



## Meeting Summary

Strategic Initiative Action Items The Survey and Geodetic Control summary will be presented at the Sep. 3<sup>rd</sup> meeting. The revisions to the land record information and mapping standards are being put on hold until the survey and geodetic control document is completed and additional information is gathered from county level parcel data. Plans are coming together to begin gathering pertinent parcel information from counties to meet the Council's action item for developing a statewide parcel geodatabase. A public request for data is being finalized to begin acquiring county parcel data on behalf of all state agencies. A data schema is already in place to accept the data and publish through an Esri community parcels model.

Standards Recommendations to NITC Technical Panel Comments were received from Mr. Lear and Mr. Watermeier for the Elevation standards during the 30-day review. The other standards for street centerline and addresses did not receive any comments. The Technical Panel will move the comments along to the next Technical Panel meeting for discussion and further recommendations. If there are a considerable amount of comments back from the Technical Panel, Mr. Watermeier will send them to the council member for review and input. If there are no comments, then the standards will go before the NITC for final approval. The NITC 3-204 Imagery and NITC 3-201 Geospatial Metadata standards were approved to be forwarded to the Technical Panel for the 30-day comment period and if changes need to be made they can be recommended within the 30-day comment period.

Membership Michael Schonlau was re-elected to the Member-at-Large seat and Jim Langtry was re-elected to the Federal Representative seat. Information was sent by email to Omaha representatives to seek additional nominations and those interested in volunteering for the selection committee. A selection committee will need to be formed to determine the nomination to go forward to NITC. Mr. Watermeier sought those GIS Council members who would like to volunteer to contact him. Brittany King, Dodge County Assessor, was selected by NACO to replace Kelly Mueller's seat. We are awaiting approval by the Governor's office for the NACO appointment.

Updates from Agencies Various updates were provided by agencies and are included in these minutes.

### Other Announcements

The 2014 MAGIC Conference was held April 27 - May 1 in Kansas City, MO. Mr. Schonlau, Mr. McReynolds, and Mr. Watermeier were presenters. The September and November GIS meetings will be held at the Governor's Residence.

## Motions

### Motions Carried:

- The April 16, 2014 minutes were approved.
- The following standards were approved for recommendation to the Technical Panel: NITC 3-201 Geospatial Metadata and NITC3-204 Imagery
- Michael Schonlau was re-elected to the Member-at-Large seat and Jim Langtry was re-elected to the Federal Representative seat.

### Motions Failed:

There were no motions that failed.

<b>I. Roll Call and Quorum</b>	
<b>Members Present:</b> * <i>Authorized to Vote</i>	<b>Members Absent:</b>
<ul style="list-style-type: none"> <li>* <i>Josh Lear</i>, Department of Natural Resources, Chair</li> <li>* <i>Bill Wehling</i>, Department of Roads, Vice Chair</li> <li>* <i>Karis Bowen</i>, DHHS</li> <li>* Lash Chaffin, League of Nebraska Municipalities</li> <li>* Tim Cielocha, Public Power Districts</li> <li>* <i>John Beran</i>, State Surveyor</li> <li>* Eric Herbert, NACO</li> <li>* <i>Les Howard</i>, Conservation and Survey Div. – UNL</li> <li>Jim Langtry, USGS</li> <li>* <i>Jim Ohmberger</i>, Office of the CIO</li> <li>* Mike Preston, NE Geospatial Professional Assoc.</li> <li>* Cullen Robbins, Public Service Commission</li> <li>* Greg Youell, Omaha Metro Area</li> </ul> <p>* <i>Italicized names are designees to council seats.</i></p>	<p><i>Chad Boshart</i>, NEMA/Military Dept.  <i>Nancy Cyr</i>, Legislative Research  <i>Laura Kintner</i>, Governor’s Policy Research Office  <i>Jim Koch</i>, Property Tax Administrator  <i>Tom Lamberson</i>, Dept. of Environmental Quality  Pat Larson, Member at Large  Jeff McReynolds, Lincoln Metro Area  John Miyoshi, NE Assoc. of Resource Districts  Major Brett Freisz, Nebraska State Patrol  <i>Sudhir Ponnapan</i>, Nebraska Game and Parks  Mike Schonlau, Member at Large</p>
<b>NITC Representatives:</b>	Nathan Watermeier, GIS Council Coordinator; and Lori Lopez Urdiales, Office Services Manager, Office of the CIO
<b>Public Visitors:</b>	Michael Munson and Marsha Munter, Department of Roads; Phillip Nelson, Pitney Bowes; Natasha Hartley, Woolpert, Inc.; Erik Hubl, Lancaster County Engineering; and Joe Eckman, Esri

