STATE GOVERNMENT COUNCIL
Nebraska Information Technology Commission
Thursday, February 14, 2008, 1:30 p.m.
Executive Building - Lower Level Conference Room
521 S 14th Street, Lincoln, Nebraska
MINUTES

MEMBERS PRESENT

Bob Beecham, NDE Support Services
Dennis Burling, Department of Environmental Quality
Randy Cecrle, Alt. for Glenn Morton, Workers' Compensation Court
Tom Conroy, OCIO-Enterprise Computing Services
Josh Daws, Secretary of State's Office
Keith Dey, Department of Motor Vehicles
Steve Henderson, Alt. for Brenda Decker, Chief Information Officer
Pat Flanagan, Private Sector
Rex Gittins, Department of Natural Resources
Dorest Harvey, Private Sector
Terry Pell, State Patrol
Bob Shanahan, Department of Labor
Len Sloup, Department of Revenue
Rod Wagner, Library Commission
Brad Weakly, Alt. for Jayne Scofield, OCIO - Network Services
Bill Wehling, Department of Roads
George Wells, Department of Correctional Services

MEMBERS ABSENT: Carlos Castillo, Department of Administrative Services; Mike Calvert, Legislative Fiscal Office; Lauren Hill, Governor's Policy Research Office; Jeanette Lee, Department of Banking; Jim Ohmberger, Health and Human Services; Gerry Oligmueller, Budget Office; Mike Overton, Crime Commission; and Janice Walker, State Court Administrator's Office

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Henderson called the meeting to order at 1:30 p.m. There were 17 voting members at the time of roll call. It was stated that the meeting notice was posted to the NITC, State Government Council and Nebraska Public Meeting Calendar Websites on January 11, 2008 and that the agenda posted to the NITC Website on February 10, 2008. A copy of the Open Meetings Act was located on the front table.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Mr. Flanagan moved to approve the January 10, 2008 minutes as presented. Mr. Sloup seconded. Roll call vote: Beecham-Yes, Burling-Yes, Conroy -Yes, Henderson-Yes, Sloup-Yes, Flanagan-Yes, Daws-Yes, Gittins-Yes, Harvey-Yes, Shanahan-Yes, Cecrle-Yes, Dey-Yes, Pell-Yes, Weakly-Yes, Wells-Yes, Wagner-Yes, and Wehling-Yes. Results: Yes-17, No-0. Motion carried.

STANDARDS AND GUIDELINES - Update on documents discussed at the January meeting

The standards have been posted the 30-day comment period.

NITC 1-204: IT Procurement Review Policy - Attachment A has been revised to include the council's recommendations.

STANDARDS AND GUIDELINES - **RECOMMENDATIONS TO THE NITC***

NITC 8-401: Incident Response and Reporting Standard (Revised)

Mr. Becker reviewed the revisions made to the document per recommendations at the January meeting.

Mr. Harvey moved to recommend the NITC 8-401: Incident Response and Reporting Standard to the NITC. Mr. Beecham seconded. Roll call vote: Wehling-No, Wagner-Yes, Wells-No, Weakly-Yes, Pell-Yes, Dey-Yes, Cecrle-No, Shanahan-No, Harvey-Yes, Gittins-No, Daws-Abstain, Flanagan-Abstain, Sloup-No, Henderson-Yes, Conroy -No, Burling-No, and Beecham-No. Results: Yes-6, No-9, Abstain-2. Motion did not pass.

Mr. Flanagan asked for clarification and verification of the council's support regarding the tier classification. Tier 1 category is still a concern. It deals with localized non-critical incidents that usually handle at the agency level. Compliance by agencies was also a concern. Several members recommended that some of the Tier 1 items be omitted so that agencies handle these internally

The frequency of reporting an incident was also discussed. Mr. Hartman's intent to have at enterprise level reporting system was to:
- Explore how big the problem is in order to get a picture of the issues within an agency. A matrix would be developed to show trends.
- Measure effectiveness of the Office of the CIO's security awareness training

He suggested that agencies could provide a Tier 1 report on a monthly basis rather than within one day. Some members commented that they often aren't informed about the resolution of internet abuse issues because they are handled by their HR departments.

