

Electronic Records Resources on the Internet

09/12/2002

Alabama

Guidelines for Digital Imaging Technologies: <http://www.archives.state.al.us/ol-pubs/digital.html>
Guidelines for Managing E-Mail: http://www.archives.state.al.us/ol_pubs/e-mail01.html
Records Maintained on Digital Imaging Systems:
http://www.archives.state.al.us/ol_pubs/Imageshort01.html

Arizona

Document Imaging Technology: http://www.lib.az.us/records/pdf/Imaging_Tech.pdf

California

Electronic Records Management: <http://www.pd.dgs.ca.gov/recs/erm-toc.htm>

Colorado

Electronic Messaging Guidelines: http://www.archives.state.co.us/rmm_dir/appndx-c.htm
Optical Disk Policy: http://www.archives.state.co.us/rmm_dir/appndx-d.htm

Florida

Opinion on the Status of E-Mail: <http://dlis.dos.state.fl.us/barm/email.htm>
Internet and E-Mail Usage: <http://dlis.dos.state.fl.us/harm/internetemailpolicy.html>
Electronic Records and Records Management Practices:
<http://dlis.dos.state.fl.us/barm/handbooks/electronic.pdf>

Georgia

Adopting Electronic Records: <http://www.sos.state.ga.us/archives/rms/rims3.pdf>
Electronic Document Imaging Guidelines: <http://www.sos.state.ga.us/archives/rms/manuals/edisg.htm>
Electronic Records Management Checklist: <http://www.sos.state.ga.us/archives/rms/rims3.pdf>

Internet Links to State Archives and Records Management Offices: <http://www.coshrc.org/arc/states.htm>

Kansas

Electronic Records: <http://www.kshs.org/archives/recmgt.htm>

Missouri

Electronic Records: <http://www.sos.state.mo.us/records/recmgt/electronic.asp>

National Archives and Records Administration

Electronic Records Archives: http://www.archives.gov/electronic_records_archives/

Nebraska

Electronic Imaging Guidelines: <http://www.sos.state.ne.us/RecordsMgmt/GuidelineImaging.pdf>
E-Mail Guidelines: <http://www.sos.state.ne.us/RecordsMgmt/GuidelineE-Mail.pdf>
Web Page Guidelines: <http://www.sos.state.ne.us/RecordsMgmt/GuidelineWebPages.pdf>

New York

Best Practices on Imaging: <http://www.oft.state.ny.us/policy/98-4.htm>
Legal Acceptance of Electronically Stored Documents: http://www.oft.state.ny.us/policy/tp_9610.htm
Records Management Publications: <http://www.archives.nysed.gov/pubs/lgrtip.htm>

North Carolina

E-Mail Guidelines: http://www.ah.dcr.state.nc.us/sections/archives/rec/Email_8_02.pdf
E-Records F AQ: <http://www.ah.dcr.state.nc.us/e-records/FAQ/ERecordsFaq.htm>

Guidelines for managing Public Records: <http://www.ah.dcr.state.nc.us/e-records/manrecrd/manrecrd.htm>

Pennsylvania

Electronic Records Inventory and Analysis: <http://www.phmc.state.pa.us/bah/drais/eFAQ.htm>

South Carolina

Digital Images: <http://www.state.sc.us/scdah/leaflet13.pdf>

General Records Retention Schedule: <http://www.state.sc.us/scdah/26.pdf>

Maintenance of Electronic Records: <http://www.state.sc.us/scdah/24.pdf>

Managing E-Mail: <http://www.state.sc.us/scdah/21.pdf>

Managing Public Records on Web Sites: <http://www.state.sc.us/lscdah/26.pdf>

Texas

Electronic Records Standards and Practices: <http://www.tsl.state.tx.us/slr/recordspubs/stbull01.html>

Email Policy Model: <http://www.tsl.state.tx.us/slr/recordspubs/email.pdf>

Managing Electronic Records: <http://www.state.tx.us/errc/erecfunreq.doc>

Washington

Electronic Mail Guidelines: <http://www.secstate.wa.gov/archives/pdf/E-mail%20Guidelines.pdf>

Wyoming

Executive Branch Electronic Mail Policy: <http://www.sos.state.wy.us/records/recmgmt/electronic.asp>

Electronic Imaging Policy for Political Subdivisions: <http://wyoarchives.state.wy.us/retain/digimg1.htm>