<b>I-III. General Meeting Formalities (continued)</b>	
<b>Roll Call and Quorum</b>	<p>The Chair, Josh Lear, called the meeting to order at 1:00 p.m. Roll call was taken. There were 11 members present at the time of roll call. A quorum was not present to conduct official business.</p> <p>The meeting proceeded with informational items until a quorum was present.</p>
<b>Introduction of Audience Attendees</b>	Public visitors were welcomed and were asked to introduce themselves if they wished. Visitors who wished to identify themselves as attending the meeting were to sign the visitor log and their name and affiliation would be reported in the minutes.
<b>Public Meetings Regulations and Posting of the Same</b>	The meeting notice was on the NITC/GIS Council <a href="#">Homepage</a> and the <a href="#">Nebraska Public Meeting Calendar</a> on February 5, 2014. The meeting agenda posted on GIS Council website 05-05-2014.
<b>Approval of Minutes from Previous Meeting</b>	Due to lack of quorum at roll call. Minutes were approved later in the meeting. Updates and information items were covered until a quorum was present.

<b>VII. UPDATES FROM AGENCIES</b>	
<b>DISCUSSION</b>	<p><u>Department of Health and Human Services, Karis Bowen.</u> There will be an informational display set up at the state office building. Ms. Bowen has reserved some space for GIS information and encouraged members to provide information.</p> <p><u>GIS/LIS, Mike Preston.</u> Beginning next month, the association will be spotlighting a GIS professional or a GIS organization (federal, state, city, county and/or software company) on the website. Mr. Preston asked the members to contact him if they would like to highlight someone or their organization.</p> <p><u>Department of Natural Resources, Josh Lear.</u> Mr. Lear had attended the American Water Resources Association GIS Conference. Some of the topics covered included data exchange standards, QUASI,</p>

sharing sites and sharing data for water resources. All data has the same format and it enhances communication. There is a USGS initiative to integrate elevation and hydrography data sets from the best available sources to do analysis.

Department of Roads, Rose Braun. Ms. Braun informed the Council that all sessions of the GIS-T Conference that was held in May in Vermont have been posted to the GIS-T.org website.

United States Geological Survey, Jim Langtry. Mr. Langtry continues to serve as a MAGIC symposium and steering committee member. Mr. Watermeier was elected to serve as an Executive Committee for MAGIC for 2014 to 2016.

Metro Area Planning Agency, Greg Youell. Mr. Youell would like the member's feedback regarding the University of Nebraska - Omaha Data Repository from their Planning Project. He will inform Mr. Watermeier when the website is launched.

**IV. STRATEGIC INITIATIVE ACTION ITEMS**

**DISCUSSION**    ***NESDI / Data Stewardship Definition and Survey and Geodetic Control***

The Survey and Geodetic Control summary will be presented at the Sep. 3<sup>rd</sup> meeting. The revisions to the land record information and mapping standards are being put on hold until the survey and geodetic control document is completed and additional information is gathered from county level parcel data. Plans are coming together to begin gathering pertinent parcel information from counties to meet the Council's action item for developing a statewide parcel geodatabase. The Land Records ad hoc Working Group has been meeting regularly with the Department of Revenue. A public request for data is being finalized to begin acquiring county parcel data on behalf of all state agencies. A letter has been drafted to county assessors seeking specific data fields for both GIS and parcel attribute information. The letter was sent to Larry Dix, NACO, for review and comment prior to sending out the information.

Mr. Watermeier will be sending out letters next week on behalf of all state agencies. Mr. Watermeier has been invited to attend the Northeast county assessor's regional planning meeting to provide follow-up information to the parcel data request. When the letter is ready to send to assessors, it will be posted on SharePoint. A data schema is already in place to accept the data and publish through an Esri community parcels model. Esri provided tools that would make the job much easier to gather information.

