

# NEBRASKA INFORMATION TECHNOLOGY COMMISSION STANDARDS AND GUIDELINES

Technical Panel  
of the  
Nebraska Information Technology Commission

## Standards and Guidelines

Draft Document  
30-Day Comment Period

**Title: Email Standard for State Government Agencies**

### Notes to Readers:

1. The following document is a draft document under review by the Technical Panel of the Nebraska Information Technology Commission (NITC). This document is available in both PDF and HTML versions at <http://nitc.ne.gov/standards/>.
2. If you have comments on this document, you can send them by email to [rick.becker@nitc.ne.gov](mailto:rick.becker@nitc.ne.gov), or call 402-471-7984 for more information on submitting comments.
3. The comment period for this document ends on September 9, 2007.
4. The Technical Panel will consider this document and any comments received at their next meeting following the comment period, currently scheduled for September 11, 2007. Information about this meeting will be posted on the NITC web site at <http://nitc.ne.gov/>.

**DRAFT (August 1, 2007)**

NITC Standards and Guidelines 04-01

Title	Email Standard for State Government Agencies
Category	Groupware
Applicability	Standard for all state government agencies, excluding higher education.

### 1. Standard

All state government agencies will use the email service provided by the Office of the CIO.

### 2. Purpose

The purpose of this revised standard is to provide a single email system for all state government agencies.

### **3. Exemptions**

An exemption to this standard may be granted by the Technical Panel of the NITC upon request by an agency.

#### **3.1 Exemption Process**

Any agency may request an exemption to this standard by submitting a "Request for Exemption" to the Technical Panel of the NITC. Requests should state the reason for the exemption. Reasons for an exemption include, but are not limited to: statutory exclusion; federal government requirements; or financial hardship. Requests may be submitted to the Office of the NITC via e-mail or letter (Office of the NITC, 501 S 14th Street, Lincoln, NE 68509). The Technical Panel will consider the request and grant or deny the exemption. A denial of an exemption by the Technical Panel may be appealed to the NITC.

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#### **Document Information**

DRAFT VERSION DATE: August 1, 2007

HISTORY: Adopted on November 17, 1997 (by the Information Resources Cabinet). Amendments approved by the NITC on June 3, 2004 and June 14, 2005.

URL: (To be added)

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