TECHNICAL PANEL
Tuesday, October 11, 2016, 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege Street, Lincoln, Nebraska
MINUTES

MEMBERS PRESENT:
Ed Toner, CIO, State of Nebraska
Walter Weir, CIO, University of Nebraska, Chair
Christy Horn, University of Nebraska
Kirk Langer, Lincoln Public Schools
Michael Winkle, Nebraska Educational Telecommunications

ROLL CALL; MEETING NOTICE; AND OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:05 a.m. A quorum was present to conduct official business. Meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on August 17, 2016. The agenda was posted to the NITC website on October 6, 2016. A copy of the Nebraska Open Meetings Act was posted on the wall of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AUGUST 9, 2016 MINUTES

Mr. Langer moved to approve the August 9, 2016 minutes as presented.   Ms. Horn seconded. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS

Project Status Dashboard

Andy Weekly reviewed the Project Status Dashboard with the panel. Members expressed concerns about staff resources and project completion relating to the Medicaid Management Information and Medicaid Eligibility & Enrollment Projects. Don Spaulding was present to entertain questions. The design portion is behind but agency is developing strategies to approach this issue. In addition, the agency is in the process of hiring replacements.

The AFIS project is a voluntary review project and is completed. Mr. Weekly will coordinate with the agency on closure.

Mr. Weekly distributed a proposed new format for the dashboard report.

Mr. Becker informed the panel that the annual enterprise project status report will be submitted to the Governor and Legislature using this month's updates.

STANDARDS AND GUIDELINES

Requests for Waiver - Security Related Requests.
Chris Hobbs, State Information Security Officer

Mr. Hobbs indicated that these requests could be discussed in open session.

Department of Correctional Services – NITC 8-301 Password Standard

Mr. Hobbs indicated that a waiver is not necessary. He will work with the agency. With unanimous consent, the Panel postponed consideration of this request until the next meeting.

Department of Labor – **NITC 7-301 Wireless Local Area Network Standard**
Mr. Hobbs recommended approval with certain conditions.

Mr. Winkle moved to approve the waiver with the following condition: the agency must report quarterly to the State Information Security Officer confirming vulnerability scans of the laptops and confirming that the operating systems are current. The waiver expires on October 31, 2017. Ms. Horn seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, Horn-Yes and Toner-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

2017-2019 BIENNIAL BUDGET - INFORMATION TECHNOLOGY PROJECT PROPOSALS - RECOMMENDATIONS TO THE NITC*

Each project was assigned three reviewers approved by the Panel. Projects were scored in the following areas:
- Goals, Objectives and Projected Outcomes
- Project Justification/Business Case
- Technical Impact
- Preliminary Plan for Implementation
- Risk Assessment
- Financial Analysis and Budget

The following agency staff were present to entertain questions about their IT project proposals:
- Dean Folkers, Data Research & Evaluation, Department of Education
- Terri Slone, Director of Administrative Services, Department of Labor
- Mike Winkle, General Manager, Nebraska Educational Telecommunications Commission

After the reviewers have scored the project, the Technical Panel conducts a technical review of the project answering the following the questions:
- Q1: Is the project technically feasible?
- Q2: Is the proposed technology appropriate for the project?
- Q3: Can the technical elements be accomplished within the proposed timeframe and budget?

The Technical Panel reviewed each of the projects. Through discussion and by consensus, the panel made the following comments on the projects:

PROJ #	AGENCY and PROJECT TITLE	Q1	Q2	Q3	Comments
13-01	Dept. of Education: IT Education Systems of Support	Y	UNK	UNK	Unknown until further information is available.
13-02	Dept. of Education: Teacher Cert System Upgrade	Y	UNK	UNK	Unknown until further information is available.
23-01	Dept. of Labor: Modernization of UI Tax and Benefits System	Y	Y	UNK	Unknown until further information is available.
30-01	Nebraska Brand Committee: NBC Database System	Y	Y	Y	
46-01	Dept. of Correctional Services: CIT (Corrections Information and Tracking system)	UNK	UNK	UNK	Insufficient information in the proposal to evaluate the technical elements.
47-01	Educational Telecommunication Commission: KHNE TV Transmitter	Y	Y	Y	
47-02	Educational Telecommunication Commission: Radio Transmission Replacement	Y	Y	Y	

47-03	Educational Telecommunication Commission: KHNE Tower Lighting System				No review; outside the scope of review requirements.
54-01	State Historical Society: Storage and Preservation of 12 TB Historical Data	Y	Y	Y	
65-01	Dept. of Administrative Services: Enterprise Resource Management Consolidation	Y	UNK	UNK	Unknown until further information is available.

Y=Yes, N=No, UNK=Unknown

Ms. Horn moved to forward the project reviews and Technical Panel comments to the NITC. Mr. Langer seconded. Roll call vote: Weir-Yes, Winkle-Yes, Toner-Yes, Horn-Yes, and Langer-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

WORK GROUP UPDATES AND OTHER BUSINESS

There were no work group reports.

ADJOURN

Mr. Langer moved to adjourn. All were in favor. Motion carried.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.