Mr. Wehling arrived to the meeting. A quorum was present to conduct official business.

**V. STANDARDS RECOMMENDATIONS TO NITC TECHNICAL PANEL \***

**DISCUSSION**    **Update on Elevation, Street Centerline, and Address Standards**

Comments were received from Mr. Lear and Mr. Watermeier for the Elevation standards during the 30-day review. The other standards for street centerline and addresses did not receive any comments. The Technical Panel will move the comments along to the next Technical Panel meeting for discussion and further recommendations. If there are a considerable amount of comments back from the Technical Panel, Mr. Watermeier will send them to the council member for review and input. If there are no comments, then the standards will go before the NITC for final approval.

**[NITC 3-204 Imagery](#)**

Prior to discussing the standards, Mr. Lear stated that he did not feel there was adequate time for members to review the standard. A final draft was sent to members a few days ago. He would like his agency director to have time to review the document as well. He asked the council if they needed more time to review the standard.

Mr. Watermeier stated that Work Group has been developing the standard for the past year. The

document had been sent for the first review in October and received no feedback then. It has also been posted on the SharePoint site for members to review as well for a long period of time. There have not been any significant changes. He reminded the council that the Technical Panel posts the standard for a 30-day comment period and that if there are comments, the standard comes back to the council for review of the comments. Mr. Wehling, Vice Chair, stated his staff has reviewed the standard and are comfortable with the document.

Mr. Lear asked if there is a requirement to make specific statements for metadata and state agency responsibilities or are we creating new policies with these statements. He stated he was uncomfortable with these statements. Mr. Lash stated that standards are considered as policy and felt this would be appropriate in this case.

*Examples, stated from Imagery Standards*

*1.6.2 State Metadata*

*These standards need to apply to Nebraska's metadata standards located within NITC 3-201 Geospatial Metadata Standard. All metadata from imagery files will need to be registered through the metadata portal at NebraskaMAP (<http://NebraskaMAP.gov>). All developers of Nebraska-related geospatial data are encouraged to use the site to either upload existing metadata and/or use the online tools available on the site to create the metadata for imagery.*

*5.2 State Agencies*

*The State of Nebraska, Office of the CIO (OCIO) GIS Shared Services will be responsible for assuring that metadata is completed and the data is registered and available for distribution through NebraskaMAP.*

Mr. Preston stated that as the former Chair he has heard both sides and would like to move forward on the standards.

**Mr. Preston moved to approve and forward the NITC 3-204 Imagery standard to the Technical Panel for the 30-day comment period and if changes need to be made they can be recommended within the 30-day comment period. Mr. Herbert seconded.**

Mr. Lear's concerns were regarding the sections addressing stewardship and governance. As he expressed with the other standards, these items should not be part of the technical standards. They are mentioned in the standard but there is no such document or decision in place right now. The last standards were approved with a reference to these being a separate document. He asked if the NITC template can be modified. Mr. Ohmberger affirmed that it could be if needed.

After discussion, no amendments were offered to the motion. **Roll call vote: Lear-No, Wehling-Yes, Bowen-Yes, Chaffin-Yes, Cielocha-Yes, Beran-Yes, Herbert-Yes, Howard-Yes, Langtry-Yes, Ohmberger-Yes, Preston-Yes, Robbins-Yes, and Youell-No, Results: Yes-11, No-2, and Abstained-0. Motion carried.**

**NITC 3-201 Geospatial Metadata**

**Mr. Preston moved to approve and forward the NITC 3-201 Geospatial Metadata standard to the Technical Panel for the 30-day comment period and if changes need to be made they can be recommended within the 30-day comment period. Mr. Herbert seconded.**

Discussion followed in regards to omitting the section referencing the stewardship and governance or keeping the section as presented. It was also suggested if it was appropriate to reference other documents in the standards that have not been completed. It was suggested that the council's concerns regarding this issue to be shared with the Technical Panel. Mr. Watermeier will take these questions and submit them to the Technical Panel for further clarification.

