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## BUSINESS ONE STOP MEETING AGENDA – 03/29/2007

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### Attendees

Steve Hartman – CIO

Steve Henderson – CIO

Sherry McCormick – Revenue

Karen Barrett – Revenue

Carolyn Nickell – Revenue

Len Sloup – Revenue

Melodee Hightshoe - Labor

Judy Jobman – SOS

Dale Arp – SOS

Josh Daws – SOS

Randy Cecrle – WCC

Brian Stevenson – Nebraska.gov

Jennifer Rasmussen- Nebraska.gov

### Topic One: Review of functionality & Direction for meetings

- The Business One Stop system will serve as a “wizard” to guide users through the process of setting up their business in Nebraska.
- The Business One Stop system will provide users with the ability to track their progress through the filing of all required forms or completion of all online business transactions associated with the type of business they are registering. They will also have the ability to save certain data that can be used in the filing of these forms, to increase efficiency in the process.
- The Business One Stop system will allow State Agencies that share common data elements to access information on business start-ups in Nebraska.
- Future Business One Stop meetings will be broken down into discussions and exploration of the following three main categories:
  - Wizard Questions and Answers – Determination of the business type and processes needed to register
  - Data Gathering – Data to gather from each register to be used in the completion of online forms
  - Data Sharing – How and with whom the data will be shared.

### Topic Two: Validation of questions

- Review of question list from OBR Prototype Specifications Document. (Will bring copies to meeting)
- Discussion of expanded question format, ordering of questions.

### Topic Three: Next Steps