

GIS Steering Committee

Meeting Minutes - 3/8/95

The meeting was called to order at 1:30 p.m. by the Chair, Rod Armstrong.

Present were (* authorized to vote):

* Rod Armstrong	Governor's Policy Research Office
* Jim Brown	State Surveyor's Office
* Dennis Burling	Department of Environmental Quality
* Blaine Dinwiddie	Omaha Public Power District
Terry Kubicek	Natural Resources Commission
* Jim Langtry	Lancaster County Engineer's Office
* Jim Merchant	Conservation and Survey Division
* John Miyoshi	Lower Platte NRD
* Jon Ogden	Department of Roads
* Dayle Williamson	Natural Resources Commission
* Dennis Wilson	City of Omaha
Larry K. Zink	Coordinator, GIS Steering Cmte.

NOTICE OF MEETING. A public notice of the meeting pursuant to Section 84-1411 R.R.S. 1943, was published in the Omaha World Herald on March 1, 1995.

ROLL CALL. Chair Rod Armstrong called the meeting to order at approximately 1:30 pm and requested that members and visitors introduce themselves. In the process, Larry Z. took the roll. Ten duly authorized representatives were present and therefore there was a quorum to conduct business.

MINUTES: Dayle W. moved, Jim M. seconded, that the minutes be approved as circulated. The motion passed unanimously (see vote # 1 on the attached voting record sheet).

GIS REVIEW SUBCMTE. Larry Z. reported that he had received two GIS-related purchase request reviews from CDP in just the last two days. One was from NRC for approximately \$38,000 in hardware and software related to developing the capability to produce DEMs and DOQQs as part of a work share agreement with USGS. The other was from DEQ for three portable workstations (approximately \$21,000) which would have ArcView 2 software loaded on them (along with other software) and used to collect and display data in field work situations. Larry Z. noted that DEQ had submitted its purchase request some time ago, but that it had not been flagged by the purchase process, as being related to GIS, and therefore it had made it all the way to the Budget office prior to Dennis B. specifically inquiring as to whether it should go through the GIS Review process.

Larry Z. suggested that the Str. Cmte. take up the NRC request first, and he further suggested that since the request appeared to be part of a significant enhancement of an agency's GIS capabilities that it probably should go through the normal GIS Review Subcmte. process. Dayle W. agreed that the matter should go through the full review process. However, Dayle W. did raise a concern that the GIS Review Subcmte. was getting into "policy" issues rather than just a "technical" review of agency purchase requests. Dayle W. stated his belief that the Review Subcmte.'s charge was that of "technical" review only and that Larry Z.'s cover memo related to the NRC purchase request referred to a lack of information about the source of funding, which Dayle felt was a "policy" issue and not within the purview of the Review Subcmte. Larry Z. noted that approximately a year prior (2/9/94), he had asked the Str. Cmte. to clarify whether or not the GIS Review Subcmte. was also charged with

KANSAS GIS STRATEGIC MANAGEMENT PLAN

Planning Concept

The GIS Policy Board will operate the GIS Technology Management program in four parallel, but related tracks: Database, Services, Technology Transfer, and Management; and five annual increments, corresponding to fiscal years 1994 through 1998.

Tracks are made up of closely related task series which can move forward with some degree of independence from one another, provided that milestones are coordinated between tracks. In contrast, annual increments are related to achievement of major project goals as set forth in annual implementation plans. Major milestones in State agency employment of GIS technology will be reached in each annual increment. Each major milestone will connote achievement of a plateau of maturity assuring that the value of investments in GIS technology to that point can be preserved and that State government is ready to undertake more complex and inclusive GIS activities.

The plan outlined is conceptual in nature. The five-year horizon conforms to policy and is indicative of goals only. The achievement of those goals will be highly dependent on funding and interagency cooperation. The principal focal is on identifying task components of a proactive approach to GIS technology management and the dependencies among those components. As such, the plan also presents a program of detailed planning to be executed as the relevant issues are resolved and the approach to be taken in subsequent tasks becomes clear.

