

TECHNICAL PANEL

Tuesday, September 9, 2014 at 9:00 a.m.

Varner Hall - Board Room

3835 Holdrege Street

Lincoln, Nebraska

MEETING MINUTES

MEMBERS PRESENT:

Walter Weir, Chair, CIO, University of Nebraska

Christy Horn, University of Nebraska

Kirk Langer, Lincoln Public Schools

Mike Winkle, Nebraska Educational Telecommunications

MEMBERS ABSENT: Brenda Decker, CIO, State of Nebraska (participated via telephone)

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:05 a.m. A quorum was present to conduct official business. The meeting notice was posted to the [NITC website](#) and [Nebraska Public Meeting Calendar](#) on August 5, 2014. The agenda was posted to the NITC website on September 5, 2014 and revised on September 7, 2014. [Nebraska Open Meetings Act](#). The [Nebraska Open Meetings Act](#) was posted on the south wall of the room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES*

Ms. Horn moved to approve the [July 8, 2014](#) minutes as presented. Mr. Langer seconded. Roll call vote: Horn-Yes, Langer-Yes, Winkle-Yes and Weir-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS

[Project Status Dashboard](#), Andy Weekly.

Mr. Weekly reviewed the report with the panel. The panel requested that the LINK-Procurement project be invited to report at a future Technical Panel meeting. The panel requested that Mr. Weekly speak with the Dashboard project to ask if there is a contingency plan regarding the project's timelines since they are behind schedule. The NRIN project is also behind schedule but the project has hired two contractors to assist with the installation, alignment and configuration of equipment. Discussion occurred regarding Network Nebraska and closure of the project.

STANDARDS AND GUIDELINES - POST FOR 30-DAY COMMENT PERIOD*

[NITC 3-201: Geospatial Metadata Standard \(Amendment\)](#)

Purpose: The purposes of this standard is to preserve the public's investment in geospatial data, to save public resources by voiding unnecessary duplication of expensive geospatial data acquisition, to minimize errors through inappropriate application

[NITC 3-203: Elevation Acquisition using LiDAR Standards \(New\)](#)

Purpose: The primary purpose of these standards/guidelines is to realize the maximum long-term benefit of elevation data acquisitions, and in doing so, help protect the public's investment in Nebraska's

geospatial infrastructure. These standards will help ensure that elevation data acquisitions are current, consistent, accurate, high-resolution, accessible, and cost-effective.

NITC 3-204: Imagery Standards (New)

Purpose: The purpose of this standard is to provide the necessary requirements for the creation, development, delivery, and maintenance of aerial imagery data and services to support the Nebraska Spatial Data Infrastructure (NESDI). These standards will help ensure that imagery acquisition is consistent, accurate, publicly accessible, and cost-effective.

NITC 3-205: Street Centerline Standards (New)

Purpose: The purpose of this standard is to provide the necessary requirements for the creation, development, delivery, and maintenance of street centerline and address range data to support a statewide NSCD. These standards will help ensure that street centerline and address range data creation and development are current, consistent, accurate, publicly accessible, and cost-effective.

NITC 3-206: Address Standards (New)

Purpose: The purpose of this standard is to provide the necessary requirements for the creation, development, delivery, and maintenance of address point data to support a statewide NAD. These standards will help ensure that address data creation and development are current, consistent, accurate, publicly accessible, and cost-effective.

Nathan Watermeier took the Technical Panel's recommendations from the last meeting to the GIS Council and the Council has revised these documents. Mr. Weir recommended the council develop checklists for the standards.

Ms. Horn moved to approve posting the five recommended standards from the GIS Council for the 30-day comment period. Mr. Langer seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes and Horn-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

STANDARDS AND GUIDELINES - RECOMMENDATIONS TO THE NITC

NITC 7-104: Web Domain Name Standard (Amendment)*

Purpose: The purpose of this standard is to provide for consistent domain names for state government websites.

No comments were received during the 30-day comment period. The amendment change allows options for more domain names and requires that requests for other domains must come through the Office of the CIO for review and approval.

The Technical Panel requested that this agenda item be tabled until the State Government Council has reviewed the standard.

STANDARDS AND GUIDELINES – DISCUSSION

Questions regarding draft standard for external data hosting, Chris Hobbs. The Security Architecture Work Group has been meeting to develop a standard for external data hosting. As the work group discussed this topic, many different opinions were expressed. In addition, many questions were raised such as: what is external hosted data; how do we monitor the information on external sites; the use of Dropbox-type services; where is it stored; who would own the data; what are the issues/benefits of a public versus a private cloud. The work group recommended that confidential information should not be on the cloud due to the inability of protecting the data. Standard does have a checklist. A draft has been developed but the work group wanted direction from Technical Panel regarding the following:

- Given the different aspects and issues, should the standard be broken down into two standards – one for contractual data hosting and one for data sharing?
 - The Technical Panel agreed best to split.
- Should the records be archived?

- Records retention schedules should be followed.

Mr. Weir commented that the University is addressing these same issues and will send Mr. Hobbs a resource document.

DISCUSSION ITEMS

2015-2017 Biennial Budget – I.T. Project Review Timeline. Project proposals are due Monday, September 15. Each project will have three reviewers assigned to review and evaluate the project. Technical Panel members will also serve on the review committee. Other NITC Council members, as well as their alternates, may also serve as reviewers. After the reviews, agencies will have an opportunity to address issues/questions of the reviewers if needed. Other persons can serve as reviewers but need to be approved by the Technical Panel. If panel members have someone in mind, they were asked to contact Mr. Becker. The NITC meeting has been confirmed for October 28.

Cloud Computing. Mr. Weir wanted to have a discussion about cloud computing and thought it would be good to form a work group to discuss the issue.

Mr. Weir had to leave the meeting. Don Mihulka conducted the rest of the meeting.

Data Centers. The agenda item was tabled until a future meeting.

WORK GROUP UPDATES AND OTHER BUSINESS

There were no Work Group reports.

ADJOURNMENT

With no further business, Mr. Mihulka moved to adjourn. Ms. Horn seconded. All were in favor. Motion carried. The meeting was adjourned at 10:02 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.