

**STATE GOVERNMENT COUNCIL**  
1526 Building-4th Floor, Hearing Room 4D  
Lincoln, Nebraska  
Thursday, August 10, 2017, 1:30 p.m.  
**MINUTES**

**MEMBERS PRESENT:**

Ed Toner, Chief Information Officer  
Terri Slone, Department of Labor  
Karen Hall, Administrative Services  
Chris Hill, Department of Health and Human Services  
Mike Fargen, Crime Commission  
Dorest Harvey, Private Sector  
Colleen Byelick, Secretary of State  
Dean Folkers, Department of Education  
Steve Rathje, Department of Natural Resources  
Keith Dey, Department of Motor Vehicles  
Jim Ohmberger, OCIO-Enterprise Computing Services  
Mike Fabry, Department of Banking  
Pam Kunzman, Nebraska State Patrol  
Jim Sheets, OCIO-Network Services  
Jennifer Rasmussen, State Court Administrator's Office  
Bill Wehling, Department of Transportation

**MEMBERS ABSENT:** Aaron Anderson, Workers' Compensation Court; Chris Ayotte, Department of Revenue; Dennis Burling, Department of Environmental Quality; Mike Calvert, Legislative Fiscal Office; Gerry Oligmueller, Budget; Ron TeBrink, Department of Correctional Services; and Rod Wagner, Library Commission

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Mr. Toner called the meeting to order at 1:30 p.m. There were 15 voting members present at the time of roll call. A quorum was present. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on June 14, 2017. The agenda was posted to the NITC website on August 4, 2017.

**PUBLIC COMMENT**

There were no public comments.

**APPROVAL OF MINUTES FOR JUNE 8, 2017**

**Mr. Harvey moved to approve the June 8, 2017 minutes as presented. Mr. Dey seconded. Roll call vote: Slone-Yes, Hall-Yes, Byelick-Yes, Folkers-Yes, Rathje-Yes, Hill-Yes, Harvey-Yes, Dey-Yes, Ohmberger-Yes, Fabry-Yes, Kunzman-Yes, Sheets-Yes, Rasmussen-Yes, Toner-Yes, and Wehling-Yes. Results: Yes-15, No-0, Abstained-0. Motion carried.**

**TECHNICAL STANDARDS AND GUIDELINES; RECOMMEND APPROVAL OF PROPOSAL 17-03, RELATING TO STATE GOVERNMENT WEB PAGES**

"A proposal relating to state government web pages; to amend section 4-201; to remove the requirement relating to the a header brand graphic; to review the footer requirements and adopt as guidelines; and to repeal the original section."

Mr. Becker introduced the proposal. There were no questions.

**Mr. Dey moved to recommend approval of Proposal 17-03. Ms. Byelick seconded. Roll call vote: Wehling-Yes, Toner-Yes, Rasmussen-Yes, Sheets-Yes, Kunzman-Yes, Fabry-Yes, Ohmberger-Yes, Dey-Yes, Harvey-Yes, Hill-Yes, Rathje-Yes, Folkers-Yes, Byelick-Yes, Fargen-Yes, Hall-Yes, and Slone-Yes. Results: Yes-16, No-0, Abstained-0. Motion carried.**

## **RECOMMEND APPROVAL OF AMENDMENTS TO THE STATE GOVERNMENT COUNCIL CHARTER**

Mr. Becker reviewed the proposed changes to the charter. There were no questions.

**Mr. Hill moved to recommend approval of the amendments to the State Government Charter. Mr. Harvey seconded. Roll call vote: Slone-Yes, Hall-Yes, Byelick-Yes, Fargen-Yes, Folkers-Yes, Rathje-Yes, Hill-Yes, Harvey-Yes, Dey-Yes, Ohmberger-Yes, Fabry-Yes, Kunzman-Yes, Sheets-Yes, Rasmussen-Yes, Toner-Yes, and Wehling-Yes. Results: Yes-16, No-0, Abstained-0. Motion carried.**

## **PRESENTATION; PROJECT MANAGEMENT OFFICE**

Andy Weekly, OCIO Project Manager

The OCIO's Project Intake and Prioritization Process purpose:

- Single entry point for work requests
- Common resource pool to assign project work
- Common standards, practices, and metrics
- Project prioritization
- Project visibility
- Comprehensive long-term and detailed planning
- Enable the State of Nebraska to complete more projects on time and on budget

All resulting in costs savings for the State of Nebraska.

All project requests are captured through an enterprise project management tool (CA PPM). The State of Nebraska's CIO performs a statutory review and prioritizes all IT projects to ensure alignment with the Governor's vision. The OCIO's Project Management Office (PMO) will provide project oversight to ensure success

The OCIO has two different priority methods:

- The objective method
  - Project sponsors are asked 8 questions which assigns a point value based on each answer
    - Enterprise Service Opportunity
    - Mandate for the service
    - Cost savings to the State of Nebraska as the result of this project
    - Value provided to the customer
    - Project Funding Source
    - Staffing Availability
    - What is the size and/or complexity of the project?
    - Strategic Alignment (Consolidation, Eliminate Duplication of Effort, Security and Availability)
- Project priority range between 0 to 66 points
- The subjective method
  - The OCIO Leadership ranks each project based on agency needs and demands
  - Projects ranked in the top 20 have status reports presented to and reviewed with the OCIO Leadership every week
  - Resources are allocated based on the rankings assigned from the OCIO Leadership Team.

The OCIO Project Management Office working with agencies, including DHHS and NDOT, to discuss common issues and best practices.

Mr. Weekly entertained questions from the Council.

#### **CIO UPDATE; ROADMAP UPDATE**

The CIO Roadmap is posted on the OCIO website. Mr. Toner provided updates on the following: resource consolidation; tiered storage; security; regional site support; and service manager.

Mr. Toner thanked the agencies that have worked with the OCIO on consolidation.

#### **AGENCY REPORTS; OTHER BUSINESS**

Motor Vehicles, Keith Dey. The final selection of a vendor for VTR modernization project in underway. The project has rented a facility for staff to work on the project.

Nebraska State Patrol, Pam Kunzman. The agency finished several projects. A records management project involved taking down five old systems and replacing them with a new system. The agency is partnering with NDOT on the TRACS systems, a new crash reporting application; and with the Crime Commission on C-Citation software.

Department of Labor, Terri Slone. The unemployment insurance tax and unemployment claims applications are being replaced. This will result in over \$3 million dollars in savings. Ms. Slone also thanked the OCIO for their assistance with a recent audit.

#### **ADJOURNMENT**

**Ms. Byelick moved to adjourn. Mr. Rathje seconded. All were in favor. Motion carried.**

The meeting was adjourned at 2:35 p.m.

The meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.