After discussion, no amendments were offered to the motion. **Roll call vote: Lear-No, Wehling-Yes, Bowen-Yes, Chaffin-Yes, Cielocha-Yes, Beran-Yes, Herbert-Yes, Howard-Yes, Langtry-Yes, Ohmberger-Yes, Preston-Yes, Robbins-Yes, and Youell-Yes, Results: Yes-12, No-1, and Abstained-0.**

Motion carried.

Approval of the April minutes was the next action item.

#### Approval of Minutes from Previous Meeting

The Chair, Mr. Lear, asked if there were any suggestion changes or clarification to the previous meeting's minutes. **Motion: Mr. Preston moved to approve the April 16, 2014 minutes as presented. Mr. Wehling seconded.** Roll call vote: Lear-Yes, Wehling-Yes, Bowen-Yes, Chaffin-Yes, Cielocha-Yes, Beran-Yes, Herbert-Yes, Howard-Yes, Langtry-Yes, Ohmberger-Yes, Preston-Yes, Robbins-Yes, and Youell-Yes, Results: Yes-13, No-0, and Abstained-0. Motion carried.

### VIII. OTHER BUSINESS

#### DISCUSSION

**MEMBERSHIP.** NACO has selected Brittany King, Dodge County Assessor to replace Kelly Mueller's seat for NACO. The council will have 3 seats expiring in September. The constituents for Omaha Metro, Federal Agencies and Member at Large have been sent a letter requesting a nomination. In the past, Omaha Metro has been held by MAPA. It was suggested to include other Metro entities. Mr. Watermeier wanted to get information about those who would like to assist in being on the selection committee for the Omaha Metro seat. By statute, this selection is made by Omaha Metro and provided up to the NITC as a recommended nomination. A few nominations have been included for Omaha Metro but would like to have more nominations.

The Council has received nominations for one of the Member-at-Large seats and also for the federal representatives as follows:

Member-at-Large: Mike Schonlau, Douglas County and Kelly Mueller

Federal Representative: Jim Langtry, USGS and Steve Peaslee, NRCS

**Mr. Chaffin moved to vote on the Member-at-Large and federal representative membership seats. Mr. Preston seconded.** All were in favor.

Ballots were casted and read aloud to determine the majority of votes. The election results are as follows: Member-at-Large: Mike Schonlau (10) Kelly Mueller (3) and Federal Representative: Jim Langtry, USGS (11) Steve Peaslee (2). The GIS Council congratulated Mr. Schonlau as Member-at-Large and Mr. Langtry as the Federal Representative.

#### Other Announcements:

The 2014 MAGIC Conference was held April 27 - May 1 in Kansas City, MO. Mr. Schonlau, Mr. McReynolds, and Mr. Watermeier were presenters.

The September and November GIS meetings will be held at the Governor's Residence.

### IX. INVITATION FOR PUBLIC COMMENT

#### DISCUSSION

Joe Eckman, Esri, stated that Charlie Fitzpatrick made an announcement at the White House about the GIS K-12 Initiative and he is pleased about that the Nebraska Department of Education and the Office of the CIO are finalizing an ELA for all schools in Nebraska to receive free software from Esri. Nebraska is unique in that it is involving after school programs such as 4H, FFA, Boy and Girl Scout programs. Mr. Watermeier mentioned they received a grant earlier this year to kick off 5 K-12 teacher workshops to train on making story maps using ArcGIS Online. Mr. Watermeier demonstrated the ArcGIS Online K-12 website for teachers.

Lancaster County Engineering, Erik Hubl. The City of Lincoln has a new City Engineer, Pamela Dingman. The new engineer recognized that the city has a great GIS system and is addressing additional layers of data.

Phillip Nelson, Pitney Bowes. Mr. Nelson encouraged members to read the Spring issue of Public CIO. There is a good article about GIS.

<b>Meeting Conclusion</b>	
<b>Adjournment</b>	<b>Mr. Ohmberger moved to adjourn the meeting. Mr. Preston seconded. All were in favor. Motion carried.</b>  The meeting was adjourned at 3:05 p.m.
<b>Next Meeting</b>	The next meeting will be June 4, 2014, 1:00-3:30 p.m. at the Nebraska Department of Roads - Main Auditorium, 1500 Nebraska Hwy 2, Lincoln Nebraska.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Nathan Watermeier of the Office of the CIO/NITC.