

TECHNICAL PANEL
Tuesday, June 14, 2016, 9 a.m.
Varner Hall - Board Room
3835 Holdrege Street, Lincoln, Nebraska
MEETING MINUTES

MEMBERS PRESENT:

Ed Toner, CIO, State of Nebraska
Walter Weir, CIO, University of Nebraska, Chair
Christy Horn, University of Nebraska
Kirk Langer, Lincoln Public Schools
Michael Winkle, Nebraska Educational Telecommunications

ROLL CALL; MEETING NOTICE; AND OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:05 a.m. A quorum was present to conduct official business. Meeting notice was posted to the [NITC website](#) and the [Nebraska Public Meeting Calendar](#) on April 22, 2016. The agenda was posted to the NITC website on June 8, 2016. A copy of the Nebraska Open Meetings Act was posted on the wall of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF APRIL 12, 2016 MINUTES

Mr. Winkle moved to approve the April 12, 2016 minutes as presented. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS

Project Update: Department of Education, NeSA Project - John Moon and Valorie Foy

Ms. Foy reported that there have been no further issues since the last meeting. Testing went well for the Spring testing held during the 4th week in March to mid-May. There were no break downs but had some issues dealing with wireless connections. Creating standards for wireless access points is being addressed. At a national level, Ms. Foy serves on a committee that is also working on addressing standards. Currently, about 20% of the students still take the paper test.

An RFP is currently under development and will be released soon. There is interest from DRC to move their infrastructure to the State. Mr. Weir recommended that the server location be part of the RFP that will be released. ACT and SAT College Testing will be part a separate enterprise project. LB930, college entrance exam will be in place by 2017-18.

Mrs. Horn, along with other Technical Panel members, are still concerned about accessibility and asked that that continue to be addressed.

Mr. Langer reported that LPS moved the ESL testing to online with head phones and believed the field testing went well.

Project Status Dashboard

Andy Weekly, Project Manager

Mr. Weekly has been meeting with each project regarding on-line reporting. In addition, he will meet with each of the panel members to demonstrate how to use the site.

Network Nebraska. The project will be completed at the end of August with 100% participation of Nebraska school districts. Mr. Weekly would like to deem project as completed. It was recommended to have Mr. Rolfes provide a exit report at next month's meeting.

DHHS Projects (Medicaid Eligibility & Enrollment/MMIS-Medicaid Management Information System Replacement). Mr. Weekly spoke to Chris Hill, DHHS, regarding providing more detailed budget information on the DHHS projects. The Technical Panel recommended adding "major barriers/obstacles" to the report form.

AFIS (Automated Fingerprint Identification System). The project is coming to an end. The Technical Panel would like to see an example of the end product, as well as an exit report before closing the project.

STANDARDS AND GUIDELINES

Recommendations to the NITC

Amendments to NITC 1-201 – IT Agency Plans

Purpose: By statute, "[o]n or before September 15 of each even-numbered year, all state agencies, boards, and commissions shall report to the Chief Information Officer, in a format determined by the commission, an information technology plan that includes an accounting of all technology assets, including planned acquisitions and upgrades." (Neb. Rev. Stat. § 86-524.01). This document contains the approved format for agency information technology plans.

The State Government Council recommended the following changes:

- Section 1.5.1 Server Rooms: Add a question 11 indicated agency servers are housed with the OCIO.
- Section 3.1 Security: Include contact information for the State Security Officer
- Section 3.3 Geographic Systems:
 - Section 3.3 GIS: Delete last section regarding data backup. Per Nathan Watermeier, GIS Coordinator, this is being done via the OCIO GIS services.
 - Section 3.5 Mobile Apps: Delete this section
 - Section 3.6 Social Media: Delete this section.
- Section 4 Projects and Future Plans: For each section, agencies should indicate how the projects and future plans will align with their agency's goals on all

Technical Panel recommendations:

- Include definitions, ex. Desktop
- GIS 3.5 and 3.6. Recommended to strike first section put 3.5 and 3.6 back in
- Section 1.51 Service Rooms. For question 7 it was suggested to use the wording "uninterruptable power such as a "generator".
- Section 3.1 Security. Add "penetration testing"
- Section 3.3 Accessibility/Assistive Technology. Put this section back into the document.

Mr. Winkle moved to approve the recommended changes and to forward NITC 1-201 to the NITC for final review and approval. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Amendments to NITC 1-202: Project Review Process

Amendments to NITC 3-201: Geospatial Metadata Standard

There were no recommendations or changes proposed by the Technical Panel.

Mr. Winkle moved to recommend approval of the amendments to NITC 1-202 and NITC 3-201. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Proposed NITC 3-101: Cloud Computing Standard

The Cloud Computing Standard has been developed and presented to the State Government Council for comment. It will need to have a 30-day comment period.

Mr. Winkle moved to approve NITC 3-101: Cloud Computing Standard for the 30-day comment posting period. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Requests for Waiver

Nebraska Judicial Branch

A request for waiver was submitted on behalf of the Judicial Branch to continue to use Adobe Connect. They are proactively working with the OCIO to come onto the enterprise solution. A one year waiver has been requested.

Mr. Winkle moved to grant a one year waiver to the Judicial Branch. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Nebraska Accountability and Disclosure Commission

A request for waiver was submitted by Mr. Frank Daley in regards to a solution they are implementing that is unable to use LDAP services. The Technical Panel expressed concern about this due to the system being independent of any LDAP or AD. He indicated it would all be public information and that other states are using the application.

Mr. Toner moved to approve a one year waiver to the Nebraska Accountability and Disclosure Commission with the recommendation that the OCIO continue to work with the agency regarding a security solution. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Hobbs will request information as to who will be the administrator, etc.

Coordinating Commission for Postsecondary Education – Extension of waiver expiring on 6/30/3016

Mr. Winkle moved to grant a one-year waiver with the condition that the OCIO work with the agency to have their server housed in the OCIO. Roll call vote: Toner-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Report from the Security Architecture Workgroup on Security Standards, Chris Hobbs. The work group has been looking updating the security policies for a couple of reasons:

- Reduce the size of the document as it is very length and difficult to navigate. Break out the standards in the policy so it would make it easier for employees, vendors, etc. to find them.
- The Work Group wants to address the “enforcement” of the standards and guidelines.
- Include a “Miscellaneous” section that would deal with general topics such as “acceptable Use”.

These will be ready for the Technical Panel’s review and approval at the next meeting.

WORK GROUP UPDATES AND OTHER BUSINESS

There were no updates or other business.

ADJOURNMENT

Mr. Winkle moved to adjourn. All were in favor. Motion carried.

The meeting was adjourned at 10:56 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Jayne Scofield, Office of the CIO.