TECHNICAL PANEL
Varner Hall - Board Room
3835 Holdrege Street
Lincoln, Nebraska
Tuesday, October 10, 2017, 9:00 a.m.
MEETING MINUTES

MEMBERS PRESENT:
Ed Toner, CIO, State of Nebraska
Walter Weir, CIO, University of Nebraska, Chair
Christy Horn, University of Nebraska
Michael Winkle, Nebraska Educational Telecommunications

MEMBERS ABSENT: Kirk Langer, Lincoln Public Schools

ROLL CALL; MEETING NOTICE; AND OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:03 a.m. A quorum was present to conduct official business. Meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on August 16, 2017. The agenda was posted to the NITC website on October 6, 2017. A copy of the Nebraska Open Meetings Act was posted on the wall of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AUGUST 8, 2017 MINUTES

Mr. Winkle moved to approve the August 8, 2017 minutes as presented. Roll call vote: Toner-Yes, Horn-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

PROJECTS

CIO's annual report.
Mr. Weekly distributed a draft copy of the CIO's Enterprise Projects Annual Report format. A new section was created called "NITC Technical Panel Assessment". This section will be use to provide additional information to the Legislature from the Technical Panel regarding the projects.

Enterprise project status dashboard.
Mr. Weekly reviewed the project status dashboard. Members requested that the reports include more information about the technical issues being addressed by each of the projects.

Nebraska State Accountability Assessment – Department of Education. Mr. Rolfes reported that communication is better but some ESUs are still dealing with communication issues. Members discussed accessibility issues for the project.

Medicaid Management Information System – DHHS. Ruth Vineyard was available to discuss the project. Panel members expressed concerns about this project relating to timelines, budget, and staff resources. Ms. Vineyard stated that the two protests and contract negotiations added time to the project. After the start in February, they have an aggressive schedule. The Panel requested to receive a copy of the quarterly report that DHHS provides to the Legislature. The project just went through a prioritization process and plans to set timelines based on priorities. The panel asked to be kept up to date on the timelines. The risks expressed in the projects actually carryover into the other DHHS projects and need to addressed.

Medicaid Eligibility & Enrollment System – DHHS. Ruth Vineyard was available to discuss the project. Ms. Vineyard stated that the project is moving forward with master plan index. The go-live date is set for 2/2/2019. One of the challenges of this project is that the appliance the platforms sits on has an end of life of 2018. Also discussed were data integration and resource availability.

Enterprise Resource Management Consolidation – Administrative Services. In July, the panel requested to see the project's business continuity plan. No plan has been submitted. Mr. Weekly did contact them about the plan and was informed that it is not a priority but it is being addressed. Mr. Weekly was asked to contact the agency again about the status of the plan.

TECHNICAL STANDARDS AND GUIDELINES

Recommend approval of Proposal 17-03, relating to state government web pages.

A proposal relating to state government web pages; to amend section 4-201; to remove the requirements relating to a header grand graphic; to review the footer requirements and adopt as guidelines; and to repeal the original section.

The proposal was posted for the 30-day public comment period. No comments were received.

Mr. Toner moved to recommend approval of Proposal 17-03. Roll call vote: Winkle-Yes, Toner-Yes, Horn-Yes, and Weir-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

Request for waiver from the Dept. of Correctional Services
Chris Hobbs, State Information Security Officer

Mr. Hobbs reviewed the agency's request. After discussion, and without objection, the chair tabled this item until the next meeting. Mr. Hobbs will work with the agency to get additional information.

Request for waiver from the Dept. of Revenue
Brian Catlin, IT Manager

The Department of Revenue is working on a Request for Proposal (RFP) for an Integrated Tax System (ITS). This very large system will require about 4 years to implement from the time the contract is signed. The system will replace all of the tax transaction processing systems currently used by the Department. One of the main products in this space has a built in imaging system that allows for increased functionality within the ITS. The Department of Revenue is requesting a waiver on the ECM requirement prior to the issuance of the RFP. Depending on the vendor who is selected through the RFP process the waiver may not be exercised.

Discussion occurred regarding the use of ECM, the state's standard set for agencies to use as a content management tool. Revenue is using ECM currently for content.

Mr. Winkle moved to deny the request for waiver. Roll call vote: Weir-Yes, Winkle-Yes, Toner-Yes, and Horn-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

WORK GROUP UPDATES; OTHER BUSINESS.

Accessibility, Christy Horn. The 508 federal compliance regulations have been released. Ms. Horn will lead the work group in a review the technology access clause and other standards documents.

ADJOURN

With no further business, the Chair adjourned the meeting at 10:27 a.m. The next meeting of the Technical Panel will be on December 13.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker, Office of the CIO/NITC.