Database Track

The goals of the database track are (1) to more clearly define and specify the existing and proposed content of the core database, (2) to establish a database maintenance program that will ensure appropriate maintenance of the core database components, (3) to encourage and support a high-speed data communications network that will eventually permit electronic dissemination and sharing of geographic data on a statewide basis, and (4) to encourage development, maintenance, and dissemination of thematic databases created from the core database foundation.

Services Track

The goals of the services track are (1) to encourage use of GIS technology and geographic data resources in State government by providing practical support in the form of GIS-related services to current and potential user agencies, and (2) to encourage expansion of geographic data sharing between the State and local governments and between the State and the Federal government.

Technology Transfer Track

The goal of this track is to inform supervisors, managers, and other professionals in user agencies and the State government at large about GIS technology, and its potential and capabilities in State government.

Management Track

The goal of this track is to assure continuity of GIS planning and coordination.

- Planning
- Organizational Structure
- Funding

Rod A. also reported that he would be meeting with the Legislature's fiscal staff on the next day to review the proposal for GIS Steering Committee staff support. Rod A. noted that Sen. Hillman, in particular, had a number of questions about GPS.

Jim B. reported briefly on his testimony the same day before the same Legislative Committee. Jim B. reported that he had also received numerous questions about GPS and the statewide GPS base station network concept, supported by the GIS Str. Cmte. and in the State Surveyor's budget request. Jim reported that he felt the testimony went well.

Dayle W. shared his perspective that the Legislature was still looking for more definition and coordination relative to GIS and GPS expenditures by state agencies. He expressed his concern that there was still the possibility of the Legislature temporarily stopping all GIS funding until the Legislature felt it had that definition, and in Dayle's opinion that would really set GIS development back. Dayle indicated that he felt the Str. Cmte. needed to do more to communicate to the Legislature what GIS is being used for.

REPORT ON FGDC GRANT. Larry Z. passed out copies of the grant proposal he had prepared and submitted on behalf of the Nebraska Library Commission and the GIS Str. Cmte. Larry Z. expressed his appreciation of the Str. Cmte. members who had been so cooperative in getting Letters of Understanding to him in support of the grant. Larry noted that the grant proposal follows the outline of the tasks outlined at the February Str. Cmte. meeting: 1) upgrading the online GIS data inventory catalog to meeting current FGDC standards; 2) upgrading the metadata currently listed on the online system to meet FGDC digital geospatial metadata standards; 3) training on the FGDC digital geospatial metadata standards; and 4) outreach to encourage addition listings on the online data catalog. Larry Z. indicated that we would not know if we received a grant award until June 1995.

UPDATE ON MAP PROJECT. Jim M. indicated that he really didn't have much to report at this time.

RESPONSE TO CIVIL DEFENSE'S TECHNICAL ASSISTANCE REQUEST. Larry Z. passed out a copy of his latest proposal to the Civil Defense outlining suggested implementation planning steps and how he might be able to assist the agency, on a limited basis. Larry Z. noted that this latest proposal was in response to the Str. Cmte.'s motion at its Febr. meeting to meet further with Civil Defense to define their planning needs and to return to the Str. Cmte. with a draft Memorandum of Agreement, if a significant amount of his (Larry's) time would be required. Larry Z. reported that his latest proposal was based on conversations he had with Sue Krogman, Civil Defense. However, Larry noted that Sue had informed him that she did not have time to review and/or react to this latest draft prior to the Str. Cmte. meeting and so there was no further feedback for the Str. Cmte. to consider. Larry was asked if the approach he outlined for Civil Defense would allow him to develop an outline for future state agencies to use in implementation planning. Larry Z. indicated that he felt it would and that Sue Krogman had also expressed an interest in using the Civil Defense experience for that purpose. The Str. Cmte. took no further action on this matter.

WHERE DO WE FOCUS OUR RESOURCES NOW? Rod A. noted that the Str. Cmte. had scheduled a extra meeting on Thursday, March 23rd, 1:00 pm in the DOR Auditorium at 14th and Hwy 2, to update the Strategic Plan of Action. Rod asked the Str. Cmte. if they wanted a facilitator and the members indicated support for having a facilitator if one could be found.

