

CAP MEETING AGENDA

Wednesday, March 14, 2012; 10:30 a.m.

Varner Hall Lower Level, 3835 Holdrege Street, Lincoln, Nebraska

Expected Outcomes (a listing of key outcomes that must be derived from today's meeting):

- CAP approves the projected 2012-13 backbone bandwidths and statewide Internet access.
- CAP discusses the overall project management plan for summer implementation which includes 200 WAN circuits, 4-7 segments of the state backbone to new provider(s), core router upgrades or replacement, and doubling the state's Internet access to a new provider at a new location.
- CAP has determined next steps to reclaim credits from CenturyLink on two outages and an under-provisioning of the College Park Q-MOE aggregation circuit.

Updates (Informational items not requiring action):

- Network Nebraska-Education Advisory Group [John S., Debbie S.]

Tasks (List of project-related items to be completed in the next 30-90 days; Yellow=network/Blue=RFP)

#	Task	Person(s)	Due Date	Aging
1	Meet to assign new object codes to UNCSN Participation Fee billing	Steve/DAS	8/12/2011	XX
2	Hastings College bid quotes for Omaha office are delivered	Heath/Ben	1/11/2011	XX
3	CenturyLink outage credits have been calculated for 308 area	Ben	2/6/2012	
4	RFP 3886 Proposal Opening	Purchasing	2/17/2012	
5	RFP 3886 Review of Mandatory Requirements	Heath/NN team	2/17/2012	
6	RFP 3886 Evaluation of Bids	Heath/NN team	2/23/2012	
7	RFP 3886 Post Letters of Intent to Contract	Tom/Purchasing	2/24/2012	
8	RFP 3886 Performance Bonds collected, Contract Start Date	Tom/Purchasing	3/2/2012	
9	Local entities secure board approvals for WAN and Internet purchases from the state contracts	Tom/ESUs	2/6/2012-3/16/2012	
10	Omaha co-location sites will be reviewed and analyzed	Rick G./Jayne	3/1/2012	
11	NN membership is finalized for 2012-13 E-rate filing	Rick G./Tom	3/1/2012	
12	RFP 3886 Contracts are posted	Tom/Purchasing	3/14/2012	
13	2012-13 statewide backbone segments and capacities are approved for purchase	Brenda/Walter	3/14/2012	
14	2012-13 statewide Internet access capacities are approved for purchase	Brenda/Walter	3/14/2012	
15	Summer 2012 draft project implementation plan is presented	Rick G./Heath	3/14/2012	
16	E-rate LoAs and Forms 479 will be collected from all necessary NN Members for 2012-13	Tom/Karen	3/15/2012	
17	The claim for CenturyLink outage credits has been submitted for the 308 area entities	Jayne/Brenda	3/16/2012	
18	E-rate Form 471s will be filed for statewide Internet and Interregional Transport	SuAnn/Tom	3/20/2012	
19	All K-12 purchase orders for new circuits have been submitted	NN entities/Tom	4/1/2012	
20	Edge device and NN core router equipment orders have been submitted	NN entities/Heath	4/1/2012	
21	Summer 2012 Final Project Implementation Plan is presented	Rick G./Heath	4/11/2012	
22	UNCSN presents iSupport at ESU-NOC meeting at ESU 3	Ben/Leona	4/23/2012	
23	SNDLC Schools' network gets redesigned	Ben	6/1/2012	
24	Renovo Servers have been relocated from OCIO to UNCSN	ESUCC/Ben/Jeff	7/9/2012	XX

New Risks:

- Total Internet demand increased by 103% for 2012-13, which dramatically increases Network Nebraska's aggregation sites and backbone bandwidth.
- For WAN circuit recordkeeping, most NN circuits will be backed by 10 different vendors off of 15 different state contracts, some will be 1-year extended State contracts, and a few will be locally driven ESU or school district contracts. Bandwidths will range from 20Mbps to 200Mbps.
- Two December-January CenturyLink outages event in the 308 area code and an under-provisioned circuit at College Park will necessitate a complex credit claim to CenturyLink.

Issues (Situations or events that are negatively impacting the project):

- State Purchasing is overdue on contracting with 6 vendors on RFP 3886, which will require local school districts to postpone agenda items or have to conduct emergency board meetings to approve purchases off the State contracts. [a.k.a. Is contract co-termination of 200+ circuits a good idea?]
- A lack of Network Nebraska co-location space in Omaha is affecting Omaha Public Schools' decision to switch their Internet over to Network Nebraska.
- ESUCC Distance Education is requesting a statewide Help Desk to report and resolve distance learning-related problems. ESUCC Distance Education is waiting for the implementation and roll out of new help desk software from UNCSN.

Project Decision Points:

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Review Action Items/Expected Outcomes:

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Other

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<Next Meeting: Wednesday, April 11, 2012; 10:30am>

Adjournment

Accomplishments (recap of past 30-day activities):

- RFP 3827 Performance Bonds and Certificates of Insurance were collected.
- RFP 3886 was released and accompanying E-rate filings were completed on time.
- Projected 2012-13 Internet purchases were gathered from Network Nebraska consortia and colleges.
- RFP 3886 Contract Awards were made on time.