Mr. Shanahan moved to recommend approval of NITC 8-401, with the following changes: delete "Internet abuse that results in disciplinary action, excluding criminal behavior" as a reportable item and make the other items in Tier 1 a monthly report. Mr. Dey seconded. Roll call vote: Conroy -Yes, Henderson-No, Sloup-Yes, Flanagan-Abstain, Daws-Abstain, Gittins-Yes, Harvey-Yes, Shanahan-Yes, Cecrle-Yes, Dey-Yes, Pell-Abstain, Weakly-Abstain, Wells-Yes, Wagner-Yes, Wehling (not present to vote), Beecham-Yes, and Burling-No. Results: Yes-10, No-2, and Abstain-4. Motion carried.

Mr. Cecrle moved to amend the previous recommendation by changing the title of Section 2.3 to read "Classification of Cyber Security Incidents" and to strike the example "Incidents traceable to user error or system failure" in Tier 1. Mr. Wells seconded. Roll call vote: Shanahan-Yes, Harvey-Yes, Gittins-Yes, Daws-Abstain, Flanagan-Yes, Sloup-Yes, Henderson-Yes, Conroy -Yes, Burling-Yes, Beecham-Yes, Wagner-Yes, Wells-Yes, Weakly-Yes, Pell-Yes, Dey-Yes, Cecrle-Yes, and Wehling (not present to vote). Results: Yes-15, No-0, Abstain-1. Motion carried.

Mr. Hartman informed members that the monthly reporting will be provided on a different form.

UPDATED STATEWIDE TECHNOLOGY PLAN ACTION ITEMS

State Government Efficiency
Objective to read as follows "The State Government Council will address multiple items improving efficiency in state government, including implementing enterprise shared services and adopting standards and guidelines."

Future Action Items. It was recommended to omit "Lotus Domino Design and Development" and add "Desktop Virtualization".

E-Government
Future Action Items. Item number 7 will be completed in the next two weeks and will be moved to the completed.

Security and Business Resumption
There were no recommended changes.

Mr. Conroy moved to approve the State Government action items with the recommended changes. Mr. Shanahan seconded. Roll call vote: Beecham-Yes, Burling-Yes, Conroy -Yes, Henderson-Yes, Sloup-Yes, Flanagan-Yes, Daws-Abstain, Gittins-Yes, Harvey-Yes, Shanahan-Yes, Cecrle-Yes, Dey-Yes, Pell-Yes, Weakly-Yes, Wells-Yes, Wagner-Yes, and Wehling-Yes. Results: Yes-16, No-0, Abstain-1. Motion carried.

Mr. Dey and Mr. Cecrle left the meeting.

DEMONSTRATION - DEPARTMENT OF ENVIRONMENTAL QUALITY - Dennis Burling

Mr. Burling gave a presentation about the National Environmental Information Exchange which included the Homeland Emergency Response Exchange (HERE) comprised of Kansas, Missouri, Iowa and Nebraska, and EPA Region 7. Users are able to download the entire database of shared information from each location on a daily basis. It can be utilized off of a desktop or laptop computer without a constant connection to the Internet. Individual locations can be mapped to Google Earth with a satellite view and determine the dangerous origin and all downwind or downstream locations that could be affected by an event.

Other states have begun similar development and are interested in the system developed by the HERE. There are three security levels that must be passed before an entity can use the information. Each agency server then has the ability to upload and share information with the Information Exchange Network.

OTHER BUSINESS

The question regarding a cost for automated archiving was raised. Mr. Henderson will check and report at the next meeting.

AGENCY REPORTS

There were no agency reports.

NEXT MEETING DATE AND ADJOURNMENT

The next meeting of the NITC State Government Council will be held on March 13, 2008 at 1:30 p.m.

With no further business and with no objection, Mr. Henderson adjourned the meeting at 3:07 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.