
Dr. Dan Hoelsing, Superintendent, Schuyler Community Schools
Mike Huggenberger, Director-Netlink, Great Plains Communications
Brad Moline, Allo Communications

MEMBERS ABSENT: Doug Kristensen, JD, Chancellor, University of Nebraska-Kearney and Dan Shundoff, Intellicom

ROLL CALL, NOTICE OF MEETING & OPEN MEETINGS ACT INFORMATION

Lt. Governor Heidemann called the meeting to order at 1:30 p.m. Roll call was taken. There were 7 voting members present. A quorum was present to conduct official business. The meeting notice was posted to the [NITC website](#) and the [Nebraska Public Meeting Calendar](#) on July 1, 2013. The meeting agenda was posted on the NITC website on July 25, 2013. The [Nebraska Open Meetings Act](#) was posted on the north wall of the room. Lt. Governor Heidemann introduced Governor Dave Heineman to the Commission and guests.

COMMENTS - GOVERNOR DAVE HEINEMAN

Governor Heineman congratulated the Nebraska Information Technology Commissioners on their 15th anniversary and thanked them for their time and effort in encouraging the delivery of technology services to Nebraska's citizens. Through online services, citizens are able to file their income taxes, pay for hunting permit, and order birth certifications. Network Nebraska, the statewide email system, and capitol streaming are a few more examples. Nebraska has received several national technology awards. These projects are the result of a great team effort in our state. Although Nebraska has come a long way, much more still needs to be done. The State of Nebraska must continually adapt to the rapidly changing technological environment. The younger citizens of our state are expecting that everything can be done online at any given time. The people in Nebraska appreciate the work of the NITC. He thanked the NITC again before leaving the meeting.

APPROVAL OF APRIL 19, 2013 MINUTES*

Commissioner Hedquist moved to approve the [April 19, 2013](#) minutes as presented. Commissioner Moline seconded. Roll call vote: Heidemann-Yes, Flanagan-Yes, Hammack-Yes, Hedquist-Yes, Hoelsing-Yes, Huggenberger-Yes and Moline-Yes. Results: Yes-7, No-0, Abstained-0. Motion carried.

PUBLIC COMMENT

There was no public comment.

STATEWIDE TECHNOLOGY PLAN

The NITC will be updating the Statewide Technology Plan. The following two agenda items are proposed changes to the Statewide Technology Plan.

Approval of the Proposed NITC Core Values*. Mr. Rolfes reported that in recognition of the 15th year, the NITC Administrative Managers developed the following NITC Core Values to accompany the NITC Mission and Vision

Statements:

NITC Core Values

- We strive to know our customers and stakeholders and understand their needs.
- We inspire cost-effective solutions.
- We encourage collaboration for the sharing of resources.
- We encourage public participation in the technology development process.

Commissioner Hammack moved to approve the [NITC Core Values](#). Commissioner Hoelsing seconded. Roll call vote: Moline-Yes, Huggenberger-Yes, Hoelsing-Yes, Hedquist-Yes, Hammack-Yes, Flanagan-Yes, and Heidemann-Yes. Results: Yes-7, No-0, Abstained-0. Motion carried.

Approval of the Nebraska Spatial Data Infrastructure Initiative. The Statewide Technology Plan currently includes eight strategic initiatives: Network Nebraska, Community IT Planning and Development, eHealth, Public Safety Communications System, Digital Education, State Government Efficiency, E-Government, and Security and Business Resumption. GIS action items had been included under State Government Efficiency in previous plans. Mr. Watermeier reported that the NITC Managers would like to recommend that the Nebraska Spatial Data Infrastructure Initiative be included as its own initiative and action items within the Statewide Technology Plan. A brief description of the initiative follows:

Objective: To develop and foster an environment and infrastructure that optimizes the efficient use of geospatial technology, data, and services to address a wide variety of business and governmental challenges within the state. Geospatial technologies and data will be delivered in a way that supports policy and decision making at all levels of government to enhance the economy, safety, environment and quality of life for Nebraskans.

Description: Geospatial technologies incorporate geographic information systems (GIS), global positioning systems (GPS), remote sensing such as imagery and Light Detection and Ranging (LiDAR), and other geographic data and information systems. We use GIS as a tool to capture, store, manipulate, analyze, manage, and present all types of geographical data. Information about people, places and events can be integrated by location (geography) by using these technologies. It represents nearly all spatial information used by government organizations and their partners to manage resources and various services on behalf of Nebraska's citizens. Coordination among and between government organizations and their partners to efficiently collect, use and maintain this information using geospatial technologies has steadily improved decision making over the past several decades. But economic pressures, increased environmental issues, and a rapidly increasing amount and complexity of information required for effective decisions make it necessary to dramatically improve the way geographic information is managed. Because of this, solutions are sought to find statewide data and services that meet our goals while providing quality and accurate data that meets state and federal standards.

The major components of this initiative include:

- Facilitating the creation, maintenance, analysis and publishing of quality Nebraska Spatial Data Infrastructure (NESDI) data and information systems.
- Encourage data sharing and provide widespread access to data and services through NebraskaMAP.gov. Develop and implement NESDI layer standards and guidelines.
- Facilitate technical assistance and education outreach opportunities for furthering the adoption of the NESDI and geospatial applications.
- Achieve sustainable and efficient allocation of resources to support the implementation and wise governance of GIS services and geospatial data.

Commissioner Flanagan moved to approve the [Nebraska Spatial Data Infrastructure Initiative](#). Commissioner Hedquist seconded. Roll call vote: Hammack-Yes, Hedquist-Yes, Hoelsing-Yes, Huggenberger-Yes, Moline-Yes, Heidemann-Yes, and Flanagan-Yes. Results: Yes-7, No-0, Abstained-0. Motion carried.

