

**Technical Panel  
of the  
Nebraska Information Technology Commission**  
Tuesday, July 9, 2013, 9:00 a.m.  
Varner Hall - Board Room  
3835 Holdrege St., Lincoln, Nebraska  
**MINUTES**

**MEMBERS PRESENT:**

Walter Weir, CIO, University of Nebraska  
Christy Horn, University of Nebraska  
Brenda Decker, CIO, State of Nebraska  
Kirk Langer, Lincoln Public Schools

**MEMBERS ABSENT:**

Michael Winkle, NET

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Mr. Weir called the meeting to order at 9:01 a.m. There were three members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the [NITC website](#) and [Nebraska Public Meeting Calendar](#) on June 7, 2013. The agenda was posted to the NITC website on July 3, 2013. A copy of the Nebraska Open Meetings Act was posted on the South wall of the meeting room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MAY 14, 2013 MINUTES\***

**Mr. Langer moved to approve the [May 14, 2013](#) minutes as presented. Ms. Decker seconded. Roll call: Decker-Yes, Langer-Yes, and Weir-Yes. Results: Yes-3, No-0, Abstained-0. Motion carried.**

**ENTERPRISE PROJECTS**

Project Status [Dashboard](#) - Andy Weekly

No reports were received for the following projects: NeSIS, Adjudication Re-engineering, Fusion Center, Nebraska Statewide Radio System, and Network Nebraska. Jayne Scofield informed the Panel that the Radio System project is negotiating the final terms of the contract. Mr. Weekly reviewed the status report on the remaining projects. The Nebraska State Accountability (NeSA) Project provided a written response to the Panel regarding their accessibility issues. Ms. Horn was not present at the time and the panel requested that she review the response.

**STANDARDS AND GUIDELINES - REQUESTS FOR WAIVER**

Office of the Capitol Commission - [Request for Waiver](#) from the requirements of NITC 7-104: Web Domain Name Standard\*

Bob Ripley and Roxanne Smith of the Capitol Commissioner presented their request. The website is in its second generation since 1998. The Commission contracts with a company out of New York. The contractor has recommended that the Commission stay with the domain of capitol.org for maximum SEO (Search Engine Optimization) for example with Google searches. The Capitol website gets lots of regional and worldwide hits. The website is hosted by a contractor with the state. A concern was raised regarding the email listed on the website [hello@capitol.org](mailto:hello@capitol.org) which does not follow the state email standard. The

hello email does go Roxanne's state email but it was recommended to use the state's standard email @nebraska.gov for the official email address.

Discussion followed regarding the waiver and the possible option of having the domain name capitol.org redirect to a nebraska.gov domain. A decision on the waiver was tabled until the Capitol Commission had a chance to further discuss the issue with their contractor.

Ms. Horn arrived to the meeting.

**Department of Labor** – Review and extend [waiver granted](#) on December 14, 2010 and extended on June 12, 2012\*

Originally, the request was reviewed and [waiver granted](#) on December 14, 2010 and extended on June 12, 2012. A new standard is being developed to address agency's issues but it will not be finalized and approved until the NITC meeting in October or November.

**Mr. Langer moved to extend the waiver for another six months. Ms. Decker seconded. Roll call vote: Weir-Yes, Langer-Yes, Horn-Yes, and Decker-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.**

#### **STANDARDS AND GUIDELINES - SET FOR 30-DAY COMMENT PERIOD\***

[NITC 4-201](#): Web Branding and Policy Consistency (Amended)

Webmasters have not met recently to provide input on the amendment. The Office of the CIO's Web Team reviewed it and made recommendation. Nebraska.gov was also consulted and said that they would be willing to work with the Webmasters group.

[NITC 5-401](#): Active Directory; User Photographs (New)

NITC 8-101: Information Security Policy (Amendment). Modifications to the policy have been discussed but are not ready to be posted. One of the reasons the policy is being amended is because there are state contractors, consultants, and other who are auto-forwarding their state email to other email accounts, including Gmail and Hotmail accounts. The proposed amendment will not allow automatic forwarding.

[NITC 8-301.01](#): Password and Authentication Standard for Public Applications (New)

Chris Hobbs, State Security Officer, stated that there are no set minimum standards in place for the public passwords. This standard will provide a password and authentication standard.

**Ms. Decker moved to approve for [NITC 4-201](#): Web Branding and Policy Consistency, [NITC 5-401](#): Active Directory; User Photographs and [NITC 8-301.01](#): Password and Authentication Standard for Public Applications for the 30-day comment period. Mr. Langer seconded. Roll call: Decker-Yes, Horn-Yes, Langer-Yes, and Weir-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.**

#### **WORK GROUP UPDATES (as needed)**

Intergovernmental Data Communications Workgroup - Tim Cao. The Server Consolidation Project has added an additional 5 counties have been consolidated for a total of 33 counties. The servers are housed in the 501 Building with virtualization and a back-up location. Server back-ups are done at the end of each day. The project's ultimate goal is to go with HA. By end of the month, another 8 counties will be consolidated for a total of 41 counties. The project will be half way done. So far, the estimated savings has been over \$100,000. The counties are running applications from the Nebraska Courts and Department of Motor Vehicles. The project will be utilizing two systems. The first half of the counties will be on the existing IBM 720's. The rest of the counties will go on an IBM 740 system. Mr. Langer stated

that Lincoln Public Schools uses HA and would be willing to speak with Mr. Cao about lessons learned, etc. Mr. Cao will be in contact with Mr. Langer.

#### **OTHER BUSINESS**

Ms. Decker informed the Panel that the NITC Meeting will be held on July 31<sup>st</sup> at the NET building. After the meeting, there will be a 15<sup>th</sup> Anniversary Celebration. Members will be getting an invitation. Former chairs and commissioners are also being invited.

#### **ADJOURNMENT AND NEXT MEETING DATE**

**Ms. Decker moved to adjourn. Ms. Horn seconded. All were in favor. Motion carried.**

The meeting was adjourned at 10:10 a.m. The next NITC Technical Panel Meeting will be held on August 13, 2013 in Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska.