



BUSINESS ONE STOP MEETING MINUTES – 04/19/2007

Attendees

Rick Becker – CIO
Steve Williams – DED
Len Sloup – Revenue
Karen Barrett – Revenue
Carolyn Nickell – Revenue
Melodee Hightshoe - Labor

Judy Jobman – SOS
Dale Arp – SOS
Allen Kassebaum - WCC
Randy Cecrle – WCC
Brian Stevenson – Nebraska.gov
Jennifer Rasmussen- Nebraska.gov
Carmen Easley- Nebraska.gov

Topic One: Presentation and group discussion of master questions and flow charts

The group began reviewing the preliminary documentation of the online questionnaire flow, provided by Nebraska.gov. It was determined that the two main branches of the application would separate “foreign” businesses expanding in to Nebraska from domestic business start-ups, as they follow different registration processes with the office of the Secretary of State.

The group followed “foreign” flow through the application for Sole Proprietorships.

There was discussion regarding where to include non-resident contractors’ questions in the flow of the questionnaire. It was decided to insert this branch ahead of the branch containing the Department of Revenue questions related to the Form 20, as non-resident contractors’ require Forms 24, 24A, and 24B rather than the Form 20. This branch will be added to the flow by Nebraska.gov and revisited in the next meeting.

Steve Williams, Department of Economic Development, reminded the group that the Department of Health and Human Services System requires a New Hire form for any new Nebraska business with one or more employees. This form will be added to the flow by Nebraska.gov and revisited in the next meeting.

How and where to incorporate WCC coverage into the questionnaire was discussed. Nebraska.gov will add this to the flow and it will be reviewed at the next meeting.

How and where to incorporate non-profit start-ups in the questionnaire was discussed. This topic will also be revisited in the next meeting.

Topic Two: Discussion of suggestions from individual agency meetings

The group ran out of time to have any discussion on this topic. These suggestions will be addressed in a future meeting.

Topic Three: Next Steps

Nebraska.gov will revise the flowcharts to include all the input and revisions from the group discussion, and will provide updated copies on May 3rd at the next meeting.