REPORTS - EDUCATION COUNCIL

Mr. Rolfes reported that the Education Council would like to make the following membership nominations to the NITC for approval:

- Higher Education membership renewals for the 2013-15 term: Yvette Holly representing the UN System; Mike Carpenter representing the Independent Colleges & Universities; Lyle Neal representing the Community College System; and Ed Hoffman representing the State College System.
- K-12 membership renewals for the 2013-15 term: Bob Uhing representing Educational Service Units; Mike Lucas representing Administrators; and Stephen Hamersky representing Nonpublic Teachers.
- A new K-12 member representing Public Teachers: Matt Chrisman.
- Alternate designations
 - Shelley Clayburn, Lincoln Public Schools Alternate for Matt Chrisman
 - Burke Brown, District OR 1-Palmyra/Bennet Alternate for Jeff Johnson

Commissioner Hoelsing moved to approve the Education Council's nominations for [Council Membership](#). Commissioner Huggenberger seconded. Roll call vote: Hedquist-Yes, Hammack-Yes, Flanagan-Yes, and Heidemann-Yes, Moline-Yes, Huggenberger-Yes, Hoelsing-Yes. Results: Yes-7, No-0, Abstained-0. Motion carried.

REPORTS - GIS COUNCIL

Council Membership – At -Large Member Selection Process. Mr. Watermeier reported that a letter was sent to potential parties of interest seeking nominations for the Member At Large representing private industry sector on June 19, 2013. The deadline for receiving applications was July 19, 2013. Specific criteria and additional information about the qualifications for member seat was identified in the letter.

The criteria, which follows the roles and responsibilities found in the GIS Council charter, is listed below:

- The goals of the at-large representative should be compatible with goals and responsibilities of the GIS Council.
- The representative should have a broad understanding of the private GIS industry and ability to represent the needs of that broader constituency to the council.
- The representative should be an employee of a firm that does business in the state of Nebraska.
- A representative should be knowledgeable of and/or experienced with working with city, county, and state government.
- The representative should have demonstrated expertise with GIS technology and/or policy.
- The representative should be familiar with the council mission and responsibilities and participate in ongoing activities of the Council.
- The representative is responsible for maintaining two-way communication with their sector constituents concerning issues brought before the Council. This includes advocating and communicating GIS Council news and resources relevant to the constituent's interest and needs.
- The representative is responsible to travel and attend all GIS Council meetings in Lincoln Nebraska. There are currently eleven (11) meetings through the year. These meetings are typically the first Wednesday of each month from 1:00-3:30 pm. Travel is reimbursable.
- Be able to fulfill the seat for a term of three (3) years.

The selection process is outlined below:

1. All nominations that meet the criteria identified in the letter are to be sent to GIS Council Coordinator, Nathan Watermeier on or by July 19, 2013. The nomination will need to include: a biographical sketch, indicate how this nominee addresses the selection criteria and how they will maintain communication with their sector constituents. Nominations need to be submitted in MS Word or PDF format.
2. All nomination's will be packaged and sent to the nomination committee via email. The Selection Criteria Worksheet (attachment) will also be sent electronically to the committee for use as a nomination tool in evaluating nominees.
3. The nomination committee will review all candidates, validate they actually meet the criteria established, and complete a worksheet on each candidate.
4. After each member of the committee scores the application, the nomination committee will organize a

meeting to discuss their reviews of the nominations. The outcome of the discussion will result in one nomination being brought forward to the NITC.

5. The NITC will take action on the recommendation.
6. The nomination will be brought forward to the Governor for final decision.
7. Upon final approval by the Governor, the nominee will be contacted for next steps to be slated as a seat to the GIS Council. All other nominations will be sent letters thanking them and being considered as a candidate in the process.
8. If the Governor has disapproved the nomination, the nomination committee will go back to meet and discuss another nomination to be recommended back to NITC. Then back to the Governor until an acceptable candidate is found.

Commissioner Flanagan moved to approve to include the [GIS Council At-Large Private Industry Sector Criteria and Selection Process](#). Commissioner Hedquist seconded. Roll call vote: Huggenberger-Yes, Hoelsing-Yes, Hedquist-Yes, Hammack-Yes, Flanagan-Yes, and Heidemann-Yes, and Moline-Yes. Results: Yes-7, No-0, Abstained-0. Motion carried.

If any of the commissioners are interested in serving on the committee, they were asked to contact Ms. Decker.

REPORT - TECHNICAL PANEL

Enterprise Projects - Status Report. Walter Weir was available for questions about the Enterprise Projects.

UPDATE: NEW NITC WEBSITE

Brenda Decker, Chief Information Officer, pointed out that in the meeting materials the Commissioners also received updates for the [Community Council](#) and the [eHealth Council](#).

The go-live date for the new NITC and the new Office of the CIO websites will be scheduled soon. The Office of the CIO is having the sites tested for accessibility. The Commission on the Blind and Visually Impaired recommended two national groups to do the testing. The groups did make recommendations which are currently being implemented. Commissioners will be informed when the websites are ready.

Copies of the 2013 OCIO Annual Report were distributed to the Commissioners. In addition, each Commission received a copy of the NITC 15th Years of Accomplishments book which provides a history of the NITC, where we have been, and where we are going.

ADJOURNMENT

Commissioner Hedquist moved to adjourn. Commissioner Hoelsing seconded. All were in favor. Motion carried.

Lt. Governor Heidemann invited the guests to attend the NITC's 15th Anniversary Celebration in the NET - Events Room down the hall.

The meeting was adjourned at 2:00 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by the staff of the Office of the CIO/NITC.