TECHNICAL PANEL
of the
Nebraska Information Technology Commission
Tuesday, June 10, 2008, 9:00 a.m. - 10:30 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
PROPOSED MINUTES

MEMBERS PRESENT:
Brenda Decker, CIO, State of Nebraska
Rick Golden, University of Nebraska
Kirk Langer, Lincoln Public Schools
Mike Winkle, Nebraska Educational Telecommunications

MEMBERS ABSENT: Christy Horn, University of Nebraska, Compliance Officer

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Ms. Decker called the meeting to order at 9:04 a.m. There were four members present at the time of roll call. A quorum was present. The meeting notice was posted to the NITC website and Nebraska Public Meeting Calendar on May 12, 2008. The agenda was posted to the NITC website on June 6, 2008. A copy of the Open Meetings Act was posted on the south wall of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MAY 13, 2008 MINUTES

Mr. Winkle moved to approve the May 13, 2008 minutes as present. Mr. Golden seconded. Roll call vote: Decker-Yes, Langer-Yes, Golden-Yes, and Winkle-Yes. Motion carried.

PROJECT REVIEWS - ONGOING REVIEWS (AS NEEDED)

Retirement Systems - Jerry Brown and Robin Goracke

The assigned developers from the Office of the CIO continue to evaluate the maintainability of the Phase I code. At this point in the review, they indicated that it is maintainable and uses appropriate JAVA coding techniques.

The Phase II functional areas have been parsed from 15 to 22, which provided a more manageable size and complexity for each function. Phase II final approval is completed on 9 of the 22 functional areas. Phase II Design/Development continues. Most of this is accomplished off-shore.

Phase III (Batch) Requirements Validation with the users began the week of June 2, 2008.

The OCIO Project Office is currently putting the Project Plan on the Clarity project management software. It was decided to use SharePoint for the document repository. The QA team is working with the OCIO PMO to gain access to the repository. The Quality Assurance team is close to selecting a replacement for Paul Hackencamp.

The NPRIS project team met with the OCIO Security team on May 28, 2008.
- o NPRIS internal application will continue to use NPERS domain (Active Directory) for user registry.
- o NPRIS Self-service application should use NDS (Nebraska Directory Services)
- o Saber will test NPRIS for security vulnerability using IBM AppScan
- o The project team is still discussing the password expiry and userid naming policies, which would impact current self-service users. Currently, the password never expires and the userid is established by the user, as long as it is not already used.

Saber is currently reviewing the feasibility of replacing COGNOS reports with SQL Reporting Services. COGNOS currently costs approximately $25,000 annually.

Mr. Goracke distributed the OCIO PMO Project Status format that is now being used for the NPRIS project. The status report included the following areas:
- o   Planned value – where you should be
- o   Earned value – estimate of costs and time when phases will be done, Office of the CIO can estimate needs and if project is on time.
- o   Actual Cost – Actual costs spent on the project, so far it is right on target, could be used to see how and where resources are being spent to adjust where needed.

Ryan Christensen, of the Office of the CIO, was acknowledged and thanked for his assistance with the project management software.

Health and Human Services - MMIS and LIMS

LIMS – Four bids were received. The vendor selected was Kenware for the $365,500 project. The RFP is in the intent to award phase. A question was raised regarding the resignation of a key resource staff person as a risk to project. The project will hire the staff member as a consultant/contractor. The role is more business related than technical.

MMIS – The project has completed the RFP phase. The system selected is similar to the system used by the State of Oklahoma. Forethought was awarded the bid and the contract was signed on June 1. The project will be housed in the Gold's building downtown. Staff will be moving in on June 16. This project is a 3-year effort with a projected go-live date of July 1, 2011. For future updates, the project will have more detailed reports including project management charts.

Nebraska State College System and the University of Nebraska - Student Information System

The vendor selection is done and the project is now in the negotiation phase. Work continues on project organization, hiring a project director, and looking for office space to house the project. There is a high level of collaboration among all entities involved. Dr. Kraus, chair of the Steering Committee, has volunteered to make a presentation to the NITC.

PROJECT REVIEWS - NEW
DISTANCE EDUCATION COUNCIL TECHNOLOGY PURCHASE (Neb. Rev. Stat. § 79-1335)
National Repository of Online Courses (NROC) Agency License - Purchase

A technical committee has reviewed the proposal and have submitted questions for clarification. Ron Cone and Gordon Roethemeyer were available via a phone conference to answer questions.

Mr. Roethemeyer provided an overview of the request. Omaha Public Schools has been a fully charted member of NROC and were involved in a pilot project with other school districts. NROC provides courses via a template that can be modified per teacher's needs. The Distance Education Council voted on and approved the NROC purchase. The $20,000 "Other Funds" line item budget would be a split among the ESU's at an approximate cost of $3,000 each. There is a commitment from some of the Educational Service Units to share the costs of the statewide licensing.

Technical Panel members presented questions and concerns regarding the following:
- o   Hardware, support and hosting costs
- o   Number of proposed servers
- o   Standard for servers and operating systems
- o   Distribution method for a statewide license and access to all K-12 institutions
- o   Confirmed commitment from all Educational Service Units

Ms. Decker suggested that since the panel members agree that the NROC content is valid but there is not enough information on the technical aspect that this request be tabled until the next meeting. This will give the Distance Education Council an opportunity to address the questions presented by the Technical

Panel members and the technical review committee. Ms. Decker also stated that there should be a documented commitment from the other ESUs for fees, contributions of hardware, plus support.

