

**State Government Council  
of the  
Nebraska Information Technology Commission**  
Thursday, July 11, 2013, 1:30 p.m. - 2:30 p.m.  
Executive Building - Lower Level Conference Room  
521 S 14th Street, Lincoln, Nebraska  
**MINUTES**

**MEMBERS PRESENT:**

Brenda Decker, Chief Information Officer, Chair  
Beverlee Bornemeier, OCIO-Enterprise Computing Services  
Dennis Burling, Department of Environmental Quality  
Keith Dey, Department of Motor Vehicles  
Pat Flanagan, Private Sector  
Suzy Fredrickson, Nebraska State Patrol  
Brent Gaswick, Department of Education  
Dorest Harvey, Private Sector  
Eric Henrichsen, Department of Health and Human Services  
Kelly Lammers, Department of Banking  
Glenn Morton, Workers' Compensation Court  
Rex Gittins, Department of Natural Resources  
Jayne Scofield, OCIO-Network Services  
Bob Shanahan, Department of Correctional Services  
Terri Slone, Department of Labor  
Len Sloup, Department of Revenue  
Rod Wagner, Library Commission  
Jennifer Rasmussen, State Court Administrator's Office

**MEMBERS ABSENT:** Mike Calvert, Legislative Fiscal Office; Dacia Kruse, Administrative Services; Lauren Kitzer, Policy Research Office; Mike Overton, Crime Commission; Gerry Oligmueller, Budget Office; and Bill Wehling, Department of Roads

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

The Chair, Brenda Decker, called the meeting to order at 1:30 p.m. There were 17 voting members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the [NITC website](#) and the [Nebraska Public Meeting Calendar](#) on June 7, 2013. The agenda was posted to the NITC website on July 3, 2013. A copy of the [Nebraska Open Meetings Act](#) was located on the podium at the front of the room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF APRIL 11, 2013 MINUTES\***

Mr. Dey moved to approve the [April 11, 2013](#) minutes as presented. Mr. Harvey seconded. Roll call vote: Burling-Yes, Bornemeier-Yes, Decker-Yes, Sloup-Yes, Flanagan-Yes, Gittins-Yes, Harvey-Yes, Slone-Abstained, Lammers-Yes, Morton-Yes, Dey-Yes, Henrichsen-Yes, Gaswick-Yes, Scofield-Yes, Shanahan-Yes, Wagner-Yes, and Rasmussen-Abstained. Results: Yes-14, No-0, Abstained-2. Motion carried.

**STANDARDS AND GUIDELINES - RECOMMENDATIONS TO THE NITC TO POST FOR THE 30-DAY COMMENT PERIOD**

[NITC 4-201](#): Web Branding and Policy Consistency (Amended)

The standard has been reviewed by the Technical Panel and posted for the 30-day public comment period. The wording in Section 1.1.6 was deleted. An additional bullet below was added to section 4.3.1

- The use of HTML attributes to dynamically decrease the size of the Brand Graphic in relation to the web page across varying resolutions and devices.

**Mr. Shanahan moved to recommend approval of NITC 4-201 to the NITC. Mr. Dey seconded. Roll call vote: Rasmussen-Yes, Wagner-Yes, Shanahan-Yes, Scofield-Yes, Gaswick-Yes, Henrichsen-Yes, Dey-Yes, Morton-Yes, Lammers-Yes, Slone-Yes, Harvey-Yes, Gittins-Yes, Flanagan-Yes, Decker-Yes, Sloup-Yes, Bornemeier-Yes, and Burling-Yes. Results: Yes-17, No-0, Abstained-0. Motion carried.**

Suzy Fredrickson arrived at the meeting.

**NITC 5-401: Active Directory; User Photographs (New)**

**Purpose:** Microsoft's Active Directory has an attribute ("thumbnailPhoto") to store a thumbnail portrait photograph of each user. Other applications, including Microsoft Outlook and the Exchange Global Address List, will display these photographs automatically in the context of providing information about the user. This document provides guidance on the use of this feature in the State's shared Active Directory forest.

The question was raised as to whether any testing on network of small offices has been done. Some agencies have had performance issues with photos in the SharePoint environment. There was discussion regarding the technical impact for smaller agencies, as well as the effects an "all" email may have on agencies. The Office of the CIO is currently conducting testing. Ms. Decker stated that a decision did not need to be made at today's meeting.

**Mr. Harvey moved to table NITC 5-401: Active Directory; User Photographs until the next meeting. Ms. Slone seconded. Roll call vote: Bornemeier-Yes, Decker-Yes, Sloup-Yes, Flanagan-Yes, Gittins-Yes, Harvey-Yes, Slone-Yes, Lammers-Yes, Morton-Yes, Dey-Yes, Henrichsen-Yes, Gaswick-Yes, Fredrickson-Yes, Scofield-Yes, Shanahan-Yes, Wagner-Yes, Rasmussen-Yes, and Burling-Yes. Results: Yes-18, No-0, Abstained-0. Motion carried.**

**NITC 8-301.01: Password and Authentication Standard for Public Applications (New)**

**Purpose:** Passwords are a primary means to control access to applications. The purpose of this standard is to require all users to create, use, and manage passwords to protect against unauthorized discovery or usage.

Members had technical concerns and needed clarification on the definitions. Members were invited to attend Security Architecture Workgroup meeting.

**Mr. Henrichsen moved to table NITC 8-301.01: Password and Authentication Standard for Public Applications Standard and Guideline until the next meeting. Mr. Harvey seconded. Roll call vote: Dey-Yes, Morton-Yes, Lammers-Yes, Slone-Yes, Harvey-Yes, Gittins-Yes, Flanagan-Yes, Decker-Yes, Sloup-Yes, Bornemeier-Yes, Burling-Yes, Rasmussen-Yes, Wagner-Yes, Shanahan-Yes, Scofield-Yes, Fredrickson-Yes, Gaswick-Yes, and Henrichsen-Yes. Results: Yes-18, No-0, Abstained-0. Motion carried.**

**Discussion: Use of Social Media by Nebraska.gov**

Brent Hoffman, General Manager, Nebraska Interactive, Inc.

Nebraska.gov has the State's official twitter feed. Nebraska.gov would like to begin discussions to explore a social media strategy for the State. Nebraska is known for being genuine and friendly and would like to see the same attributes in social media. The question was raised as to what happens when Nebraska.gov gets an agency specific question. The question is directed back to the agency. After discussion, it was determined that this is a PIO (Public Information Officers) group issue and that they should also be involved in the strategy discussions before the concept is further developed.

## **AGENCY REPORTS AND OTHER BUSINESS**

Ms. Decker informed the Council that the Microsoft contract has been extended for three years.

The Council has had two membership changes since the last meeting:

- Bill Miller with the Supreme Court retired and Jennifer Rasmussen has been hired in his place and will serve as an alternate on the Council.
- Josh Daws has resigned. Secretary of State Gale has appointed Colleen Byelick to serve as his alternate on the Council.

Mr. Becker will be sending out an email with information about the NITC's 15<sup>th</sup> Anniversary Celebration, the Security Architecture Workgroup meeting, and the OCIO's Help Desk Twitter account.

## **ADJOURNMENT**

The next meeting of the NITC State Government Council will be held on September 12, 2013 at 1:30 p.m. in the Lower Level of the Executive Building, 521 South 14<sup>th</sup> Street, Lincoln, Nebraska.

**Mr. Flanagan moved to adjourn. Mr. Harvey seconded. All were in favor. Motion carried.**

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.