Rod also shared with the Str. Cmte. a brief report on a meeting he and Larry Z. had with Tax Commissioner Berri Balka. Rod noted that some time ago he and Larry Z. had meet with the Commissioner to discuss GIS / local governments / and tax assessment. The Commissioner had expressed general interest, but was not interested in pursuing the matter at that time. More recently, the Commissioner had expressed an interest in talking again about GIS. Rod A. and Larry Z. meet with the Commission and his property tax staff and discussed GIS and discussions in the Legislature of the possibility of increasing the documentary stamp tax. Rod reported that one of the concepts discussed was the Wisconsin model which involves funding local government geo-referenced land record development via a document stamp tax. Rod reported that these were very preliminary discussions, but that a follow up meeting had been scheduled with the Revenue Dept. staff, Rod, Larry, and Bill Lock of Sen. Warner's staff. Larry Z. gave a very brief overview of the Wisconsin model and asked if anyone on the Str. Cmte. had concerns about this model being discussed with the Dept. of Revenue and/or Sen. Warner or his staff. No one expressed any concerns and Larry Z. was requested to mail out an overview of the Wisconsin model.

Rod asked Larry to take the Str. Cmte. through a quick review of the current Strategic Plan of Action and note those areas accomplished, those no longer considered priority objectives, and those which the Str. Cmte. wished to consider further. Rod also noted that Larry Z. had handed out a summary of accomplishments and possible future areas of focus. Larry was asked to remove those objectives from the Strategic Plan that the Str. Cmte. indicated they felt were accomplished and/or no longer interested in pursuing and send out a copy of the remaining objectives prior to the March 23rd meeting.

STR. CMTE. MEMBERS UPDATES ON THEIR AGENCY GIS ACTIVITIES. Jon O. and Jerry Odum reported that the HARN planning and work is not dead, just a low profile. The current plans are for the National Geodetic Survey (NGS) field unit to arrive in Nebraska around August 1, 1995. At this point, the plans call for DOR, and NRC staff and GPS units to work with the NGS team. Jerry Odum also reported that there will apparently also be efforts to incorporate a number of control sites developed at Nebraska airports and that this will have the effect of densifying the network.

TO DO LIST:

Everyone - attend the Strategic Planning meeting on Thursday, March 23, 1995, 1:00 p.m. in the DOR Auditorium at 14th and Hwy 2.

GIS Review Subcmte. - will review the GIS-related purchase request for the NRC and make recommendations to the full Str. Cmte. relative to concerns and/or actions it should take.

GIS Review Subcmte. - will work with CDP to draft language to clarify what items should be referred to the GIS Str. Cmte. for review of purchase requests.

Rod A. or Larry Z. - attempt to secure the assistance of facilitator for the March 23rd planning mtg.

Larry Z. - will mail out an overview of the Wisconsin model to the Str. Cmte.

Larry Z. - will mail out a summary of the discussion of the current state of the Strategic Plan of Action prior to the March 23, 1995 Planning meeting.

GIS Steering Committee
VOTING RECORD

Date 3/8/95

Attendance Minutes DEQ Review

		#1	#2								
DAS - Steve Henderson	A										
DEQ Dennis Burling Tom Lamberson	P	+	+								
CSD - Perry Wigley Les Howard, Jim Merchant	P	+	+								
NRC - Dayle Williamson Terry Kubicsek	P	+	+								
PRO - Rod Armstrong	P	+	+								
DOR - Jon Ogden	P	+	+								
Surveyor - Jim Brown	P	+	+								
LRD - Laura Valenziano	A										
John Miyoshi	P	+	+								
Blaine Dinwiddie	P	+	+								
Cliff Welsh	A										
Larry Worrell Jim Langtry	P	+	+								
Lash Chaffin	A										
Duane Stott	A										
Dennis Wilson	P	+	+								
TOTALS	10-P	10(+)	10(+)								

P = present
A = absent

"+" = voting for
"_" = voting against
"NV" = not voting