PROJECT REVIEWS - NEW
COMMUNITY TECHNOLOGY FUND GRANT APPLICATION - EHEALTH PROPOSALS
Anne Byers, Community I.T. Manager

The Community Technology Fund has approximately $270,000 available through June 30, 2009. The Community Council is submitting one project for technical review. The eHealth council is submitting 7 proposals for technical review.

PROJECT #1, EHEALTH PROJECT NEBRASKA HEALTH INFORMATION INITIATIVE—UNO & NEHII

Mr. Winkle moved to provide the following comments on the Project Nebraska Health Information Initiative project:
   The Technical Panel, having reviewed the grant application, finds that:
   1) The project is technically feasible.
   2) The proposed technology is appropriate for the project.
   3) The accomplishment of the project within the proposed timeframe is questionable without the commitment of the remainder of funds required.
Mr. Golden seconded the motion. Roll call vote: Golden-Yes, Langer-Yes, Decker-Yes, and Winkle-Yes. Results: Yes-4, No-0. Motion carried.

PROJECT #2, EHEALTH MEDICAID ELECTRONIC BILLING FOR LONG-TERM CARE PROJECT

Mr. Langer moved to provide the following comments on the Medicaid Electronic Billing for Long-Term Care project:
   The Technical Panel, having reviewed the grant application, finds that:
   1) The project is technically feasible.
   2) The panel can not determine if the technology is appropriate because not enough information about how the project relates to the MMIS project has been supplied in the proposal.
   3) The technical elements can be accomplished within the proposed timeframe and budget.
Mr. Winkle seconded the motion. Roll call vote: Golden-Yes, Langer-Yes, Decker-Yes, and Winkle-Yes. Results: Yes-4, No-0. Motion carried.

PROJECTS #3-#7

PROJECT #3, WESTERN NEBRASKA HEALTH INFORMATION EXCHANGE IMPLEMENTATION—PANHANDLE PUBLIC HEALTH DISTRICT; PROJECT #4, PUBLIC INPUT ON SHARING ELECTRONIC HEALTH RECORDS—UNIVERSITY OF NEBRASKA BOARD OF REGENTS ON BEHALF OF THE NEBRASKA PUBLIC POLICY CENTER; PROJECT #5, BEHAVIORAL HEALTH INFORMATION EXCHANGE NETWORK DEVELOPMENT—REGION V SERVICES; PROJECT #6, HEALTH INFORMATION SECURITY AND PRIVACY CONSUMER EDUCATION—NITC EHEALTH COUNCIL HEALTH /OFFICE OF THE CIO; AND PROJECT #7, HEALTH INFORMATION PRIVACY AND SECURITY WEBSITE—EHEALTH COUNCIL-HISPC

Mr. Golden moved to provide the following comments for each project:
   The Technical Panel, having reviewed the grant application, finds that:
   1) The project is technically feasible.
   2) The proposed technology is appropriate for the project.
   3) The technical elements can be accomplished within the proposed timeframe and budget.
Mr. Langer seconded. Roll call vote: Decker-Yes, Langer-Yes, Golden-Yes, and Winkle-Yes. Results: Yes-4, No-0. Motion carried.

PROJECT REVIEW - WEB SITE DEVELOPMENT FOR PEOPLE ATTRACTION - UNIVERSITY OF NEBRASKA

Mr. Langer moved to provide the following comments on the Web Site Development for People Attraction:

The Technical Panel, having reviewed the grant application, finds that:

1) The project is technically feasible.
2) The proposed technology for the project is unknown.
3) The project can be accomplished within the proposed timeframe and budget.

Mr. Winkle seconded the motion. Roll call vote: Golden-Yes, Langer-Yes, Decker-Yes, and Winkle-Yes. Results: Yes-4, No-0. Motion carried.

STANDARDS AND GUIDELINES - NITC 1-201: AGENCY INFORMATION TECHNOLOGY PLAN - RECOMMENDATION TO THE NITC

[Comments Received](#) (1)

The document has been posted for the 30-day public comment period. One comment was received.

Mr. Winkle moved to recommend approval of [NITC 1-201](#): Agency Information Technology Plan as revised by the comment received. Mr. Golden seconded. Roll call vote: Langer-Yes, Golden-Yes, Winkle-Yes, and Decker-Yes. Results: Yes-4, No-0. Motion carried.

STANDARDS AND GUIDELINES - NITC 1-202: PROJECT REVIEW PROCESS - RECOMMENDATION TO THE NITC

Comments Received (None)

The document has been posted for the 30-day public comment period. No comments were received.

Mr. Winkle moved to recommend approval of [NITC 1-202](#): Project Review Process. Mr. Langer seconded. Roll call vote: Golden-Yes, Langer-Yes, Decker-Yes, and Winkle-Yes. Results: Yes-4, No-0. Motion carried.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)

Due to time constraints, the work group updates were passed over.

TECHNICAL PANEL MEMBERSHIP

Ms. Horn would like to recommend Jeremy J. Sydik as her alternate, to replace Lance Perez.

Mr. Langer moved to approve [Jeremy J. Sydik](#) to serve as Christy Horn's alternate on the Technical Panel. Ms. Decker seconded. Roll call vote: Decker-Yes, Langer-Yes, Golden-Abstain, and Winkle-Yes. Results: Yes-3, No-0, Abstain-1. Motion carried.

OTHER BUSINESS

There was no other business.

NEXT MEETING DATE AND ADJOURNMENT

The next meeting of the NITC Technical Panel will be held on July 8, 2008, 9:00 a.m. in Varner Hall.

Mr. Winkle moved to adjourn. Mr. Golden seconded. All were in favor. Motion carried by unanimous voice vote. The meeting was adjourned at 10:40 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.